

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
February 10, 2015**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on February 10, 2015 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 4:30 p.m. by President Duffy who directed a call of the roll.

II. Roll Call

Present: Commissioners Foley, Kilkelly, Sarocka, Bridges, and President Duffy.
Absent: None. Also present was Executive Director Greg Petry, Chuck Smith.

III. Consent Items

- A. Minutes
 - December 8, 2014 (Recreation Advisory Committee)
 - January 13, 2015 (Board of Commissioners Meeting)
 - January 27, 2015 (Committee of the Whole Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the Consent Items and pay bills as presented.

Commissioner Kilkelly had a question concerning the P-Card charge.

Mr. Glogovsky explained that it was payment for some Drop Box software.

**Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Duffy.
Nays: None. Absent: None. Motion carried unanimously.**

IV. Public Portion

A. Two new interns were introduced, being Jessica Wengerski from Western Illinois University who will be interning in Special Recreation. Maegan Ryles from Georgia Southern University will also be interning in Special Recreation. Both interns made presentations to the Board and were welcomed.

Nick Snarski was present in the audience and just indicated that he is observing as he is a candidate for election to the Board of Commissioners in the Spring election.

Also present were several individuals associated with the pool project who would be addressing the Board later in the meeting.

V. Progress Reports

A. Executive Director. Greg Petry presented his written report.

Commissioner Kilkelly asked about the portion of Mr. Petry's report dealing with his discussions with Newton Finn regarding the relocation of the of the Fuqua Gardens off of Genesee Street.

Mr. Petry explained that the staff is looking into an OSLAD grant for King Park and relocating the Fuqua Gardens to that location in order to take advantage of potentially multiple community partners.

Mr. Petry also advised that the City of Waukegan has received a \$1M grant from the Department of Natural Resources for a study of lakefront uses. He indicated that he has told Mayor Motley that he is willing to assist the City in coordinating efforts in this regard.

B. Attorney. Mr. Smith reported that a new filing has been made for tax year 2013, which is holding up progress on getting the other outstanding tax years resolved and that he is working with the attorneys for the plaintiffs to find a resolution. Mr. Smith will be meeting with Mr. Petry and Mr. Glogovsky the week of February 16 to discuss this matter.

C. IAPD/Legislation Update. Mr. Petry advised that everyone in Springfield is still adjusting to the new governor and there is no real activity while the governor assesses the State's finances.

Mr. Petry again highlighted to the Board that the District still has not received its signed agreement from IDNR for the PARC grant. Greg will continue to communicate with David Sellman, our grant representative at IDNR.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented his written report. He pointed out the need to provide a cash infusion to GolfVisions pursuant to the contract.

Commissioner Sarocka asked a question regarding the cash balance.

Mr. Glogovsky explained that the contract requires payments when the balance falls below \$100,000. It is expected that this will be reversed when the weather improves and golf play begins.

Mr. Glogovsky advised that he received an email from Dave Phillips at Speer Financial who is watching market conditions to see if there are any potential savings regarding refunding bonds.

D2. Cultural Arts. Claudia Freeman presented her written report and announced that the Historical Society will be placing a plaque at the former Jack Benny Home at 518 Clayton Street on February 14, 2015 at 10:00 a.m.

Ms. Freeman also advised that the play *Of Mice and Men* opened over the past weekend and received excellent reviews.

D3. Parks. Michael Trigg presented his written report. There were no questions from the Board for Mr. Trigg.

D4. Superintendent of Recreation. Jay Lerner submitted his written report. He announced that the Field House membership had now exceeded 3,000 members and was actually at 3,100 members.

President Duffy asked a question concerning concessions at the SportsPark.

Mr. Lerner advised that there are two applications for the licensing agreement and that staff is reviewing the applications and would report to the Board at the March meeting.

VI. Review, Discuss, Decide

A. Interfund Transfers

<u>Fund</u>	<u>From</u>	<u>To</u>
Mem/Endow (#43 Rec Scholar)(16-11-11-583-9999)	247.00	
Recreation (02-46-92-473-9999)		247.00

Purpose: To cover four Junior Bulldog Basketball scholarships.

Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to approve the interfund transfers as presented. Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Duffy. Nays: None. Absent: None. Motion carried unanimously.

B. Permissions to Accept Bids/Quotes

▪ Hitchcock Design Group Proposal for Clearview Park Illinois Green Infrastructure Grant (IGIG) Project Services. **Motion by Commissioner Foley, seconded by Commissioner Bridges, to accept the proposal of Hitchcock Design**

Group in the amount of \$66,000 for the design and engineering for Clearview Park.

President Duffy questioned whether the grant for Clearview Park will be cancelled.

Mr. Petry explained that it is not unusual for each governor to put a hold on projects at the start of a new administration, but he certainly expected that the grant will be available for this project.

Mr. Trigg also stated that the funds would be available.

Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Duffy. Nays: None. Absent: None. Motion carried unanimously.

▪ Brochure Printing Bid Summary. **Motion by Commissioner Bridges, seconded by Commissioner Foley, to approve the low bid of Woodward Printing Services of Platteville WI in the amount of \$56,538 for the printing of the 2015-2016 Quarterly Brochures starting with the printing of the Fall 2015 brochure and end with the printing of the Summer 2016 brochure.**

The commissioners inquired as to why there was such a wide spread of the bids and staff explained that there are two different processes for potentially printing the brochures and that although the Park District has used Castle PrinTech and has been very pleased with its work, Woodward provided the lowest bid and staff was therefore recommending its bid for approval. **Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Duffy. Nays: None. Absent: None. Motion carried unanimously.**

C. Approval of the 2015-2017 Strategic Plan was presented in its final format. **Motion by Commissioner Sarocka, seconded by Commissioner Bridges, to approve the 2015-2017 Strategic Plan as presented. Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Duffy. Nays: None. Absent: None. Motion carried unanimously.**

- D. Request for Alcohol to be served at the SportsPark
- Men's Softball City Playoffs
 - Croatian Soccer Tournament

Mr. Lerner reviewed the request from the Croatian Soccer Tournament and sought authority to allow the sponsors of the tournament to sell alcohol at the SportsPark for two days, September 5 and September 6, 2015. Mr. Lerner advised that this group held its soccer tournament at the SportsPark two years ago and had made the same request at that time and the Board granted the request. There were no incidents at the event. It was noted that this event brings many teams from out of town and adds significant numbers to hotel capacity, as well as area restaurants benefitting

from the tournament. The Croatian organization has stated that without a liquor license they will not hold the tournament at the SportsPark.

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the use of the SportsPark on September 5 and September 6, 2015 for the Croatian Soccer Tournament and to allow the sale of alcohol, subject to receiving an appropriate liquor license from the City of Waukegan. Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Duffy. Nays: None. Absent: None. Motion carried unanimously.

President Duffy commented that this event is good for the City and brings an international flavor to the City of Waukegan.

Commissioner Bridges asked if the sponsor had to provide security.

Mr. Lerner stated that security for the event is the sponsor's responsibility.

Mr. Lerner then made a presentation concerning the request to allow liquor sales for the Men's softball city playoff tournament on July 31, August 1 and August 2, 2015. **Motion by Commissioner Kilkelly, seconded by Commissioner Bridges, to approve the sale of alcohol at the SportsPark for the men's softball tournament on July 31, August 1, and August 2, 2015.**

Commissioner Sarocka raised a question concerning whether the Park District is going to make it a regular practice to approve the sale of alcohol. Staff advised that that was not their intent, but only because of the fact that this was the championship tournament for the City League that they would support this.

President Duffy stated that to his thinking, this provided too much risk to the Park District and that as opposed to the Croatian event, which brings many people from out of town, this is the Park District's own softball league and there was no need to permit the sale of alcohol.

Roll call to the motion: Ayes: Foley, Kilkelly, Bridges. Nays: Duffy, Sarocka. Absent: None. Motion carried 3-2.

E. Ordinance abating the tax heretofore levied for the year 2014 to pay debt service on \$8,500,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2008B, \$4,000,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2012B, and \$4,915,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2013A, of the District. **Motion by Commissioner Foley, seconded by Commissioner Bridges, to approve the tax abatement ordinance, number 15-01, to abate the taxes levied for the year 2014 to pay debt service on the \$8,500,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2008B, \$4,000,000 General Obligation Refunding Park**

Bonds (Alternate Revenue Source), Series 2012B, and \$4,915,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2013A, of the District. Roll call to the motion: Ayes: Foley, Kilkelly, Sarocka, Bridges, Duffy. Nays: None. Absent: None. Motion carried unanimously.

F. Hinkston Indoor Pool Project Update. Present to discuss the pool project were Doug Holzrichter, Rick Clark, Jim Johnson, Ed Stuckey, Harlan Dolan, and Steve Grant. Mr. Holzrichter made the presentation providing the schematic drawings for the design and concepts for the pool, including a pool that could be used for competition, a therapy pool and a mini pool for toddlers.

Mr. Holzrichter discussed the consideration given to alternate designs and how the locker rooms would be laid out, offices, and pool pumping equipment.

The Board was advised that when there are swim meets held at the facility, this would not interfere with the health club members using their locker room. The Board was also advised that basketball and volleyball tournaments would not be scheduled on the same days as swim meets.

Commissioner Kilkelly suggested having Mike Hewitt review the design proposals to make sure it is adequate for swim meets.

Mr. Holzrichter also advised that the estimated construction costs for the pool is approaching \$9M.

Mr. Dolan stated that his company worked on the design of the Field House and that he is therefore familiar with the building and feels that he has a good understanding about the pool fitting in with the design of the original building. He addressed additional parking and what trees will be lost by adding approximately 145 parking stalls to the north of the property. He had suggestions concerning a walking bridge over the detention ponds and widening the ponds.

The commissioners provided feedback to Mr. Holzrichter and others working on the pool.

VII. Closed Session.

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to adjourn into executive session to discuss personnel pursuant to 5 ILCS 120/2(C)(1). Motion carried unanimously. Regular session adjourned at 6:31 p.m.

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to adjourn executive session and return to regular session. Motion carried unanimously. Executive session adjourned at approximately 6:55 p.m.

VIII. Next Meeting

A. COW meeting February 24, 2015

- Budget Workshop #2
- Use of Local Labor Discussion

IX. Commissioner Questions.

Mr. Petry advised that there is a buffet planned for February 14, 2015 at Bonnie Brook and urged the commissioners to contact him if they wanted to make reservations.

X. Adjournment.

Motion by Commissioner Bridges, seconded by Commissioner Kilkelly, to adjourn. Motion carried unanimously. Meeting adjourned at 6:56 p.m.

Attendance recorded per policy. All commissioners were present.

Respectfully submitted,

Charles W. Smith
Board Secretary