

WAUKEGAN PARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS
MARCH 13, 2018 – 4:00 pm
CORRINE J. ROSE ADMINISTRATIVE CENTER
2000 BELVIDERE ST - WAUKEGAN IL 60085
AGENDA**

I. Call to Order

II. Roll Call

III. Consent Items

Motion to approve the following Consent Items:

A. Minutes

- February 13, 2018 Board of Commissioners Meeting
- February 27, 2018 Committee of the Whole Meeting Minutes

B. Bills

C. Travel Expenses

D. Payroll

E. Financial Statements

F. Authorization to Receive Bids/Quotes

- Parks and Recreation
 - Contractual Custodial Services for District Facilities

IV. Public Comment

V. Acknowledgements & Presentations

A. CAFR Presentation by Rita Kruse, GFOA State Representative

B. Partnership Proposal Presentation by the Waukegan Port District

VI. Progress Reports

A. Executive Director

- Legislative Conference April 24th & 25th, Springfield

B. Attorney

C. IAPD/Legislative

D. Division Reports

D.1 Superintendent of Finance & Administration

D.2 Superintendent of Parks

D.3 Superintendent of Recreation

- Polar Bear Plunge Report

- VII. Review, Discuss, Decide
 - A. Motion to Approve Interfund Transfers
 - B. Motion to Approve IMRF Resolution 2018-01
 - C. Motion to Approve Hitchcock Design Agreement for the Belvidere Park Project
 - D. Motion to Approve Bids/Quotes
 - Parks
 - 2018 Park Restroom Improvements
 - Administration
 - Printing for 2018-19 Seasonal Program Guides (3):
Fall/Holiday, Winter/Spring and Summer/Camp
 - E. Motion to Accept Bid for Admin Building – Ted Haug, Legat Architects
 - F. Belvidere Park Project Update – Williams Architects
 - G. Motion to Accept Lake County Workforce Development Summer Youth Program Opportunity
 - H. Motion to Approve Strategic Plan - GovHR
- VIII. Closed Session
- IX. Next Meeting
 - A. Special Board Meeting, March 27, 2018
 - Budget Workshop
 - FY 2018-19 Budget Matrix
 - FY 2018-19 Strategic Plan Goals & Objectives
 - Long Range Financial & Capital Development Plan
 - Updated Three Year Capital Improvement Plan
 - Review Significant Service Level Changes
 - Ordinance #18-01 - Supplemental Appropriation Amendment for Fiscal Year beginning May 1, 2017 and ending April 30, 2018
- X. Questions from Commissioners
- XI. Adjournment

OUR COMMITMENT TO YOU!

MISSION STATEMENT

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

VISION STATEMENT

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

VALUE STATEMENTS

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work with each other.