

MINUTES OF COMMITTEE OF THE WHOLE BOARD MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT

Administration Center
2000 Belvidere Road
Waukegan, Illinois
February 27, 2018

I. CALL TO ORDER

President George Bridges called the meeting to order at 4:00 p.m.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

President George Bridges
Vice President Marc Jones
Treasurer Patricia Foley
Janet Kilkelly
William Sarocka

COMMISSIONERS ABSENT

STAFF PRESENT:

Executive Director Jay Lerner
Executive Assistant Sally Sandine, Superintendent of Finance & Administration Jon Beckmann,
Superintendent of Recreation Errick Beverly, Superintendent of Parks Scott MacLean, Community
Relations Manager Teddy Anderson, Deputy Superintendent of Recreation and Arts Mike Mayfield,
Deputy Superintendent of Sports Quincy Bejster, and Attorney George Bridges.

III. PUBLIC PORTION

Tynecia Walker, Marketing Director and Jerry Banks, Director of Back of House, for Chick-fil-a of Gurnee, appeared before the Board and pledged their willingness to partner with the Park District to help every child become all they were created to be. Ms. Walker stated she wanted the District to know Chick-fil-a is willing to provide additional resources and support to help meet the needs of the Waukegan Community.

IV. ACKNOWLEDGEMENTS & PRESENTATIONS

None.

V. TOPICS

A. GolfVisions FY2018-19 Budget.

Mr. Beckmann presented the Board with a copy of the FY2018-19 GolfVisions Budget. He stated the combined golf operation budget reflects a significant decrease in the net operating loss for this coming fiscal period. Mike Jesse, GolfVisions Pro, updated the Board on some of the initiatives that have been undertaken to increase revenue and reduce the budget deficit.

B. Golf Discussion.

Mr. Beckmann provided the Board with a Memorandum detailing his survey of area golf courses, as to their established peak and nonpeak golf times. Commissioner Sarocka questioned Dirk Skelley as to how the peak and non-peak times were determined. Mr. Skelley stated every golf course is unique and you have to look at the revenue management strategy for establishing peak and non-peak times. Commissioner Sarocka questioned the validity of the established peak times at Bonnie Brook, stating he has not noticed any appreciable traffic during the peak times and has often found less than 25 cars in the parking lot. Mr. Skelley said he believed they have determined the most equitable prime tee times that addresses both the demand to play golf and to generate the most revenue. Commissioner Kilkelly stated the Board should move on from this discussion because the golf professionals have established the peak times. Commissioner Jones said any change in the tee times must comply with the States Attorney's memorandum. Motion by Commissioner Foley, seconded by Commissioner Kilkelly to end the debate and discussion. On the roll call, the vote was as follows:

AYE: Kilkelly, Jones, Foley, Bridges

NAY: Sarocka

ABSTAIN: None

ABSENT: None

Motion carried.

C. Rescheduling of April 24, 2018 Committee of the Whole Meeting.

Director Lerner stated because they have the Legislative Conference in Springfield on April 24, 2018, the Committee of the Whole Meeting, which is currently scheduled for that date, needs to be changed. He further stated the meeting had to be rescheduled no later than April 30, 2018, because the District must have its budget approved before the end of the month. Mr. Beckmann recommended the meeting be rescheduled to April 26, 2018, in order to give him enough time to schedule a public hearing and to file the budget. There was no discussion on the matter, and the Board by consensus agreed to reschedule the Committee of the Whole Meeting to April 26, 2018 at 12:00 p.m.

D. Belvidere Park Project Update.

Mr. Jim Johnson provided an updated rendering of the Belvidere Park Project. He said as it stands the design is currently over budget. Director Lerner stated the current design includes every amenity requested by the Commissioners; splash pads, diving board, leisure pool, picnic shelters, remodeling the bathhouse and concession stand. He said he wanted to bring this to the Board's attention because as it stands, the project is over budget by approximately \$350,000. President Bridges stated the cost of the project is unbelievable when compared to other park district's pool projects. He asked Director Lerner to contact other park districts that have completed similar projects and ascertain the cost of their project. Director Lerner stated in light of this development, the District would be scaling back on Capital Improvements to provide some cushion, so they can continue to move forward with the renovation of Belvidere Park.

E. Budget Workshop II.

1. Mr. Beckmann presented the Significant Service Level changes and discussed their impact on the proposed Fiscal Year 2018-19 budget.

2. Mr. Beckmann presented the three (3) year Capital Improvement Program (CIP). He said there are some significant infrastructure improvements that must be addressed; however, with the current budget restraints they will only address those having a priority. Commissioner Kilkelly asked if the Hinkston Park pavilion and restroom renovation included replacing the existing shelter. Mr. MacLean said the shelter was built in the 1950s, but the plan is not to completely remove the structure, but to give it a major facelift.

3. Mr. Beckmann presented the proposed 2018-19 Salary Schedule.

F. Trajectory Energy Update.

Mr. MacLean advised the Board because of the Adelphi Landfill infrastructure not meeting their needs, the Trajectory Energy Project would not be moving forward.

VI. COMMISSIONERS QUESTIONS & COMMENTS

Commissioners commended Ms. Anderson and Staff for the excellent job in hosting the Volunteer Dinner. Commissioner Foley agreed that the Volunteer Dinner was a tremendous success. She also stated she was elated to see that the Grant Writer Position will now be part of the District's program. President Bridges thanked Staff for all the work that has been done at the Bonnie Brook Clubhouse. He said he had received numerous compliments regarding the facility.

VII. ADJOURNMENT

There being no further business, Commissioner Sarocka moved, seconded by Commissioner Foley to adjourn the meeting at 5:25 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

George Bridges
Secretary