

MINUTES OF THE REGULAR MEETING
BOARD OF PARK COMMISSIONERS
WAUKEGAN PARK DISTRICT

Administration Center
2000 Belvidere Road
Waukegan, Illinois
February 13, 2018

I. CALL TO ORDER

President George Bridges called the meeting to order at 4:00 p.m.

II. ROLL CALL OF COMMISSIONERS

COMMISSIONERS PRESENT

President George Bridges
Vice President Marc Jones
Treasurer Patricia Foley
Janet Kilkelly

COMMISSIONERS ABSENT

William Sarocka (Arrived 4:03 pm)

STAFF PRESENT:

Executive Director Jay Lerner
Executive Assistant Sally Sandine, Superintendent of Finance & Administration Jon Beckmann,
Superintendent of Recreation Errick Beverly, Superintendent of Parks Scott MacLean, Community
Relations Manager Teddy Anderson, Deputy Superintendent of Recreation and Arts Mike Mayfield,
Deputy Superintendent of Sports Quincy Bejster, and Attorney George Bridges.

III. CONSENT AGENDA

The Consent Agenda Items which includes the Minutes of January 16, 2018, and January 30, 2018 (Special Board Meeting), Accounts Payable, Payroll, Travel Expenses, Financial Report and permission to accept bids and quotes, were presented.

Commissioner Sarocka arrived at 4:03 p.m. Motion by Commissioner Kilkelly, seconded by President Bridges, to seat Commissioner Sarocka. The motion carried by a unanimous voice vote.

Motion by Commissioner Kilkelly, seconded by Commissioner Foley, to approve the Consent Agenda Items as presented. Commissioner Sarocka questioned several Account Payable Items as to why the respective expense amounts (City Water, Comcast, and ComEd.) had doubled, and in one case, tripled. Mr. Beckmann explained that the water bill increase at Callahan Park was because a faucet had been left open allowing water to run until it was noticed and that the Comcast bill increase was because of an upgrade to the telephone system. Mr. Beckmann agreed to provide additional information regarding the increase in expenditures. There was no further discussion on the motion. On the roll call, the vote was as follows:

AYE: Kilkelly, Jones, Foley Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

IV. PUBLIC PORTION

Liza Rose, Sara Griffin, Greg Petry, Ray Vukovich, Carole Dore, and Wayne Motley all addressed the Board regarding the renaming of Belvidere Park. They spoke in support of renaming Belvidere Park “Corrine J. Rose Park.” The consensus of the public comments was that it would be a tribute to the former Executive Director and Commissioner of the Waukegan Park District for her years of dedicated service to the District.

V. ACKNOWLEDGEMENTS & PRESENTATIONS

Mr. Beverly introduced Ms. Emily Wilbur and Cami Hoerth, Special Recreation interns to the Board.

VI. PROGRESS REPORTS

A. Executive Director Lerner presented his written report.

Ms. Anderson presented the District Centennial Report. She also reminded the Commissioners of the upcoming Volunteer & Patron Reception.

B. Attorney Report: Attorney Bridges advised the Board the District had been dismissed from the recent Tax Objection.

C. Legislation/ IAPD Update: Director Lerner advised the Board of the Legislative Breakfast scheduled for Friday, February 23, 2018, at 8 a.m., at the Regent Center, Mundelein, Illinois.

D. Division Reports:

D1. Finance & Administration: Mr. Beckmann presented his monthly written report. Commissioner Sarocka questioned the reason for transferring \$88,000 into the Bonnie Brook account at First Midwest Bank. Mr. Beckmann explained it was a normal transfer in order to maintain three (3) months of operating expenses. Commissioner Sarocka commented on the tremendous job Ralph Sabatini has done at Bonnie Brook Golf Club, increasing the Food and Beverage revenue by more than \$120,000.

D2. Parks: Mr. MacLean presented his monthly written report. He commended his staff for the exceptional job of snow removal they had performed for the District, having confronted ten (10) consecutive days of significant snowfall.

D3. Recreation: Mr. Beverly presented his written report. He then had his Deputy Superintendents present a verbal report. Mr. Mayfield reported on the tremendous growth in the number of students attending the “Before and After” school programs, as compared to previous years. Mr. Bejster reported the number of new members signing up at the Field House continues to grow and that they currently have more than 6,200 members. He advised the Board the Field House would be

temporarily closed on February 14, 2018, from 3:00 p.m. until the next day at 11:00 a.m. to complete some necessary repairs. Commissioner Jones inquired if the additional increase in membership would require additional exercise equipment to avoid extended wait times. Mr. Bejster stated he did not believe the additional members would create any delays and that they would continue to monitor the situation.

VII. REVIEW / DISCUSS / DECIDE

A. Approval of Interfund Transfers.

Mr. Beckmann presented his memorandum seeking authorization to make a number of Interfund Transfers as listed.

<u>Funds</u>	<u>From</u>	<u>To</u>
Corporate (01-11-11-583-9999)	\$100,000.00	
FICA (14-11-11-473-9999)		\$100,000.00
Purpose: An unbudgeted transfer to maintain fund balance.		
Corporate (01-11-11-583-9999)	\$10,000.00	
Audit (12-11-11-473-9999)		\$10,000.00
Purpose: An unbudgeted transfer to maintain fund balance.		
Memorial/Endow. (#43 Rec Scholarships)(16-11-11-583-9999)	\$ 237.50	
Recreation (02-46-92-473-9999)		\$ 237.50
Purpose: Funds needed for six scholarships for Junior Bulldogs basketball program.		
Memorial/Endow. (#43 Rec Scholarships)(16-11-11-583-9999)	\$ 20.00	
Recreation (02-46-92-473-9999)		\$ 20.00
Purpose: Funds needed for one scholarship for Cheer & Dance program.		
Memorial/Endow. (#51 Rec Sponsorship) 16-11-11-583-9999)	\$ 925.00	
Recreation (02-13-13-473-9999)		\$ 925.00
Purpose: Funds needed to offset expenses for 2018 winter and spring nature outdoor programs. Funds are from remaining NRG sponsorship funds.		
Memorial/Endow. (#51 Rec Sponsorship) 16-11-11-583-9999)	\$ 1,750.00	
Recreation (02-13-13-473-9999)		\$ 1,750.00
Purpose: Funds needed to offset the anticipated amounts of expenses related to 2018 Eggstravaganza Trail.		
Memorial/Endow. (#51 Rec Sponsorship) 16-11-11-583-9999)	\$ 2,450.00	
Recreation (02-46-72-473-9999)		\$ 2,450.00
Purpose: Funds needed to offset the George Bridges 5K event for Special Recreation Scholarships.		
Recreation (02-46-72-583-9999)	\$ 1,902.00	

Memorial/Endow. (#42 Special Rec) (16-11-11-583-9999) \$ 1,902.00
Purpose: Proceeds from the George Bridges 5K event for Special Recreation Scholarships.

Memorial/Endow. (#25 Partners in Parks) 16-11-11-583-9999) \$ 1,155.00
Recreation (02-97-81-473-9999) \$ 1,155.00
Purpose: Funds needed to offset two children for B.A.S.E. program fees.

Memorial/Endow. (#42 Special Rec) 16-11-11-583-9999) \$ 4,000.00
Recreation (08-48-24-473-9999) \$ 4,000.00
Purpose: Funds needed to offset Special Recreation Camp fees.

Memorial/Endow. (#42 Special Rec) 16-11-11-583-9999) \$ 1,000.00
Recreation (08-48-66-473-9999) \$ 1,000.00
Purpose: Funds needed to offset Special Recreation Misc. Youth Program fees.

Memorial/Endow. (#42 Special Rec) 16-11-11-583-9999) \$ 700.00
Recreation (08-48-86-473-9999) \$ 700.00
Purpose: Funds needed to offset Special Recreation Misc. Special Events.

Motion by Commissioner Foley, seconded by Commissioner Jones, to approve the Interfund Transfers. There was no discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

B. Approval of Honoring Corrine J. Rose.

Motion by Commissioner Kilkelly, seconded by Commissioner Foley, to approve naming of a Picnic Pavilion at the location of the Rose Administration Building in Belvidere Park, the "Corrine J. Rose Picnic Pavilion." Commissioner Kilkelly first thanked the families and friends of Corrine Rose for attending and showing their support for a woman who helped make the Waukegan Park District one of the best in Illinois. Commissioner Kilkelly stated she was opposed to renaming Belvidere Park the "Corrine J. Rose Park" because Belvidere Park was synonymous to its location since acquisition as a park in 1938, and that it would be confusing to the public to rename the park since it is a gateway into the Waukegan Community. She stated a premium sheltered picnic pavilion in the renovated Belvidere Park would be one where families could gather and read and learn of the legacy of Corrine Rose, and thereby create lasting memories. Commissioner Foley stated Corrine Rose's accomplishments and legacy warrants her name to be included in the renovated Belvidere Park. She stated she would recommend that the park be renamed "Corrine J. Rose's Belvidere Park." Commissioner Jones stated there is no better way to recognize and salute such a powerful woman who championed the District to greatness than to recognize her in totality by renaming the park after her. There was no further discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly

NAY: Foley, Jones, Sarocka, Bridges
ABSTAIN: None
ABSENT: None

Motion Failed.

Motion by Commissioner Jones, seconded by Commissioner Sarocka, to rename Belvidere Park, the “Corryne J. Rose Park.” Commissioner Sarocka stated it would be disrespectful to simply recognize the accomplishments of Ms. Rose by establishing a canopy with her name on and that the more appropriate way to distinguish her service to the community would be the renaming of Belvidere Park. President Bridges stated he had been reminded by Ms. Anderson that it took the women of this community to establish this Park District, and for that reason, he said honoring Ms. Rose is not only appropriate, but that it is required. There was no further discussion on this matter. On the roll call, the vote was as follows:

AYE: Foley, Jones, Sarocka, Bridges
NAY: Kilkelly
ABSTAIN: None
ABSENT: None

Motion Carried.

C. Update Belvidere Park Renovation Design.

Mr. Jim Johnson provided an update on the Belvidere Park Renovation Design. He stated the project was on schedule, with a start date in August 2018, and an opening in May 2019.

D. Update of Administrative Building Design.

Ted Haug of Legat Architects, presented his updated design concepts of the new Administrative Building at 1324 Golf Road. He stated he had completed the construction documents and that they would be ready to go out for bid in the coming weeks.

E. Approval of the Administrative Building Signage.

Director Lerner presented one proposed sign design for the new Administrative Building. He stated he was looking for direction as to the type, size, and color of the sign before he would seek quotes for the building signage. The Commissioners gave their support of the submitted drawings and advised Director Lerner to go forward with obtaining quotes.

Motion carried.

F. Discussion of Community Solar Proposal for Adelphi Park.

Director Lerner stated a company called Trajectory Energy Partners had submitted a proposal to establish a solar energy project at Adelphi Park. He said they were in the early stages of determining whether the landfill would be suitable for solar energy panels, and to gauge the District’s interest in utilizing the site for solar energy. Commissioner Sarocka questioned why the District would agree to

the end use and possible remediation of the landfill should the cover be destroyed. The Board took no action on the matter.

G. Approval of an Additional Personal Day in FY2018-19.

Director Lerner advised the Board he was seeking approval to grant all full-time employees one (1) additional Personal Day this fiscal year 2018-19. He said he wanted to reward the employees for the exceptional work they do on a daily basis and for the numerous projects they have accomplished the past year. President Bridges asked what the financial impact to the District would be if the Board approved the one personal day. Director Lerner stated the impact would be minimal because they would monitor the schedule to avoid having to pay any overtime. There was no further discussion on this matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

H. Motion to Approve and Publish Closed Session Minutes.

Motion by Commissioner Kilkelly, seconded by Commissioner Foley, that the Closed Session Minutes for January 10, 2017, March 14, 2017, April 25, 2017, and June 27, 2017, no longer need to be confidential and would be available for public review. There was no discussion on the matter. On the roll call, the vote was as follows:

AYE: Kilkelly, Foley, Jones, Sarocka, Bridges

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

VIII. COMMISSIONERS QUESTIONS & COMMENTS

Commissioner Kilkelly said she was supportive of Mr. Gary Trantham's retirement decision, but sad because of the District's loss. Commissioner Sarocka stated he didn't want to reiterate his praise of the job being done by Mr. Sabatini at the Bonnie Brook Clubhouse. President Bridges commended Mr. MacLean and his Staff for the exceptional snow removal efforts in the District.

IX. MOTION TO MOVE TO CLOSED SESSION CLOSED SESSION

Motion by Commissioner Foley, seconded by Commissioner Sarocka, to enter into closed session to discuss the Purchase and Lease of Land, pursuant to 5 ILCS 120/2(c)(5). The motion carried by unanimous voice vote. Regular session was recessed at 5:40 p.m.

X. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

Motion by Commissioner Sarocka, seconded by Commissioner Foley to reconvene open session. There was no discussion and the motion passed by unanimous voice vote. The regular session resumed at 5:50 p.m.

No action was taken on the matter discussed in closed session.

XI. ADJOURNMENT

There being no further business, President Bridges moved, seconded by Commissioner Jones to adjourn the meeting at 5:50 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

George Bridges
Secretary