



January 5, 2021

Dear Prospective Contractor:

The Waukegan Park District is accepting bids for:

**2021 BONNIE BROOK GOLF COURSE BANQUET HALL FLOORING**

Bids are due on Tuesday, **January 19, 2021 at 10:00 AM** at the Park Maintenance Facility, 2211 Ernie Krueger Circle, Waukegan, IL 60087. The bids should be clearly labeled **“2021 Bonnie Brook Golf Course Banquet Hall Flooring”**.

**A pre-bid meeting will be held at the Bonnie Brook Golf Course Clubhouse, 2800 N. Lewis Avenue, Waukegan, Illinois, at 10:00 am, January 12, 2021.** This meeting will be used to review the Specifications and give any Bidders the opportunity to discuss any concerns with the Owner. **Attendance at this meeting of all persons desiring to bid on this Project is highly recommended.**

We appreciate your bidding on the enclosed item and welcome the opportunity to do business with you.

If you have any questions please contact me at **847-360-4719** or by email at [kdeboer@waukeganparks.org](mailto:kdeboer@waukeganparks.org)

*Please note the Work of this Project is subject to the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 et seq. A prevailing wage determination has been made by the Park District, which is the same as that determined by the Illinois Department of Labor for public works projects in Lake County. The successful contractor will also provide a certificate of insurance naming the Waukegan Park District as the certificate holder and as additional insured.*

Sincerely,

*Kristy De Boer*

Kristy De Boer  
Park Planner

KDB/kdb  
Enclosures: 1

WAUKEGAN PARK DISTRICT

**BID DOCUMENTS/PROJECT MANUAL: 2021 BONNIE BROOK GOLF COURSE BANQUET HALL FLOORING**

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**DATE OF ADVERTISEMENT:  
JANUARY 5, 2021**

**PRE-BID MEETING:  
JANUARY 12, 2021  
10:00 AM  
BONNIE BROOK GOLF COURSE BANQUET HALL  
2800 N. LEWIS AVENUE, WAUKEGAN, IL 60087**

**DUE DATE & BID OPENING:  
JANUARY 19, 2021  
10:00 AM**

**WAUKEGAN PARKS MAINTENANCE FACILITY  
2211 ERNIE KRUEGER CIRCLE  
WAUKEGAN, IL 60087**

**TENTATIVE DATE OF BID APPROVAL:  
JANUARY 26, 2021  
4:30 PM**

**DELIVER/MAIL BID TO: KRISTY DE BOER, PARK PLANNER  
MARKED "SEALED BID: 2021 BONNIE BROOK GOLF COURSE BANQUET HALL FLOORING"  
WAUKEGAN PARKS MAINTENANCE FACILITY  
2211 ERNIE KRUEGER CIRCLE  
WAUKEGAN, IL 60087**

WAUKEGAN PARK DISTRICT

**NOTICE TO BIDDERS**

The Waukegan Park District, Lake County, Illinois (“Owner” or “Park District”), invites bids for the following project:

**1. 2021 BONNIE BROOK GOLF COURSE BANQUET HALL FLOORING**

Bid Documents, including Instructions to Bidders, Drawings, technical Specifications, General and any Special Conditions and Bid Forms including required Contractor certifications, and Prevailing Wage Determination and Supersedes Notice are available **electronically by contacting the Waukegan Park District Parks Department at 847-360-4725 or by email at [lsalinas@waukeganparks.org](mailto:lsalinas@waukeganparks.org).**

A **pre-bid meeting** will be held at **Bonnie Brook Golf Course Banquet Hall, located at 2800 N. Lewis Avenue, Waukegan, Illinois, at 10:00 a.m. on January 12, 2021.** This meeting will be used to review the Specifications and give any Bidders the opportunity to discuss any concerns with the Owner. **Attendance at this meeting of all persons desiring to bid on this Project is highly recommended.**

**Each bid shall be placed in a sealed envelope and clearly marked “Waukegan Park District, 2021 BONNIE BROOK GOLF COURSE BANQUET HALL FLOORING”. The envelope shall be addressed and delivered to and received by the Park District at the following location: Waukegan Park District Parks Maintenance Facility, 2211 Ernie Krueger Circle, Waukegan, Illinois 60087. No responsibility shall be attached to any person for premature opening of a bid not properly identified.**

**Bids shall be received until 10:00 AM on TUESDAY, JANUARY 19, 2021. Immediately thereafter, the bids will be publicly opened and read aloud. Bids received after that time or at a different location will be rejected.**

The Waukegan Park District reserves the right to waive technicalities, to accept or reject any or all bids, to accept only portions of a bid and reject the remainder. Owner will award the Contract to the lowest most responsible and responsive Bidder, as determined by Owner. In considering the Bidder’s responsibility, the Owner may evaluate, among other factors, the ability of the Bidder to provide experienced labor sufficient in numbers to timely and properly complete the services, the financial capability of the Bidder, and the performance of the Bidder on other projects.

Bids shall not include federal excise tax or state sales tax for materials to be incorporated in, or totally consumed in the prosecution of the Work. A tax exemption certificate will be furnished by the Park District at the request of the Bidder. The District’s tax exemption number shall only be used by the successful Bidder for the Work of this Project.

No bid may be withdrawn and all bids shall remain firm for sixty (60) days after the bid opening.

The Work of this Project is subject to the Illinois *Prevailing Wage Act*, 820 ILCS 130/0.01 *et seq.* A prevailing wage determination has been made by the Park District, which is the same as that determined by the Illinois Department of Labor for public works projects in Lake County. The Contract entered into for the Work will be drawn in compliance with said law and proposals should be prepared accordingly and provide for payment of all laborers, workmen, and mechanics needed to perform the Work at no less than the prevailing rate of wages (or the prevailing rate for legal holiday and overtime work) for each craft, type of worker, or mechanic.

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The Contractor(s) selected will also be required to comply with all applicable federal, state and local laws, rules, regulations and executive orders, including but not limited to those pertaining to equal employment opportunity. State law mandates an open and competitive bidding process and requires that publicly procured contracts be awarded to the lowest responsible and responsive bidder with no demonstrated preference based on the bidder's location, race and gender. Therefore, the Park District is unable to give preference to competitively bid projects, but does encourage submission from local, women, and minority bidders.

All bids must be accompanied by cashier's check or bid bond payable to the order of the Waukegan Park District for ten percent (10%) of the amount of the bid as provided in the Instructions to Bidders. No proposals or bids will be considered unless accompanied by such bond or check.

By Order of the Board of Park Commissioners of the  
Waukegan Park District

Jay Lerner, Executive Director

Waukegan Park District (847) 360-4725

**PUBLISHED DATE: JANUARY 5, 2021**

# WAUKEGAN PARK DISTRICT

## SECTION 1: INSTRUCTIONS TO BIDDERS

### 1.01 GENERAL

The following instructions relate to the proper form and method for submitting the Bid Proposal, the accompanying surety, the provisions for the letting of Contracts, and to such other matters.

### 1.02 PREPARATION AND SUBMISSION OF BIDS

Each bid must be placed in an opaque-sealed envelope and clearly marked "**SEALED BID: 2021 BONNIE BROOK GOLF COURSE BANQUET HALL FLOORING,**" and addressed and delivered to and received by the Park District at the following location: **Waukegan Park Parks Maintenance Facility, 2211 Ernie Krueger Circle, Waukegan, Illinois 60087.** Bids shall be received until **10:00 AM on TUESDAY, JANUARY 19, 2021.** Immediately thereafter, the bids will be publicly opened and read aloud. Bids arriving after the specified time or at a different location will be rejected and will be returned unopened, including mailed bids regardless of when post marked.

Bid Documents, including Instructions to Bidders, Drawings, technical Specifications, General and any Special Conditions and Bid Forms including required Contractor certifications, and Prevailing Wage Determination and Supersedes Notice are available **electronically by contacting the Waukegan Park District Parks Department at 847-360-4725 or by email at [kdeboer@waukeganparks.org](mailto:kdeboer@waukeganparks.org).** Office hours are Monday-Friday, 7:00 a.m. - 3:30 p.m. Any questions related to the bidding requirements shall be directed to KRISTY DE BOER, **PARK PLANNER, AT 847-360-4719 OR BY EMAIL AT [KDEBOER@WAUKEGANPARKS.ORG](mailto:KDEBOER@WAUKEGANPARKS.ORG).**

**A Pre-bid Meeting** will be held at **BONNIE BROOK GOLF COURSE BANQUET HALL, 2800 N. LEWIS AVENUE, WAUKEGAN, ILLINOIS, at 10:00 AM on JANUARY 12, 2021.** This meeting will be used to review the Specifications and give any Bidders the opportunity to discuss any concerns with the Owner. **Attendance at this meeting of all persons desiring to bid on this Project is highly recommended.**

It is the sole responsibility of the Bidder to see that his/her bid is received in proper time. **No faxed or e-mail bid or modification of a bid will be considered.** The Park District is not responsible for the premature opening of bids not marked as required. Any bid opened prematurely due to the failure of the Bidder to mark the envelope in accordance with these Bid Documents may be considered non-responsive. Bidders' prices are to include the delivery of all materials; including plant, equipment, supplies, tools, scaffolding, transportation, insurances, bonds, warranties, and all other items and facilities, and the performance of all labor and services, necessary for the proper completion of the Work except as may be otherwise expressly provided in the Contract Documents. Bids shall not include federal excise tax or state sales tax for materials to be incorporated in, or totally consumed in the prosecution of, the Work. An exemption certificate will be furnished by the Park District upon request of the Bidder.

Bidder must acknowledge all Addenda received in the spaces provided on the Contractor Bid Form. By submitting a bid, Bidder indicates that all considerations issued by Addendum are incorporated in the bid.

As part of the attached Bid Proposal Form will be one or more certifications regarding the Bidder's compliance with applicable laws. **Failure of a Bidder to complete/submit a required certification shall be the basis for immediate rejection of that Bidder's bid.** The certification of the successful Bidder shall become a part of the Contract with the Park District.

The Bidder shall submit its prices on the attached Contractor Bid Form. The Bid Form shall be executed properly and all writing, including all signatures, shall be with black ink. Failure to use the Bid Proposal Form provided may result in rejection of the bid. Do not detach any portion of this document; invalidation of the bid could result.

The Bidder shall specify in figures, in the places provided, a price for each of the separate items called for in the Bid Form.

**1.03 REQUIREMENTS OF BIDDERS**

Bidders must be able to demonstrate that they: (1) have experience in performing, have successfully performed and are still actively engaged in performing work similar in kind and scope to the Work of the Project; (2) are able to show that they have adequate laborers and materials to successfully complete the Work as indicated in the Bid Documents and within the time required by the Bid Documents. The Contractor shall not have been debarred on determined ineligible for public contracts by any governmental agency.

**The following information must be attached to the bid proposal.** Failure to do so may result in disqualification of the Bidder.

On a separate sheet, **list all construction projects your organization has in progress**, giving the name of the project, project description, project address, owner and telephone number, architect and telephone number, contract amount, percent complete, and scheduled completion date.

**On a separate sheet, (see Project List page) list all construction projects your organization has completed in the past three years, which are comparable in scope, giving the name of the project, project description, client and telephone number, architect and telephone number.** Also provide the original contract amount, the final contract amount, the final completion date provided for in the contract and the actual date of final completion. Where the final contract amount is materially greater than the contract amount included in the contract at the time of execution by both parties, provide an explanation of the reason(s) for the increase. Where the actual dates of final completion differ substantially from those dates as included in the contract at time of execution by both parties, explain the reason for the delay in the substantial and/or final completion of the Work.

On a separate sheet, **list all administrative proceedings and litigation filed by or against Bidder in the past five (5) years**, including the name and case number, name/jurisdiction of the court or administrative agency, and a summary of each claim/case, including current status and if no longer pending, the disposition. The foregoing includes but is not limited to information regarding any proceedings and actions taken by any governmental agency to debar or disqualify the Bidder from bidding on public contracts, including the name of the agency initiating the proceeding/action, the nature of the proceeding/action, the claimed basis for the proceeding/action and the current status or disposition of the proceeding/action.

On a separate sheet, **provide information with respect to all instances in which Bidder has been rejected for not being a responsible bidder**, giving the name of the project, project description, project address, owner and telephone number, architect and telephone number, contract amount, and an explanation of the circumstances surrounding the rejection.

On a separate sheet, **provide a list of all contracts to which you were a party and with respect to which you were declared to be in breach of one or more provisions**, giving a the type of contract, the project location where applicable, the names and addresses of the parties to the contract, the name of the party declaring the breach, the nature of the claimed breach and current status or resolution of the claim. If a construction contract, also provide the name, address and telephone number of the Architect and, if applicable also the Construction Manager or Owner's representative.

Other required submittals include: Bid proposal; Contractor's Compliance and Certification Attachment/ Substance Abuse Prevention Program Certification. **Failure of a Bidder to complete/submit these documents may be the basis for immediate rejection of that Bidder's bid.**

**1.04 EXAMINATION OF SITE, DRAWINGS, SPECIFICATIONS**

The Bidder shall visit the site(s) of the proposed Work and become fully acquainted with conditions, as they exist, and shall undertake such additional inquiry and investigation as the Bidder shall deem necessary to fully understand the requirements, facilities, possible difficulties and restrictions attending the execution of the Work under the Contract. The Bidder shall thoroughly examine and be familiar with all of the Bid Documents including but not limited to the Drawings and the Specifications. Any conflicts or discrepancies found between or among the Bid Documents including but not limited to the Drawings and Specifications and the site conditions, or any errors, omissions, or ambiguities contained in the documents shall be immediately reported to the Park District and the Architect [and if a Construction Manager has been designated for the Project, also to the Construction Manager.] and written clarification requested prior to submission of a bid.

The failure or omission of any Bidder to obtain, receive or carefully examine any form, instrument, or information or to visit the Project site(s), and become knowledgeable with respect to conditions there existing, or to seek needed clarification shall in no way relieve any Bidder from any obligations with respect to his bid. By submitting a bid, the Bidder agrees, represents and warrants that he has undertaken such investigation as he deemed necessary, has carefully examined the site(s) and the Bid Documents, has obtained all needed clarifications and where the Bid Documents indicate in any part of the Work, that a given result be produced, that the Bid Documents are adequate and the required result can be produced as indicated. Once the award has been made, failure to have undertaken and completed the foregoing tasks shall not be a cause to alter the original Contract or to request additional compensation.

**1.05 ACCEPTANCE OR REJECTION OF BIDS**

The Park District may accept the bid of, and award the contract for the Work to, the lowest responsive and responsible Bidder as determined by and in the sole discretion of the Park District.

The Park District reserves the right to: (1) reject all bids; (2) reject only certain bids which are non-conforming or non-responsive to the bid requirements; (3) accept only a portion, part or specific items of Work of bids which are separately set forth on the Contractor Bid Form and reject others, as the Owner shall in its sole discretion determine to be in its best interest; and/or (4) award the Contract to the responsible Bidder submitting the lowest bid responsive to the bidding requirements as determined by the Park District .

In the event of a rejection of a portion, part, or certain items of Work of all bids, the bid of each Bidder shall automatically be deemed reduced by the amount of such rejected part or item at the unit price or other cost designated therefor by that Bidder on its submitted Contractor Bid Form. The successful Bidder so selected may not refuse to enter into a Contract with the Owner on the basis that the Owner awarded a Contract for less than all portions or items of the Work specified in the Bid Documents. The Park District's Board of Park Commissioners reserves the right to waive any technicalities or irregularities, and to disregard any informality in the bids and bidding, when in its opinion the best interest of the Park District will be served by such actions and in accordance with applicable law.

**1.06 SURETY**

All bids must be accompanied by a bid bond or bank cashier's check payable to the Park District for ten percent (10 %) of the amount of the bid and drawn on a responsive and responsible bank doing business in the United States. All bids not accompanied by a bid security, when required, will be rejected.

The bid security of all except the three (3) lowest responsive and responsible Bidders as determined by the Park District will be returned after the decision to accept or reject bids by the Park District's Board of Park Commissioners. The bid security of the successful Bidder will be returned after acceptance by the Park District of an acceptable Performance Bond,

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Labor and Material/Payment Bond and a certificate of insurance naming the Waukegan Park District as the certificate holder and as additional insured, and the successful Bidder has executed and returned to the Park District the contract for the Work presented by the Park District.

Prior to commencing Work, the successful Bidder shall furnish a **Performance Bond**, and Labor and Material/Payment Bond in the amount of **110% of the Contract Sum**, using a form similar to the AIA-A312-2010 form, or its current equivalent, or one acceptable to Owner, cosigned by a surety company licensed to conduct business in the State of Illinois and with at least an "A" rating and a financial rating of at least "A VII" in the latest edition of the Best Insurance Guide. Said bond shall guarantee the faithful performance of the Work in accordance with the Contract, the payment of all indebtedness incurred for labor and materials, and guarantee correction of Work for a period of one (1) year after Final Completion. **The cost of each bond shall be included in the Contract Sum.** The Bidder and all Subcontractors shall name the Park District as an obligee on all bonds. Said bonds shall meet the requirements of the Illinois Public Construction Bond Act, 30 ILCS 550/0.01 *et seq.* and any further amendments thereto. Bidder shall include in its Performance Bond and Labor and Material Payment Bond such language as shall guarantee performance by the Contractor of all of its obligations indicated by the Contract Documents including but not limited to strict compliance with the Prevailing Wage Act.

The Performance Bond and Labor and Material Payment Bond will become a part of the Contract. The failure of the successful Bidder to enter into the Contract and supply the required bonds and evidence of insurance within ten (10) days after the Contract is presented for signature, or within such extended period as the Park District may grant, shall constitute a default, and the Park District may either award the Contract to the next responsible Bidder, or re-advertise for bids. In the event of such default, the Park District need not return the defaulting Bidder's bid surety and may charge against and recover from the defaulting Bidder the full difference between the amount of the Contract awarded to the defaulting Bidder and may charge against the defaulting Bidder for the full difference between the amount for the bid and the amount for which a Contract for the Work is subsequently executed with another contractor, irrespective of whether the amount thus due exceeds the amount of the defaulting Bidder's bid surety.

### **1.07 WITHDRAWAL OF BID**

Bidders may withdraw or cancel their bids at any time prior to the advertised bid opening time by signing and submitting a request for said withdrawal. After the bid opening time, no bid shall be withdrawn or canceled for a period of sixty (60) calendar days.

### **1.08 ACCEPTANCE AND CONTRACT**

The acceptance of a bid will be by a Notice of Award, signed by a duly authorized representative of the Park District; no other act by the Park District shall constitute the acceptance of a bid. The acceptance of a bid by the Park District shall bind the successful Bidder to execute and perform the Work of the Contract. The successful Bidder to whom the Contract is awarded by the Park District shall sign and deliver to the Park District for execution by the Park District all required copies of the Contract, along with all required insurance and surety documents within ten (10) days after presentation to him of the Contract for signature. In case the Bidder shall fail or neglect to do so, he will be considered as having abandoned the Contract, and as being in default to the Owner. The Owner may thereupon re-advertise or otherwise award said Contract, and forfeits the Bid Security.

The Invitation to Bid, Instructions to Bidders, General Conditions, Supplementary and/or Special Conditions, if any, Drawings, Specifications, Contractor Bid Form, Addenda, if any, Contractors Compliance and Certifications Attachment, and Substance Abuse Certification and the Prevailing Wage Determination and Supersedes Notice comprise the Bid Documents. The Bid Documents, together with the Standard /Form of Agreement Between Owner and Contractor AIA Document A107 OR other Agreement, as modified by the Park District and included in these Bid Documents, and the Performance Bond and Labor Material Payment Bond and proof of insurance comprise the Contract Documents.



**1.09 INTERPRETATION OF THE CONTRACT DOCUMENTS**

The Park District shall in all cases determine the amount or quantity of the several kinds of Work which are to be paid for under this Contract, and shall decide all questions which may arise relative to the execution of the Contract on the part of the Contractor, and all estimates and decisions shall be final and conclusive. The Park District shall have the right to make alterations in the lines, grades, plans, forms, or dimensions of the Work herein contemplated either before or after the commencement of the Work. If such alterations diminish the quantity of the Work to be done, they shall not constitute a claim for damage or for anticipated profits on the work dispensed with, or if they increase the amount of Work, such increase shall be paid according to the quantity actually done and at the price or prices stipulated for such Work in the Contract. The Park District reserves the right to approve an equal to or superior to product or equipment required under the specifications, or to reject as not being and equal to or superior to the product or equipment required under the Specifications. If a Bidder is in doubt as to the interpretation of any part of the Bid Documents, or finds errors, discrepancies or omissions from any part of the Bid Documents, he must submit a written request for interpretation thereof not later than five (5) days prior to opening of bids. Address all communications to the Park District and to the Architect [and if a Construction Manager has been designated for the Project, also to the Construction Manager. If an error or omission in the Bid Documents is discovered after the bid opening, the Park District reserves the right (i) to determine whether to require the submission of new bids or, (ii) if the error or omission is of such a nature that it was reasonably discoverable upon a careful review of the Bid Documents, to award the Contract to the lowest responsive and responsible Bidder as determined by the Park District and to require that Contractor to perform the Work in accordance with an issued correction by the Architect/Owner and for the amount bid by the Contractor. Such decisions are final and not subject to recourse. Errors and omissions made by the Bidder cannot be corrected by the Bidder after the bid opening.

**1.10 ADDENDA**

Any interpretation, correction to, or addition to the Bid Documents will be made by written Addendum and will be delivered by mail, email or fax to each Plan holder. The written Addenda constitute the only interpretations of the Bid Documents; the Park District accepts no responsibility for any other claimed interpretations or communications.

It is the responsibility of each Bidder to verify that he/she has received all Addenda prior to submitting a bid. It is also the responsibility of each Bidder to verify that all subcontractors and material suppliers whose prices are incorporated in the Bidder's bid are familiar with the Bid Documents in their entirety, including all Addenda issued up to the time of bid opening.

In the event a conflict or omission is discovered in the Bid Documents after the issuing of the last Addendum such that an interpretation cannot be issued by the Park District prior to bidding, the Bidder is directed to estimate on and provide the quantity and quality of material and labor consistent with the overall represented and indicated Work so as to provide all materials, equipment, labor, and services necessary for the completion of the Work in accordance with the Bid Documents.

**1.11 SUBSTITUTIONS DURING BIDDING**

Unless otherwise indicated, the use of brand names in the Specifications is used for the purpose of establishing a grade or quality. Bidders proposing to use an alternate that is equal to or superior to in every respect to that required by the Specifications must request approval in writing to the Park District at least seven (7) business days prior to the bid opening and mark the item as 'or approved equal'.

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Additionally, Bidders requesting approval for use of an alternate must provide certification by the manufacturer that the substitute proposed is equal to or superior in every respect to that required by the Bid Documents, and that its in-place performance will be equal to or superior to the product or equipment specified in the application indicated. The Bidder, in submitting the request for substitution, waives the right to additional payment or an extension of Contract Time because of the failure of the substitute to perform as represented in the request for substitution.

The Park District may request additional information or documentation necessary for evaluation of the request for substitution. The Park District will notify all Bidders of acceptance of the proposed substitute by means of an Addendum to the Bid Documents. Park District's approval of a substitute during bidding does not relieve the Contractor of the responsibility to submit required shop drawings and to comply with all other requirements of the Contract Documents, including but not limited to proper performance of all components of the Work and suitability for the uses specified.

Bids proposing alternates not previously approved by the Park District will be considered non-responsive and rejected. The Park District reserves the right to determine whether a substituted selection, in its sole judgment, is equal to or better quality and therefore an acceptable alternate. Such decisions are final and not subject to recourse.

### **1.12 COMMENCEMENT AND COMPLETION DATES**

**Commencement Date:** The Commencement Date shall be the date established by Owner in a Notice to Proceed issued to the Contractor. It is currently anticipated that Contract award will occur on or about **JANUARY 26, 2021**, with a notice to proceed to be issued shortly thereafter, subject to the Contractor providing the required bonds, evidence of insurance and other required submissions.

**Substantial Completion Date: APRIL 23, 2021**

**Final Completion: APRIL 30, 2021**

By submission of its bid, the Bidder the Bidder acknowledges, agrees, represents, declares and warrants that it has visited and examined the site, and is fully familiar with and has satisfied itself as to the site and the local and other conditions under which the Work is to be performed, including without limitation, (i) surface conditions of the site and subsurface conditions readily observable or ascertainable upon the exercise of reasonable diligence and all structures and obstructions thereon and thereunder, both natural and manmade; (ii) the nature, location, and character of the general area in which the Project is located, including without limitation, its climatic conditions, available labor supply and labor costs, and available equipment supply and equipment costs; and (iii) the quality and quantity of all materials, supplies, tools, equipment, labor, and professional services necessary to complete the Work in the manner and within the cost and time frame indicated by the Contract Documents; and has correlated the Bidder's personal observations with the requirements of and matters indicated in or by the proposed Contract Documents.

**SECTION 2: GENERAL CONDITIONS**

The General Conditions are the General Conditions of the Contract for Construction, AIA Document AIA A107 (the "General Conditions") OR other Agreement, as modified by the Park District and included in these Bid Documents.

**SECTION 3: SUPPLEMENTARY CONDITIONS**

The "General Conditions of the Contract, AIA Document A107", (the "General Conditions") OR other Agreement, as modified by Owner, are hereby amended to include the following:

**3.01 SCOPE OF WORK**

- A. The Work is to be done under this Contract, as shown on the Contract plans and described herein shall include the furnishings and complete installation of all materials and any other necessary Work required for proper completion, operation and use of the facilities. All the equipment, materials and labor that may be necessary to complete the Work and place it in satisfactory operation, implied or intended in the written Specifications and Scope of Work for the **2021 BONNIE BROOK GOLF COURSE BANQUET HALL**, shall be furnished and/or installed without extra cost to the Owner.

**3.02 CONTRACT DOCUMENTS**

- A. The Invitation to Bid, Instructions to Bidders, General Conditions, Supplementary and/or Special Conditions, if any, Specifications, Contractor Bid Form, Addenda, if any, Contractors Compliance and Certifications Attachment, and Substance Abuse Certification comprise the Bid Documents. The Bid Documents, together with the Standard /Form of Agreement Between Owner and Contractor AIA Document A107 OR other Agreement, as modified by the Park District and included in these Bid Documents, and the Performance Bond and Labor Material Payment Bond and proof of insurance comprise the Contract Documents.

**3.03 APPLICABLE LAWS**

- A. The Contractor shall at all times observe and comply with all Federal, State, and Local laws, regulations and ordinances which in any manner affect the conduct of the Work. Any complaint, claim or action brought against the Contractor for failing to observe or comply with any law, ordinance, or regulation shall be the sole responsibility of the Contractor and shall in no way extend to or expose the Owner to liability and the Contractor shall indemnify and hold harmless the Owner from any and all such complaints, claims, or actions.

All workmanship and materials shall conform and comply with the requirements of the building ordinances and rules and regulations of all departments and bureaus of the county, city and state having lawful jurisdiction. All of said ordinances and rules and regulations are hereby made a part of these Specifications.

PREVAILING WAGE ACT: Contractor shall comply with the Illinois Prevailing Wage Act (820 ILCS 130/.01 et seq.) (the "Act") as required by the Illinois Department of Labor. The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the "prevailing rate of wages (hourly cash plus fringe benefits) in the county where the work is performed. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website at: <http://www.state.il.us/agency/idol/Rates/EVENMO/COUNTY.HTM>. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage, notice and record keeping duties.

CERTIFICATIONS: The Bidder shall complete the Contractor Compliance and Certifications Attachment and the Substance Abuse Prevention Program Certification. Failure to do so may result in disqualification of the Bidder.

CRIMINAL BACKGROUND INVESTIGATIONS: The Contractor shall a conduct criminal background investigation for each laborer, mechanic, and worker employed by the Contractor or any of its Subcontractors on the project in

compliance with federal and state laws and regulations. The Contractor shall not knowingly employ any person on the Project, or allow any person to enter onto Owner's property, who has been convicted for committing or attempting to commit first degree murder, a Class X felony, or any one or more of the following offenses: (i) those defined in Sections 11-1.20, 11-1.30, 11-1.40, 11-1.50, 11-1.60, 11-6, 11-9, 11-14, 11-14.3, 11-14.4, 11-15, 11-15.1, 11-16, 11-17, 11-18, 11-19, 11-19.1, 11-19.2, 11-20, 11-20.1, 11-20.1B, 11-20.3, 11-21, 11-30, 12-7.3, 12-7.4, 12-7.5, 12-13, 12-14, 12-14.1, 12-15, and 12-16, of the Criminal Code; (ii) those defined in the Cannabis Control Act, except those defined in Sections 4(a), 4(b), and 5(a) of that Act; (iii) those defined in the Illinois Controlled Substances Act; (iv) those defined in the Methamphetamine Control and Community Protection Act; and (v) any offense committed or attempted in any other state or against the laws of the United States, which, if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses. Further, no Contractor shall knowingly employ a person who has been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987

### **3.04 SUBCONTRACTING**

- A. The Contractor may utilize the services of qualified Subcontractors on those parts of the work which, under normal contracting practices, are performed by Subcontractors specializing in the particular class of work. The Contractor is encouraged to utilize local, women, and minority-owned Subcontractors, when reasonable.
- B. The Contractor shall not award any work to any Subcontractor without prior written approval by the Owner, which approval will not be considered until the Contractor submits to the Owner a written statement concerning the proposed award to the Subcontractor.
- C. The Contractor shall be as fully responsible to the Owner for the acts and omissions of his Subcontractors, and of persons either directly or indirectly employed by them, as he is for the acts and omissions of persons directly employed by him.
- D. Nothing contained in this Contract shall create any contractual relations between any Subcontractor and the Owner.

### **3.05 APPROVAL OF MATERIALS AND SOURCES OF SUPPLY**

- A. The Contractor shall furnish to the Owner for approval, immediately after the signing of the Contract, a complete statement of the origin, composition, manufacturer and proposed sources of supply of all materials or equipment required for use in this Work, whether supplied by himself or by any approved Subcontractor. The Contractor shall submit detailed information, literature, plans and such other data required to permit an analysis of the proposed equipment and materials.

### **3.06 INSPECTION AND TESTING**

- A. All materials and workmanship if not otherwise stipulated, shall be subject to inspection, examination and test by authorized representatives of the Owner at all times, before, during or after the preparation, during the progress of the Work, or after the Work is completed.

### **3.07 TITLE OF MATERIALS**

- A. The Contractor or Subcontractor shall not furnish any materials for the work that are subject to a chattel mortgage or subject to conditions or interest retained by the seller. The materials or equipment must be free of all encumbrances.

**3.08 PATENTS, ROYALTIES AND LICENSES**

- A. The Contractor shall hold and save the Owner and its officers, agents, servants, and employees harmless from liability of any nature or kind, including cost and expenses for or on account of any patent or unpatented invention, process, article, or appliance manufactured or used in the performance of the Contract, including its use by the Owner, unless otherwise specifically stipulated in the Contract Documents.

**3.09 PERMITS, LICENSES AND CERTIFICATES**

- A. ~~The Contractor shall procure the building permit for this Project from the City of Waukegan. Owner shall either pay the City of Waukegan directly or reimburse Contractor for all required building permits. Reimbursement shall be for exact cost paid by Contractor. No markup shall be paid for permits.~~ The Contractor shall supply all certificates required to show that the Work has been performed in accordance with the building, plumbing, electrical or other codes, rules and regulations of local or other authorities, the Board of Fire Underwriters or such other like bodies, as the Specifications may require directly or indirectly. **The Contractor shall file a contractor's registration application with associated fees, licenses, permit bonds, and insurance certificate with the City of Waukegan Building and Code Enforcement Department (1-847-625-6868).** Contractor registration fees are the responsibility of the Contractor and Subcontractors.

**3.10 CONTRACTOR RESPONSIBLE UNTIL WORK COMPLETED**

- A. The Contractor shall have charge of and be responsible for the entire Work until completed and accepted by the Owner. He shall make no assignment of this Contract without the written consent of the Owner. He shall give his personal supervision to the faithful prosecution of the Work; he shall keep it under his own control; and he shall have a competent representative or foreman on the Work, who shall have full authority to bring about the orderly and efficient prosecution of the same in accordance with the Contract and to supply materials, tools, equipment, and labor without delay.

**3.11 WEATHER CONDITIONS**

- A. If a temporary suspension of Work should occur during inclement weather, the Contractor shall protect carefully all Work and materials under this Contract against damage or injury from the weather. If, in the opinion of the Owner, damage results to either the Work or materials by reason of failure on the part of the Contractor to protect his Work, such materials or Work will be removed and replaced by and at the expense of the Contractor.

**3.12 NO CHARGE FOR DELAY**

- A. Unless otherwise provided in the Contract Documents, the Contractor shall make no charge or claim whatsoever for any hindrance or delay in the progress of the Work.

**3.13 COMPLETION DATE AND QUALIFICATION**

- A. The Work to be performed under this Contract must be **Substantially Completed by APRIL 23, 2021 with Final Completion by APRIL 30, 2021.**

## WAUKEGAN PARK DISTRICT

1. The Date of Substantial Completion shall mean when construction is sufficiently complete, in accordance with the Contract Documents, so the Owner may occupy the entire Work for use for which it is intended.
- B. It is hereby understood and mutually agreed by and between the Contractor and the Owner that the date of beginning and the time for completion as specified in the Contract, is a reasonable time for the completion of the Work, taking into consideration the average weather and industrial conditions prevailing in this locality. The Contractor agrees that time is of the essence of this Contract. If the Contractor shall neglect, fail, or refuse to complete the Work within the time specified in the Contract or any proper extension thereof granted by the Owner, it in no way relieves the Contractor of his responsibility to complete the Work at no additional cost to the Owner. Any extension of the completion date must be agreed upon in writing by the Owner and Contractor. Contractor shall not be responsible for failure to meet the completion date when the Owner determines that the Contractor is without fault and the Contractor's reasons for the time extension are acceptable to the Owner. The Contractor shall not be charged with any excess cost when the delay in completion of the Work is due to:

Any order duly issued by the government (city, county, state or federal);

Any unforeseeable cause beyond the control and without fault or negligence of the Contractor including, but not restricted to, acts of God, severe weather, strikes, acts of the Owner, or acts of another Contractor in the performance of a contract with the Owner (except as provided in paragraph VIII above).

Any delays of Subcontractors or suppliers occasioned by any of the causes specified above.

As otherwise provided for in the General Conditions

### **3.14 INSURANCE AND INDEMNIFICATION REQUIREMENTS**

A. Insurance

1. Commercial General and Umbrella Liability Insurance

Contractor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$2,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or at the Park District's sole option on a more current ISO form or a substitute form providing at least equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

The Park District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 or a substitute providing at least equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Park District. If the additional insured have other insurance which is applicable to the loss, such other insurance shall be on an excess or contingent basis. The amount of the Contractor's liability under this insurance policy shall not be reduced by the existence of such other insurance.

## WAUKEGAN PARK DISTRICT

There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from pollution, explosion, collapse, or underground property damage.

### 2. Business Auto and Umbrella Liability Insurance

Contractor shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$2,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing at least equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage at least equivalent to that provided in the 1990 and later editions of CA 00 01.

### 3. Continuing Completed Operations Liability Insurance (Only applies if project carries a Guarantee)

Contractor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each occurrence for at least three years following substantial completion of the work.

Continuing CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or substitute form providing equivalent coverage, and shall, at minimum, cover liability arising from products completed operations and liability assumed under an insured contract.

Continuing CGL insurance shall have a products-completed operations aggregate of at least two times its each occurrence limit.

Continuing commercial umbrellas coverage, if any, shall include liability coverage for damage to the insured's completed work equivalent to that provided under ISO form CG 00 01.

### 4. Workers Compensation Insurance

Contractor shall maintain workers compensation as required by statute and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

If the Park District has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 10 or a substitute endorsement acceptable to the Park District under the Commercial General and Umbrella Liability Insurance required in this Agreement, the Contractor waives all rights against the Park District and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Contractor's work.

### 5. General Insurance Provisions

#### A. Evidence of Insurance

Prior to beginning work, Contractor shall furnish the Park District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, and



## WAUKEGAN PARK DISTRICT

such other evidence of insurance as shall be requested by the Park District, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to the Park District prior to the cancellation or material change of any insurance referred to therein. Written notice to the Park District shall be by certified mail, return receipt requested. Failure of the Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Park District to identify a deficiency from evidence that is provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance.

The Park District shall have the right, but not the obligation, of prohibiting Contractor or any subcontractor from entering the project site until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by the Park District.

Failure to maintain the required insurance may result in termination of this Agreement at the Park District's option. With respect to insurance maintained after final payment in compliance with a requirement above, an additional certificate(s) evidencing such coverage shall be promptly provided to the Park District whenever requested. Contractor shall provide certified copies of all insurance policies required above within 10 days of the Park District's written request for said copies.

### B. Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Park District has the right to reject insurance written by an insurer it deems unacceptable.

### C. Cross-Liability Coverage

If Contractor's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

### D. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to the Park District. At the option of the Park District, the Contractor may be asked to eliminate such deductibles or self-insured retentions as respects the Park District, its officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

### E. Subcontractors

Contractor shall cause each subcontractor employed by Contractor to purchase and maintain insurance of the type specified above. When requested by the Park District, Contractor shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.

### B. Indemnification

## WAUKEGAN PARK DISTRICT

1. To the fullest extent permitted by law, the Contractor shall waive any right of contribution and shall defend, indemnify and hold harmless the Owner, the Architect and their agents, employees and consultants from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, costs and economic damages, arising out of, resulting from, or in any way connected with the performance of the Work, provided that any such claim, damage, loss or expense is caused in whole or in part by any act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. The duty to defend herein is separate and distinct from the duty to indemnify and hold harmless, and shall be separately enforceable as such. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to the Owner described in this Agreement.

2. The indemnification obligation under this Paragraph shall not be limited in any way by any limitations on the amount or type of damages, compensation or benefits payable by or for the Contractor or any Subcontractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts, and the Contractor and all subcontractors hereby waive any limitations of liability defense based upon such acts, to the fullest extent permitted by law.

3. "Claims, damages, losses and expenses" as these words are used in this Agreement shall be construed to include, but not limited to (1) injury or damage consequent upon the failure of or use or misuse by Contractor, its Subcontractors, agents, servants or employees, of any hoist, rigging, blocking, scaffolding, or any and all other kinds of items of equipment, whether or not the same be owned, furnished or loaned by Owner; (2) all attorneys' fees, expenses and costs incurred in bringing an action to enforce the provisions of this indemnity or any other indemnity contained in the General Conditions, as modified by the Supplementary General Conditions; (3) time expended by the party being indemnified and their employees, at their usual rates plus costs of travel, long distance telephone and reproduction of documents; and (4) error or omission or defect in any submission made to Architect / Engineer for its approval or review.

4. The obligations of the Contractor to indemnify and hold harmless Owner, Architect, their agents, consultants and employees under this Agreement shall not extend to the liability of the Owner and the Architect, their agents, consultants or employees arising out of their own negligence.

### **3.15 CONTRACTOR PAYMENTS**

- A. Payment will be made in full upon completion of the Project with Owner's final acceptance. **No payment shall be authorized unless all applicable Waivers of Lien and Contractor's Affidavits are submitted in accordance with the Contract Documents.** The time periods governing Owner's approval, disapproval, and payment of Contractor's applications for payment shall comply with the *Local Government Prompt Payment Act*, 50 ILCS 505/1 *et seq.*

The acceptance by the Contractor of final payment shall constitute a release and waiver of any and all rights and privileges under the terms of the Contract, and shall relieve the Park District from any and all claims or liabilities for anything done or furnished relative to the Work or for any act or neglect on the part of the Park District relating to or connected with the Contract. Any payment, however, final or otherwise, shall not release the Contractor or his sureties from any obligations under the Contract or the performance and payment bonds.

Failure to adhere to the approved progress schedule as specified in the Contract Documents, cooperate with other Contractors, and/or generally hinder the construction progress as determined by the Owner shall be grounds for withholding payments. Failure to supply waivers of lien, and any other supporting documentation as required by Owner, with each request will be considered grounds for withholding partial

payments, and failure to supply final waivers for the entire job on completion shall be grounds for withholding final payment.

The Owner may withhold from the Contractor, in addition to retained percentage, such an amount or amounts as may be necessary to pay just claims for labor and services rendered and materials furnished in or about the Work. The Owner shall have the right, acting as agent for the Contractor, to apply such retained amounts to the payment of such just claims.

**3.16 WORK PERFORMANCE**

- A. The Contractor shall coordinate his Work with all adjacent Work and shall coordinate with all other trades so as to facilitate the general progress of the Work. He shall afford all other trades every reasonable opportunity for the installation of their Work and for the storage of their material.
- B. Whenever, in the opinion of the Owner, the Contractor prosecutes or fails to prosecute his Work in such a manner as to hinder or delay the completion of the Work, the Owner may, after five (5) days' written notice to the Contractor order the Contractor to stop the Work, and carry out such Work as is necessary to be done by another Contractor or Contractors not necessarily holding a Contract for such Work on the Project, and in such event may charge the Contractor for such Work as may be performed. Nothing in this paragraph shall be deemed to be a waiver of any other remedies which may be available to the Owner in the event of a default surrender.

**3.17 SAFETY OF PERSONS AND PROPERTY**

- A. The Contractor shall take all reasonable precautions for the safety of, and shall provide all reasonable protection to prevent damage, injury or loss to:
  - 1. All employees on the Work and all other persons who may be affected thereby;
  - 2. All the Work and all materials and equipment to be incorporated therein, whether in storage on or off the site, under the care, custody or control of the Contractor or any of his Subcontractors or Sub-subcontractors; and
  - 3. Other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement in the course of construction.
- B. The Contractor shall give all notices and comply with all applicable laws, ordinances, rules, regulations and lawful orders of any public authority bearing on the safety of persons or property or their protection from damage, injury or loss.
- C. The Contractor shall erect and maintain, as required by existing conditions and progress of the Work, all reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards, promulgating safety regulations and notifying owners and users of adjacent utilities.
- D. When the use or storage of explosives or other hazardous materials or equipment is necessary for the execution of the work, the Contractor shall exercise the utmost care and shall carry on such activities under the supervision of properly qualified personnel.

**3.18 UNDERGROUND UTILITIES**

- A. The Contractor is responsible for contacting utility companies and the City of Waukegan or other companies which may have underground structures to locate and determine the exact location of such underground structures. The Contractor will locate and stake all underground structures in the field to include all cable and conduit, gas lines, water lines, and drainage lines. All underground utilities so marked which are disturbed or damaged by the Contractor's operation shall be repaired by competent and qualified specialists at the Contractor's expense. Such repairs shall be made under the direction of the Owner. The Contractor is responsible for contacting utility companies and the City of Waukegan or other companies which may have underground structures to locate and determine the exact location of such underground structures.

**3.19 PAYMENTS TO MATERIALMAN, ETC.**

- A. It is hereby expressly understood and agreed that the said Contractor shall furnish satisfactory evidence, when called for, that all persons who have done work or furnished materials in connection with the performance of the Contract, have been fully paid; otherwise the Owner shall have right to pay all such claims in full, out of any money that may be due to the Contractor under this agreement.

**3.20 MODIFICATIONS OF CONTRACT DOCUMENTS AND CONTRACT WORK**

- A. The Contract Documents may be modified and changed from time to time by written order of the Owner, in a manner not materially affecting the substance thereof, if such changes are necessary to carry out and complete more fully and perfectly the work to be done and performed. The Contractor shall acknowledge, in writing, receipt of every such order. If the changes and modifications increase the expense of the work, the increase expenses shall be paid for by the Owner. If such changes and modifications decrease the expense of the work, the amount of said diminution shall be credited to the Owner. The additional payment or amount credited shall be as a basis previously agreed upon, in writing, by the Owner and the Contractor. No consequential loss or profit on work not executed shall be paid to the Contractor.
- B. The amount of compensations to be paid to the Contractor for any changes or alterations, as so ordered, shall be determined:
1. By a lump sum mutually agreed upon by the Owner and the Contractor; or,
  2. If the parties cannot agree upon a lump sum, then by the actual net cost in money to the Contractor of the materials and of the wages applied labor (including premiums for Workmen's Compensation Insurance) required for such changes and alterations, plus such rental for plant and equipment (other than small tools) required and approved for such changes and alterations, plus 10% or 15% as compensation for all other items of profit and costs or expenses, including administration, overhead, superintendence, insurance (other than Workman's Compensation), materials used in temporary structures, allowances made by the Contractor to the Subcontractors, additional premiums upon the performance bond of the Contractor, and the use of small tools. The provisions hereof shall not affect the power of the Contractor to act in case of emergency, as herein provided.

**Where proposed changes involve a modification to (i) the Contract Sum; (ii) the Contract Time, or (iii) material change in the Work (i.e., other than minor field changes) a written change order shall be prepared by Contractor.** In accordance with the *Criminal Code*, 720 ILCS 5/33 E-9, if a change order or series of change orders authorizes or necessitates an increase or decrease in **either** the cost of the contract by \$10,000 or more, **or** the time of completion of the Work by 30 days or more, such changes

## WAUKEGAN PARK DISTRICT

may be made only upon the written authorization of the **Executive Director (Secretary of the Board) of the Waukegan Park District**, after approval from the Board of Park Commissioners, including a written determination that:

the circumstances necessitating the change were not reasonably foreseeable at the time the Contract was signed; or

the change is germane to the original Contract as signed; or

the change order is in the best interest of the Owner and is authorized by law.

### **3.21 CLAIMS OF EXTRA COMPENSATION**

- A. All claims for extra compensation over and above the amount agreed upon in the contract on account of any alterations or changes, or for any extra work, shall be filed, in writing, with the Owner by the Contractor, having attached thereto a copy of the original order for such alterations or changes or extra work, within thirty (30) days after the completion of said alterations or changes or extra work. The Contractor, before starting work on said alterations or changes or extra work, shall notify the Owner, in writing, of his intentions to file such claims in order that a proper record of such work may be kept by the Owner. Should the Contractor fail to notify the Owner in advance, as required, or to submit his claim within thirty (30) days, as required, it will be taken as conclusive that no claim exists.

### **3.22 USE OF PREMISES AND REMOVAL OF DEBRIS**

- A. The Contractor expressly undertakes at his own expense:
1. To take every precaution against injuries to person or damages to property;
  2. To store his apparatus, materials, supplies and equipment in such orderly fashion at the site of the work as will not unduly interfere with the progress of his work of any other Contractors;
  3. To place upon the Work, or any part thereof, only such loads as are consistent with the safety of that portion of the Work;
  4. To frequently clean up all refuse, rubbish, scrap materials, and debris caused by his operations, to the end, that at all times the site of the Work shall present a neat, orderly, and workmanlike appearance;
  5. Before final payment, to remove all surplus material, false-work, temporary structures, including foundations thereof, plant of any description, and debris of every nature resulting from his operations, and to put the site in a neat, orderly condition.

### **3.23 GUARANTEE**

- A. All work performed shall be guaranteed by the General Contractor to be free from defects in materials and workmanship for a period of one year from the date of final acceptance. The Work shall be left in perfect order at completion and acceptance. Neither the final payment nor the termination of the guarantee period, nor any provision in the Contract Documents shall relieve the Contractor of the responsibility for negligence, faulty materials, or workmanship within the extent and period provided by law, and upon written notice he/she shall remedy any defects due thereto, and shall pay all expenses for any damage to other work resulting there from.

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The successful Bidder(s) must present the Park District with two (2) copies of any manufacturer's warranty or guarantee information. If needed, the Bidder agrees to sign over warranties and guarantees to the Park District.

If the Drawings and/or Specifications provide for methods of construction, installation, materials, etc., which the Contractor cannot guarantee for the indicated period, it shall be the responsibility of the Contractor to so inform the Owner in writing before submitting his/her bid. Otherwise, the Contractor shall be held responsible to provide the method of construction, installation, materials, etc., which will be guaranteed for the indicated period of time.

**BID PROPOSAL CHECKLIST**

Contractor \_\_\_\_\_

Project \_\_\_\_\_

Check box if supplied in sealed bid. See bid packet (section 1.03 and others) in bid packet for details.

Core Items in Submittal

- Bid Bond or Cashier's Check – Signed and/or Notarized
- Bid Addendum Acknowledgement (if applicable) - Completed
- Bid Proposal Form – Completed, Signed with Corporate Seal, and Notarized
- Bid Qualification Form – Completed
- 3 Year Project List - Completed
- Contractor's Compliance – Signed and Notarized
- Substance Abuse Program Certification – Signed

Additional attachments from Section 1.03

- Projects in Progress List
- Administrative and Litigation List
- Instances of Bid Rejection List
- Instances of Breach of Contract List

WAUKEGAN PARK DISTRICT

**2021 BONNIE BROOK GOLF COURSE BANQUET HALL FLOORING  
WAUKEGAN PARK DISTRICT  
WAUKEGAN, ILLINOIS**

**BID PROPOSAL FORM**

**4.01 BID TO:**

Waukegan Park District  
(hereinafter called "Owner")  
1324 Golf Road  
Waukegan, IL 60087

**4.02 BID FROM:**

\_\_\_\_\_  
(hereinafter called "Bidder")

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Fax Number

**4.03 BID FOR:**

**2021 BONNIE BROOK GOLF COURSE BANQUET HALL FLOORING  
WAUKEGAN, ILLINOIS**



**4.04 ACKNOWLEDGEMENT**

The undersigned hereby acknowledges receipt of Invitation of Bids, Instructions to Bidders, the Specifications, Drawing, Conditions, Certifications, and other Contract Documents and acknowledges receipt of the following Addenda:

Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_

**4.05 AGREEMENT**

A. In submitting the Bid, the undersigned agrees:

1. To hold the Bid open for sixty (60) days from submittal date.
2. That the Bidder has carefully examined the Instructions to Bidders, the Drawings and Specifications, and the Project Manual in its entirety, in order to determine how these affect the bid proposal, the forms of the Contract, the required Contract bonds, and duration thereof, and that the Bidder has inspected in detail the site of the proposed Work, and been familiarized with all of the requirements of construction, and of the governing municipalities under whose jurisdiction the Project falls (its codes, ordinances and construction requirements therein), and understands that in making this proposal, the Bidder waives all rights to plead any misunderstanding regarding the same.
3. To enter into and execute a Contract with the Owner if awarded on the basis of this bid, and furnish all bonds and insurance required by the Contract Documents within fourteen (14) days after receiving Notice to Proceed from the Owner.
4. To accomplish the work in accordance with the Contract Documents.
5. To complete the work by the time stipulated in the Contract Documents.
6. That if this proposal is accepted, the Bidder is to provide all of the necessary equipment, tools, apparatus, labor, and other means of construction, and to do all of the Work and to furnish all of the materials specified in the Contract Documents in the manner and at the time therein prescribed, and in accordance with the requirements set forth.
7. To commence Work as specified in the Instructions to Bidders, and to prosecute the Work in such a manner, and with sufficient materials, equipment and labor as will ensure its completion within reasonable time, it being understood and agreed that the completion within such reasonable time is an essential part of this Contract.

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8. The Bidder proposes to utilize the products and services of the following Subcontractors and major suppliers for the completion of the Contract. All Subcontractors shall be approved by the Owner prior to start of their Work on the Project. If no Subcontractors or major suppliers are to be used, indicate "NONE".

(1) \_\_\_\_\_ PH: \_\_\_\_/\_\_\_\_\_  
Subcontractor/major supplier

\_\_\_\_\_  
Address

\_\_\_\_\_  
Work to be performed/materials to be supplied

(2) \_\_\_\_\_ PH: \_\_\_\_/\_\_\_\_\_  
Subcontractor/major supplier

\_\_\_\_\_  
Address

\_\_\_\_\_  
Work to be performed/materials to be supplied

(3) \_\_\_\_\_ PH: \_\_\_\_/\_\_\_\_\_  
Subcontractor/major supplier

\_\_\_\_\_  
Address

**4.06 TOTAL BASE BID PRICE**

A. Base Bid Price (Guaranteed Maximum Price)

For completion of all Work shown on the Drawings and Specifications, the Bidder agrees to perform all Work for the following sum:

**1. TOTAL (WRITTEN OUT) \_\_\_\_\_ DOLLARS**  
\$ \_\_\_\_\_

**2. ALTERNATE 1 (REMOVE AND DISPOSE OF OLD CARPET)**  
**(WRITTEN OUT) \_\_\_\_\_ DOLLARS**  
\$ \_\_\_\_\_

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**4.07 UNIT PRICE QUOTATIONS**

- A. The following unit prices are submitted by the undersigned Bidder as a proposed basis for additive or deductive adjustment to the Total Base Bid in the event Contract changes are required involving the items described.

<u>ITEM</u>	<u>UNIT PRICE</u>
▪ <u>LABOR RATE PER MAN HOUR</u> _____	\$ _____ (HOURLY)

**4.08 REJECTION AND WITHDRAWAL OF BID**

- A. In submitting this bid, it is understood that the right is reserved by the Owner to reject any and all bids and to waive any informalities. It is agreed that this bid may not be withdrawn for a period of sixty (60) days from the opening thereof.

**4.09 TIME OF COMPLETION**

- A. If awarded the Contract, the undersigned agrees to complete all Work covered by this proposal on or before **APRIL 30, 2021**.

**4.10 BID SECURITY**

- A. Accompanying the proposal is a Bid Bond as surety in the amount of not less than ten percent (10%) of the Total Base Bid payable to Waukegan Park District, which it is agreed will be forfeited if the undersigned fails to execute the Contract in conformity with the Specifications and furnish Performance Bonds, Payment or Labor and Material Bonds, and Certificate of Insurance with Endorsements after notification of the award of the Contract to the undersigned.

**4.11 PERFORMANCE/PAYMENT OR LABOR AND MATERIALS BOND**

- A. The undersigned Bidder agrees to provide Performance, and Payment or Labor and Material Bonds executed in accordance with AIA Document AIA-A312-2010 form, or its current equivalent, or one acceptable to Owner, in the amount of **110% of the Contract Sum** (Total Base Bid and all accepted alternatives and adjustments) the cost of which is included in the Bid.

**4.12 CONTRACT DOCUMENTS**

- A. The successful Bidder may be required to enter into a standard AIA form of Owner-Contractor Agreement appropriate to the form of the project delivery system selected by the Owner (general contractor and/or construction manager) OR other Agreement, as modified by the Owner.

WAUKEGAN PARK DISTRICT

**CORPORATION**

The Bidder is a Corporation organized and existing under the laws of the State of \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Duly Authorized Officer's Signature

\_\_\_\_\_  
Title

CORPORATE SEAL (above)

**PARTNERSHIP**

The Bidder is a co-partnership consisting of individual partners whose full names are listed below:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
(Partner's Signature)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**INDIVIDUAL**

The Bidder is an individual.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Individual's Signature

**Bidder must have their signature above notarized below regardless of Bidder Type**

Sworn and Subscribed to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
My Commission Expires \_\_\_\_\_, 20\_\_.  
Notary Public or other Officer authorized to administer oaths

WAUKEGAN PARK DISTRICT

**2021 BONNIE BROOK GOLF COURSE BANQUET HALL FLOORING  
WAUKEGAN PARK DISTRICT  
WAUKEGAN, ILLINOIS**

**BID QUALIFICATION FORM**

**4.13 BIDDER QUALIFICATION**

\_\_\_\_\_  
Bidder Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Fax Number

Number of years in business under this name: \_\_\_\_\_

Include with this Proposal the information required under 1.03 Requirements of Bidders in the Instructions to Bidders.  
(See attached pages)

WAUKEGAN PARK DISTRICT

PROJECT LIST

List three (3) of the largest projects completed in the past three (3) years which are similar in scope to the 2021 BONNIE BROOK GOLF COURSE BANQUET HALL FLOORING.

1. Project Name \_\_\_\_\_

Description \_\_\_\_\_

Client Name \_\_\_\_\_

Original Contract Amount \_\_\_\_\_ Final Contract Amount \_\_\_\_\_

Contract Final Completion Date \_\_\_\_\_ Actual Final Completion Date \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Architect/Engineer \_\_\_\_\_ Phone Number \_\_\_\_\_ Email \_\_\_\_\_

2. Project Name \_\_\_\_\_

Description \_\_\_\_\_

Client Name \_\_\_\_\_

Original Contract Amount \_\_\_\_\_ Final Contract Amount \_\_\_\_\_

Contract Final Completion Date \_\_\_\_\_ Actual Final Completion Date \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Architect/Engineer \_\_\_\_\_ Phone Number \_\_\_\_\_ Email \_\_\_\_\_

3. Project Name \_\_\_\_\_

Description \_\_\_\_\_

Client Name \_\_\_\_\_

Original Contract Amount \_\_\_\_\_ Final Contract Amount \_\_\_\_\_

Contract Final Completion Date \_\_\_\_\_ Actual Final Completion Date \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Architect/Engineer \_\_\_\_\_ Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**IMPORTANT NOTICE OF RESPONSIBILITY FOR PERIODIC REVISIONS TO PREVAILING WAGE RATES AND SUPERSEDES NOTICE**

Revisions of the following Prevailing Wage Rates are made periodically by the Illinois Department of Labor. These may be accessed by computer at <http://www.state.il.us/agency/idol/Rates/EVENMO/COUNTY.HTM>. As required by the Prevailing Wage Act, any and all such revisions supersede the Park District's June determination. Bidders and contractors performing work on this Project are responsible for determining the applicable prevailing wage rates at the time of bid submission and performance of the Work. Failure of a bidder/contractor to make such determination shall not relieve it of its obligations in accordance with the Contract Documents. In consideration for the award to it of the contract for this Project, the contractor agrees that the foregoing notice satisfies any obligation of the public body in charge of this Project to notify the contractor of periodic changes in the prevailing wage rates and the contractor agrees to assume and be solely responsible for, as a material obligation of the contractor under the contract, the obligation to determine periodic revisions of the prevailing wage rates, to notify its subcontractors of such revisions, to post such revisions as required for the posting of wage rates under the Act, and to pay and require its subcontractors to pay wages in accordance with such revised rates.

**CONTRACTOR COMPLIANCE AND CERTIFICATIONS**

**Note: The following certifications form an integral part of the Agreement between the Owner and Contractor. Breach by Contractor of any of the certifications may result in immediate termination of the Contractor's services by Owner.**

THE UNDERSIGNED CONTRACTOR HEREBY ACKNOWLEDGES, CERTIFIES, AFFIRMS AND AGREES AS FOLLOWS:

- A. Contractor has carefully read and understands the contents, purpose and legal effect of this document as stated above and hereafter in this document. The certifications contained herein are true, complete and correct in all respects.
- B. Contractor shall abide by and comply with, and in contracts which it has with all persons providing any of the services or Work on this Project on its behalf shall require compliance with, all applicable Federal, State and local laws and rules and regulations including without limitation those relating to 1) fair employment practices, affirmative action and prohibiting discrimination in employment; 2) workers' compensation; 3) workplace safety; 4) wages and claims of laborers, mechanics and other workers, agents, or servants in any manner employed in connection with contracts involving public funds or the development or construction of public works, buildings or facilities; and 5) steel products procurement.
- C. All contracts for this Project are subject to the provisions of the Illinois Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*), providing for the payment of the prevailing rate of wage to all laborers, workmen and mechanics engaged in the Work. Contractor shall pay prevailing rates of wages in accordance with the wage determination included with the Contract Documents and any subsequent determinations issued by the Illinois Department of Labor which shall supersede the determination included in the Contract Documents, all in accordance with applicable law. Contractor is responsible for determining the applicable prevailing wage rates at the time of bid submission and at the time of performance of the Work. Failure of Contractor to make such determination shall not relieve it of its obligations in accordance with the Contract Documents. Contractor shall also comply with all other requirements of the Act including without limitation those pertaining to inclusion of required language in subcontracts, job site posting, maintenance and submission of certified payroll records and inspection of records. Contractor is not barred from entering into public contracts under Section 11a of the Illinois Prevailing Wage Act due to its having been found to have disregarded its obligations under the Act.
- D. To the best of Contractor's knowledge, no officer or employee of Contractor has been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, or any unit of local government, nor has any officer or employee made an admission of guilt of such conduct which is a matter of record.
- E. Contractor is not barred from bidding on or entering into public contracts due to having been convicted of bid-rigging or bid rotating under paragraphs 33E-3 or 33E-4 of the Illinois Criminal Code. Contractor also certifies that no officers or employees of the Contractor have been so convicted and that Contractor is not the successor company or a new company created by the officers or owners of one so convicted. Contractor further certifies that any such conviction occurring after the date of this certification will be reported to the Owner, immediately in writing, if it occurs during the bidding process, or otherwise prior to entering into the Contract therewith.



WAUKEGAN PARK DISTRICT

- F. Pursuant to the Illinois Human Rights Act (775 ILCS 5/2-105), Contractor has a written sexual harassment policy that includes, at a minimum, the following information: (i) a statement on the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment utilizing examples; (iv) the Contractor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission and directions on how to contact both; and (vi) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act. Contractor further certifies that such policy shall remain in full force and effect. A copy of the policy shall be provided to the Illinois Department of Human Rights upon request.
- G. Contractor shall abide by the "Employment of Illinois Workers on Public Works Act" (30 ILCS 570/0.01 *et seq.*) which stipulates that whenever there is a period of excessive unemployment in Illinois, defined as any month immediately following two (2) consecutive calendar months during which the level of unemployment in Illinois exceeds five percent (5%) as measured by the U.S. Bureau of Labor Statistics in its monthly publication of employment and unemployment figures, the Contractor shall employ only Illinois laborers unless otherwise exempted as so stated in the Act. ("Illinois laborer" means any person who has resided in Illinois for at least 30 days and intends to become or remain an Illinois resident). Other laborers may be used if Illinois laborers are not available or are incapable of performing the particular type of work involved if so certified by the Contractor and approved by the Owner.
- H. (i) Contractor's bid proposal was made without any connection or common interest in the profits anticipated to be derived from the Contract by Contractor with any other persons submitting any bid or proposal for the Contract; (ii) the Contract terms are in all respects fair and the Contract will be entered into by Contractor without collusion or fraud; (iii) no official, officer or employee of the Owner has any direct or indirect financial interest in Contractor's bid proposal or in Contractor, (iv) the Contractor has not directly or indirectly provided, and shall not directly or indirectly provide, funds or other consideration to any person or entity (including, but not limited to, the Owner and the Owner's employees and agents), to procure improperly special or unusual treatment with respect to this Agreement or for the purpose of otherwise improperly influencing the relationship between the Owner and the Contractor. Additionally, the Contractor shall cause all of its officers, directors, employees, (as the case may be) to comply with the restrictions contained in the preceding sentence.
- I. Contractor knows and understands the Equal Employment Opportunity Clause administered by the Illinois Department of Human Rights, which is incorporated herein by this reference, and agrees to comply with the provisions thereof. Contractor further certifies that Contractor is an "equal opportunity employer" as defined by Section 2000 (e) of Chapter 21, Title 42 of the United States Code Annotated and Executive Orders #11246 and #11375 as amended, which are incorporated herein by this reference.
- J. Contractor shall use reasonable effort to employ local, women, and minority. Additionally, Contractor shall use reasonable effort to utilize local, women, and minority owned Subcontractors.
- K. Neither Contractor nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act.

WAUKEGAN PARK DISTRICT

- L. Contractor is not barred from contracting with the Owner because of any delinquency in the payment of any tax administrated by the Illinois Department of Revenue, unless it is being contested. Contractor further certifies that it understands that making a false statement regarding delinquency in taxes is a Class A misdemeanor and, in addition, voids the Contract and allows the Owner, a municipal entity, to recover in a civil action all amounts paid to the Contractor.
  
- M. If Contractor has 25 or more employees at the time of letting of the Contract, Contractor knows, understands and acknowledges its obligations under the Illinois Drug Free Workplace Act (30 ILCS 580/1 *et seq.*) and certifies that it will provide a drug-free workplace by taking the actions required under, and otherwise implementing on a continuing basis, Section 3 of the Drug Free Workplace Act. Contractor further certifies that it has not been debarred and is not ineligible for award of this Contract as the result of a violation of the Illinois Drug Free Workplace Act.
  
- N. Contractor knows, understands and acknowledges its obligations under the Substance Abuse Prevention In Public Works Act, 820 ILCS 265/1 *et seq.* A true and complete copy of Contractor's Substance Abuse Prevention Program Certification is attached to and made a part of this Contractor Compliance and Certification Attachment.
  
- O. The Contractor shall comply with the requirements and provisions of the Freedom of Information Act (5 ILCS 140/1 *et. seq.*) and, upon request of the Waukegan Park District's designated Freedom of Information Act Officer (FOIA Officer), Contractor shall within two (2) business days of said request, turn over to the FOIA Officer any record in the possession of the Contractor that is deemed a public record under FOIA.

\_\_\_\_\_  
CONTRACTOR NAME

By: \_\_\_\_\_ (Signature)

\_\_\_\_\_ (Printed Name)

Its: \_\_\_\_\_ (Title)

STATE OF \_\_\_\_\_ )

)SS

COUNTY OF \_\_\_\_\_)

I, the undersigned, a notary public in and for the State and County, aforesaid, hereby certify that \_\_\_\_\_ appeared before me this day and, being first duly sworn on oath, acknowledged that he/she executed the foregoing instrument as his/her free act and deed and as the act and deed of the Contractor.

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Notary Public)

(SEAL)

**SUBSTANCE ABUSE PREVENTION PROGRAM CERTIFICATION**

The Substance Abuse Prevention in Public Works Projects Act, 820 ILCS 265/1 et seq., (“Act”) prohibits any employee of the Contractor or any Subcontractor on a public works project to use, possess or be under the influence of a drug or alcohol, as those terms are defined in the Act, while performing work on the project. The Contractor/Subcontractor **[circle one]**, by its undersigned representative, hereby certifies and represents to the Waukegan Park District that **[Contractor/Subcontractor must complete either Part A or Part B below]**:

- A. The Contractor/Subcontractor **[circle one]** has in place for all of its employees not covered by a collective bargaining agreement that deals with the subject of the Act a written substance abuse prevention program, a true and correct copy of which is attached to this certification, which meets or exceeds the requirements of the Substance Abuse Prevention in Public Works Act, 820 ILCS 265/1 et seq. **[Contractor/Subcontractor must attach a copy of its substance abuse prevention program to this Certification.]**

\_\_\_\_\_  
Name of Contractor/Subcontractor (print or type)

\_\_\_\_\_  
Name and Title of Authorized Representative (print or type)

\_\_\_\_\_ Dated: \_\_\_\_\_  
Signature of Authorized Representative

- B. The Contractor/Subcontractor **[circle one]** has one or more collective bargaining agreements in effect for all of its employees that deal with the subject matter of the Substance Abuse Prevention in Public Works Projects Act, 820 ILCS 265/1 et seq.

\_\_\_\_\_  
Name of Contractor/Subcontractor (print or type)

\_\_\_\_\_  
Name and Title of Authorized Representative (print or type)

\_\_\_\_\_ Dated: \_\_\_\_\_  
Signature of Authorized Representative

WAUKEGAN **P**ARK DISTRICT

**EMPLOYMENT OF ILLINOIS WORKERS OF PUBLIC WORKS ACT CERTIFICATION**

I hereby certify that I have been provided with a copy of the Employment of Illinois Workers of Public Works Act (Page 33, Section G.) and that I am in compliance with the workforce requirements. Furthermore, I accept full liability for present and future compliance with the Act throughout the duration of performance under this contract.

\_\_\_\_\_  
CONTRACTOR NAME

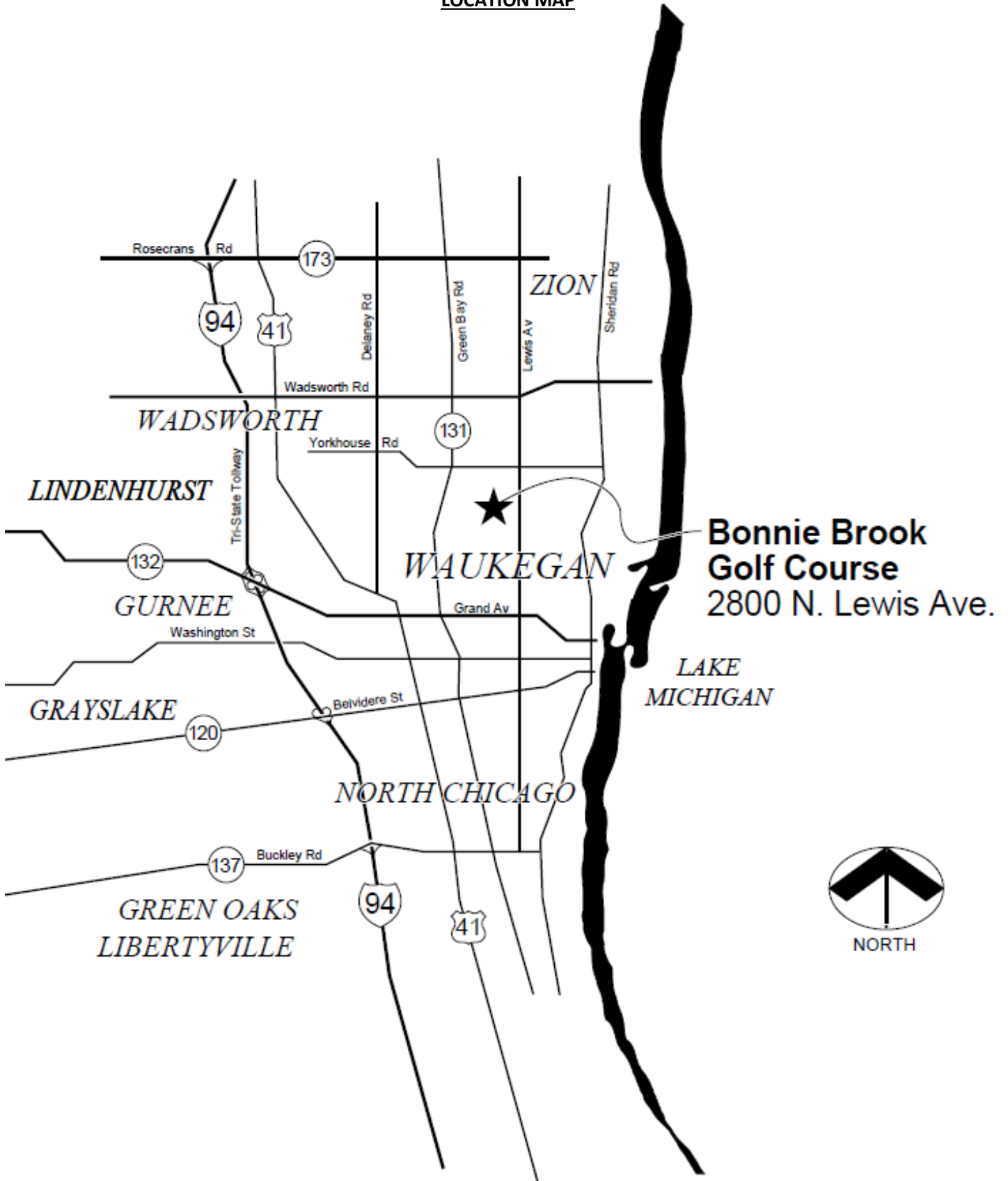
By: \_\_\_\_\_ (Signature)

\_\_\_\_\_ (Printed Name)

Its: \_\_\_\_\_ (Title)

WAUKEGAN PARK DISTRICT

LOCATION MAP



# WAUKEGAN PARK DISTRICT

## BONNIE BROOK GOLF COURSE BANQUET HALL FLOORING

### Scope of Work:

#### A. GENERAL

1. Removal and disposal of existing carpet located in the banquet hall. Owner to provide dumpsters. **(Alternate 1)**
2. Prepare floor per manufacturer's specifications to allow for proper installation.
3. Level floor as needed. **(Do not include in bid price – cost to be determined and agreed upon with the contractor using bid hourly rate after carpet is removed but prior to leveling.)**
4. Furnish and install primer, membrane, porcelain tile and grout per specifications in the area where the carpet was removed.
5. Furnish and install new oak  $\frac{3}{4}$ " x  $\frac{3}{4}$ " quarter round trim along all oak baseboard in tiled area. Stain and polyurethane to match existing wood baseboard.
6. Furnish and install transition strips in areas as needed to provide a smooth transition between flooring materials and rooms. Must be ADA complaint.

#### B. PRODUCTS

1. Porcelain Tile: DalTile –Forest Park Colorbody Porcelain - Timberland Color – 6" x 36" in a staggered brick-joint pattern.
2. Membrane: RedGard® Waterproofing and Crack Prevention Membrane
3. Primer: Multi-surface Bonding Primer
4. Mortar: Bostik Big Tile & Stone™ POLYMER-MODIFIED LARGE & HEAVY TILE MORTAR
5. Grout: Hydroment® Vivid™ Rapid Curing High Performance Grout. Color TBD by owner.
6. Quarter Round: New oak  $\frac{3}{4}$ " x  $\frac{3}{4}$ " quarter round trim. Stain and polyurethane to match existing wood baseboard.

#### C. SITE DETAILS

1. A pre-construction meeting will be held before start of work. An additional pre-installation meeting to be held at least 24 hours before installation begins to review mock-ups of Porcelain floors and to review if leveling work will be needed and how much.
2. All work is to be coordinated with WPD Project Manager to be assigned at pre-construction meeting.
3. All work is to be completed by April 30, 2021. All contractors must comply with the coordination schedule developed by WPD.
4. Work can occur Monday-Friday between the hours of 7:00 am and 3:30 pm. Additional hours including weekends and holidays need prior approval from WPD project manager. WPD will provide building keys and alarm code to Contractor.
5. Building contents including furniture, portable equipment, etc. will be removed from work area by others prior to work in this scope.

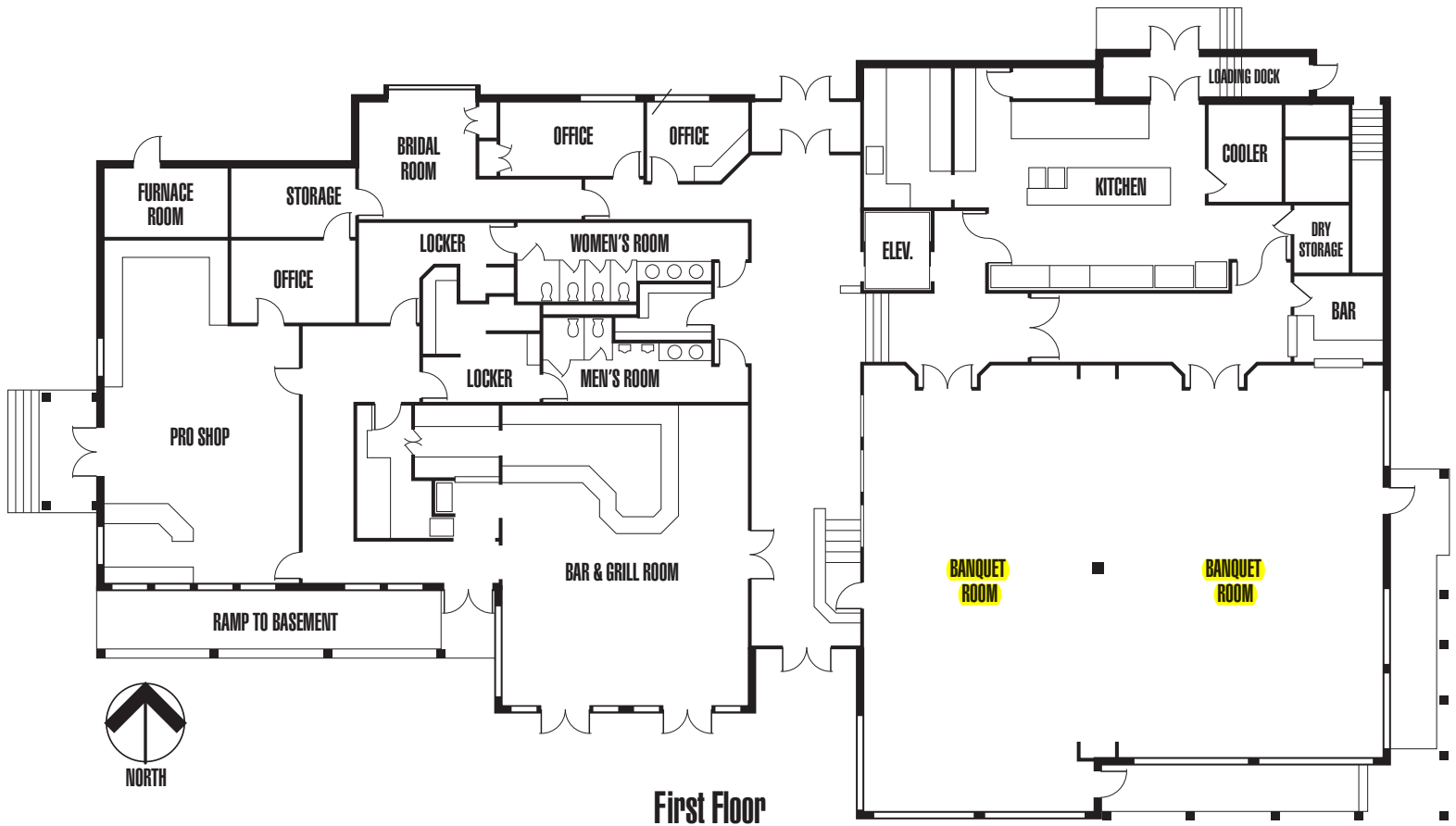
#### D. EXECUTION DETAILS

1. Remove and dispose of the existing carpet in the banquet hall. **(Alternate 1)**
2. Prepare floor in the banquet hall per manufacturers recommendations to be ready to install porcelain flooring. Includes waterproofing and crack prevention membrane. Level floor as needed. **(Do not include in bid price – cost to be determined and agreed upon with the contractor using bid hourly rate after carpet is removed but prior to leveling.)**
3. Furnish, install, and mortar porcelain tile in the banquet hall per manufacturer's installation specifications.
4. Furnish and install grout per manufacturer's installation specifications.

5. Furnish and install new oak  $\frac{3}{4}$ " x  $\frac{3}{4}$ " quarter round trim along all oak baseboard in tiled area. Stain and polyurethane to match existing wood baseboard.
6. Furnish and install transition strips in areas as needed to create a smooth transition between flooring materials and elevation changes. All changes between rooms and elevations must be a smooth transition and ADA compliant.
7. Contractor to include an hourly labor rate provided in bid proposal for any potential floor leveling and unforeseen work that may arise.
8. Cleanup and dispose of work-related debris. **Owner to provide dumpsters.**
9. Thoroughly clean tile to prepare for immediate use.

# WAUKEGAN PARK DISTRICT

## Bonnie Brook Clubhouse



**Your Location:**

**Address:**

**Facility Phone Number:**

**Special Directions:**

**Bonnie Brook Clubhouse**

**2800 North Lewis Avenue**

**1-847-360-4730**

**Entrance is one block south of North Bonnie Brook Lane on Lewis Avenue.**





FLOOR

**FOREST PARK™**  
COLORBODY™ PORCELAIN

 **daltile®**  
IMAGINE WHAT'S POSSIBLE™



Photo features Timberland 6 x 36 and 9 x 36 field tile on the floor.

## Enjoy the Beautiful Look of Hardwood in a Durable Tile

Make a statement with the Forest Park™ collection from Daltile. This line exemplifies the splendor and style of hardwood. Unlike natural wood, Forest Park can withstand moisture and high traffic, making it ideal for kitchen and bathrooms. From its durable design to its extraordinary style, Forest Park has the striking look to transform your space.

- **STUNNING & DURABLE**
  - Exemplifies the natural beauty and sophistication of hardwood, with the durability of tile
  - Available in two plank size options for your space
  - Perfect for high-traffic and high-moisture areas
  
- **RICH WOOD COLOR TONES**
  - Contemporary white and gray colors offer a fresh feel, while lighter neutral options are perfect for any space
  - Dark wood tones offered are sure to create a stunning impact

 **PRE-CONSUMER RECYCLED MATERIALS**

 **MADE IN THE U.S.A.**

 **REVEAL IMAGING®**

 **TRU-EDGE**

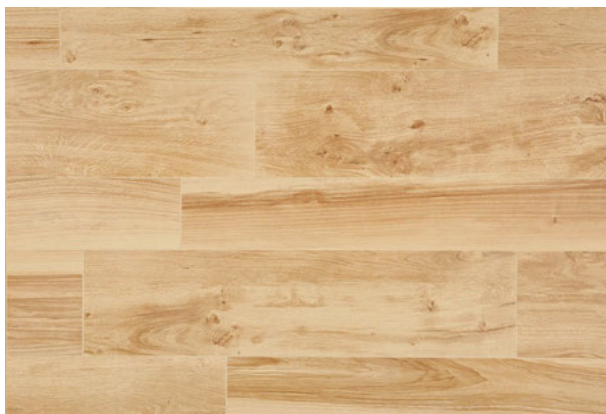
All or select items within this series are made in the USA. For more information, visit [daltile.com/ForestPark](http://daltile.com/ForestPark)

 **CERTIFIED PORCELAIN TILE**  
0.5% of total material weight

FLOOR TILE



WHITE OAK FP94



SUMMERTREE FP95



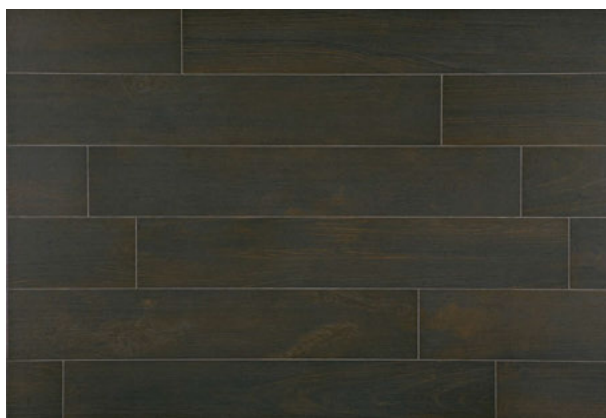
SUGARMAPLE FP96



TIMBERLAND FP97



WILLOWGROVE FP98





BLACKWOOD FP99

# FOREST PARK™

COLORBODY™ PORCELAIN

## SIZES

			Thickness	Sq. Ft. Per Carton	Pieces Per Carton
	9 x 36 Field Tile	(8-7/8" x 35-1/4") (22.50 cm x 89.50 cm)	3/8"	13.02	6
	6 x 36 Field Tile	(5-3/4" x 35-1/4") (14.70 cm x 89.50 cm)	3/8"	12.78	9

## FLOOR APPLICATIONS

	Target DCOF wet	Suitable
Dry & Level – Interior	N/A	✓
Wet & Level – Interior	≥ 0.42	✓
Exterior Applications; Pool Decking & Other Wet Areas with Minimal Footwear	≥ 0.60	
Ramps & Inclines	≥ 0.65	

A DCOF value of ≥ 0.42 is the new standard for tiles specified for commercial application in standard A137.1–2012, Section 9.6. It replaces the SCOF value of ≥ 0.60 referenced in ASTM C1028. For more information on the correlation between the two values and about the DCOF AcuTest™, visit [www.daltile.com/dcof](http://www.daltile.com/dcof).




## OTHER APPLICATIONS

	Suitable
Walls/Backsplashes	✓
Countertops	✓
Pool Linings	

## APPLICATION NOTES:


Suitable for exterior applications in freezing and non-freezing climates when proper installation methods are followed.

## TRIM

	Type	Number	Size
	Bullnose	S-43H9	3 x 18
	Cove Base	S-36C9T	6 x 12
	Cove Base Outcorner	SC-36C9T	1 x 6

Floor bullnose, cove base and cove base corner trim are intended to coordinate with floor field tile in the standard 90-degree installation position.

## INSTALLATION

Grout Joint Recommendation	Shade Variation
1/8" (3/16" when rectangular size is installed in a staggered brick-joint pattern; overlap should not exceed 33%)	 High (V3)

## TEST RESULTS

	ASTM#	Floor Result
Water Absorption	C373	< 0.5%
Breaking Strength	C648	> 275 lbs.
Scratch Hardness	MOHS	8.0
Chemical Resistance	C650	Resistant

## NOTES

Special consideration needs to be given when installing tiles 20" and larger. Please refer to [daltile.com/LargeTiles](http://daltile.com/LargeTiles) for more information.

Special care should be taken when grouting with dark pigmented colors. A grout release is recommended to prevent finely powdered pigments from lodging in the pores of the surface. Use of a latex modified thin-set is recommended for installation.

Since there are variations in all fired ceramic products, tile and trim supplied for your particular installation may not match these samples. Final color selection should be made from actual tiles and trim and not from tile samples or color reproductions. Manufactured in accordance with ANSI A137.1 standards.

Water, oil, grease, etc. create slippery conditions. Floor applications with exposure to these conditions require extra caution in product selection. Not for use on ramps.

For additional information refer to "Factors to Consider" at [daltile.com/Factors](http://daltile.com/Factors).



DESIGNED TO HELP EARN LEED™ CREDITS. For more detailed information, visit [daltilegreenworks.com](http://daltilegreenworks.com).

SCAN QR CODE FOR PRODUCT INFORMATION

Get a QR Code reader at: [GET.DAL TILE.COM](http://GET.DAL TILE.COM)



7834 C. F. Hawn Freeway, Dallas, Texas 75217 | 1.800.933.TILE

To view the complete collection of Daltile® products and information, visit our website at [daltile.com](http://daltile.com).



IMAGINE WHAT'S POSSIBLE™

©2016 Dal-Tile Corporation (3/16)



May contain Recycled  
and/or Reclaimed Materials  
[www.daltile.com/leed](http://www.daltile.com/leed)

## SAFETY DATA SHEET

### CERAMIC TILE

**Tile Series:     Forest Park**

#### 1. PRODUCT IDENTIFICATION

**Common Name:** Ceramic Tile (For purposes of this SDS, the term "ceramic" encompasses all types of tile products manufactured/sourced by Dal-Tile Corporation.)

**Synonyms:** Ceramic Tile and Wares

**Manufacturer Name:** Dal-Tile Corporation

**Address:** Headquarters Office  
7834 C.F. Hawn Freeway, Dallas, TX 75217

**Emergency Assistance:** Environmental, Health and Safety Department  
Richard Ray - (214) 309-4295  
1-800-933-TILE; (214) 398-1411 (24-hour number)

**Recommended Use:** Building Material - Tile products manufactured/sourced by Dal-Tile Corporation are environmentally preferable building materials when compared to other floor/wall coverings. As defined by guidelines issued by the Environmental Protection Agency, the American Society for Testing & Materials, and the Federal Trade Commission, Tile is one of the most environmentally friendly building materials you can buy today. Should you desire additional information, please direct your inquiry to the address above.

This document has been prepared in accordance with the Occupational Safety and Health Administration (OSHA) Hazard Communication standard, 29 Code of Federal Regulations (CFR) 1910.1200(g), Safety Data Sheets.

#### 2. HAZARDS IDENTIFICATION

Tile products are mixtures of predominantly clays, silica sand, and other natural occurring minerals that have been mixed with water and fired in a high temperature kiln. The finished, fired tiles are odorless, stable, non-flammable, and pose no immediate hazard to health. Respiratory, hand and eye protection may be needed to prevent excess exposure to airborne particulates if dust is produced by cutting tiles during installation or if dust is produced by any other operations, including demolition/removal projects.

**Emergency Overview:** Danger! Lung injury and Cancer Hazard

**GHS Classification (Global Harmonized Standard Classification):**



Carcinogenicity Category 1A (H350)

Specific target organ toxicity, single exposure; Respiratory tract irritation - Category 3 (H335)

Specific target organ toxicity, repeated exposure - Category 1A (H372)

**GHS Label, Hazards and Precautionary Statements**

**GHS Pictogram:**

Crystalline Silica:		Category 3 (Respiratory tract irritation) (H335)
		Categories 1A(Carcinogenicity)(H372)

**Label Signal Word:** Danger

**Hazard Statements:**

(H350) May cause CANCER (inhalation)

(H335) May cause respiratory irritation

(H372) Causes damage to organs (lung/respiratory) through prolonged or repeated exposure (inhalation)

## 2. HAZARDS IDENTIFICATION (CONT)

### Precautionary Statements:

- Do not handle until all safety precautions have been read and understood. (P202)
- Do not breathe dust/spray. (P260 + P261)
- Wash skin thoroughly after handling. (P264)
- Do not eat, drink or smoke when using this product. (P270)
- Wear protective gloves, protective clothing, eye protection, face protection. (P280)

### Potential Health Effects:

Inhalation: Do not breathe dust. See "Health Hazards" in Section 11 for more details.

## 3. COMPOSITION/INFORMATION ON INGREDIENTS

Tile products are mixtures of predominately Clays, Silica Sand and other naturally-occurring minerals, that have been mixed with water and fired in a high temperature kiln.

Tiles are manufactured in various shapes, sizes, and colors.

These products do not contain asbestos.

Under normal conditions these products do not release hazardous materials after installation and are not considered hazardous waste should disposal be necessary.

Composition	CAS# / EINECS#	Estimated % by Wt.	EU Class
Crystalline silica as quartz	CAS: 14808-60-7 EINECS: 238-878-4	0-30	(67/548/EEC) Xn R48/20
Clays	CAS: 1332-58-7 EINECS: 265-064-6	20-55	(67/548/EEC) Xi R36/37/38
Nepheline syenite	CAS: 37244-96-5 EINECS: N/A	0-50	(67/548/EEC) Xi R36/37/38
Talc	CAS: 14807-96-6 EINECS: 238-877-9	0-40	(67/548/EEC) Xi R36/37/38
Feldspar	CAS: 68476-25-5 EINECS: 270-666-7	0-15	(67/548/EEC) Xi R36/37/38
Biotite	CAS: 12001-26-2 EINECS: 215-479-3	0-5	(67/548/EEC) Xi R36/37/38

## 4. FIRST AID MEASURES

- Eyes: Immediately flush eyes with large amounts of water for at least 15 minutes if dust gets in eyes. Get medical attention if irritation persists.
- Skin: Wash thoroughly after working with tiles.
- Inhalation: Remove to fresh air if exposed to large amounts of tile dust. Administer artificial respiration if breathing has stopped. Keep victim at rest. Call for prompt medical attention.
- Ingestion: Not applicable for intact tiles.

Have emergency eyewash station available in area where tiles are cut.

## 5. FIRE-FIGHTING MEASURES AND INFORMATION

- Flash Point (Method Used): Not applicable
- Autoignition Temperature: Not applicable
- Flammable Limits (% by Volume in Air): LEL - not applicable  
UEL - not applicable
- Fire Extinguishing Media: None required Non-flammable
- Special Fire Fighting Procedures: None required
- Fire and Explosion Hazards: None

## 6. ACCIDENTAL RELEASE MEASURES

Avoid creating excessive dust. Clean up dust with a vacuum system with a High-efficiency particulate (HEPA) air filter vacuum or damp sweeping. See Section 8 of this SDS concerning PPE information for clean-up.

## 7. HANDLING AND STORAGE

When cutting, grinding or removing, use equipment with integral dust collection and/or use local exhaust ventilation. Use wet cutting methods to reduce generation of dust. Use respiratory protection in the absence of effective engineering controls.

Do not store near acids. If tiles contact some acids, damage/discoloration to the surface may occur.

Shelf life is unlimited.

## 8. EXPOSURE CONTROLS / PERSONAL PROTECTION

### 8.1 Exposure Table

Composition	OSHA PEL	NIOSH IDLH	ACGIH TLV*	Units
Crystalline silica as quartz -respirable fraction	10 %SiO <sub>2</sub> +2	0.05	0.025	mg/m <sup>3</sup>
-total dust	30 %SiO <sub>2</sub> +2	N.E.	N.E.	mg/m <sup>3</sup>
Clays -respirable fraction	5	N.E.	2	mg/m <sup>3</sup>
-total dust**	15	N.E.	10	mg/m <sup>3</sup>
Nepheline syenite -respirable fraction**	5	N.E.	N.E.	mg/m <sup>3</sup>
-total dust**	15	N.E.	N.E.	mg/m <sup>3</sup>
Talc -respirable fraction	2	2	2	mg/m <sup>3</sup>
-total dust**	15	10	10	mg/m <sup>3</sup>
Feldspar -respirable fraction	N.E.	N.E.	N.E.	mg/m <sup>3</sup>
-total dust**	15	N.E.	N.E.	mg/m <sup>3</sup>
Biotite -respirable fraction**	5	15	3	mg/m <sup>3</sup>
-total dust**	15	N.E.	N.E.	mg/m <sup>3</sup>

\* 2006 Edition, respirable fraction to be determined as per Appendix D of ACGIH TLV.

\*\* Covered as particles not otherwise regulated per OSHA and particles not otherwise classified per ACGIH.

N.D. - Not determined

N.E. - Not established

### 8.2 EXPOSURE CONTROLS/PERSONAL PROTECTION

**Ventilation:** Use adequate ventilation to keep exposure to dust below recommended exposure levels. Avoid inhalation of dust. The highest probability of silica exposure occurs during installation using dry cutting methods or during removal of installed tile. Wet cutting methods are recommended.

**Respiratory Protection:** Use of a properly fitted NIOSH/MSHA approved particulate respirator is recommended when cutting tiles for installation or during the removal of installed tile.

**Eye Protection:** Use dust-proof goggles or safety glasses with side shields. Contact lenses may absorb irritants. Do not wear contact lenses in work areas.

**Skin Protection:** Cotton or leather work gloves should be worn when cutting this product to minimize skin exposure to dust and/or cuts. Wash hands prior to eating, drinking, or smoking, and at the end of the work shift, after cutting operations are conducted.

NOTE: Personal protection information in Section 8 is based on general information for normal uses and conditions. Where special or unusual uses or conditions exist, it is suggested that the assistance of an industrial hygienist or other qualified professional be obtained.

## 9. PHYSICAL AND CHEMICAL PROPERTIES

Appearance:	Brittle solid; color may vary
Odor:	Odorless
Melting Point:	Not Available (>2200 °F)
Boiling Point:	Not applicable
Vapor Pressure:	Not applicable
Vapor Density (Air = 1):	Not applicable
Solubility in Water:	Insoluble
Specific Gravity (H <sub>2</sub> O = 1):	1.6 to 2.1
Percent Volatile by Volume:	Not applicable
Evaporation Rate (Ethyl Ether = 1):	Not applicable
Viscosity:	Not applicable
Volatility:	0 g/L Volatile Organic Compounds (VOCs)

## 10. STABILITY AND REACTIVITY

Stability:	Stable in current form.
Conditions to Avoid:	Avoid contact with acids (e.g., acetic, hydrofluoric, etc.)
Incompatibility (Materials to Avoid):	Avoid contact with acids (e.g., acetic, hydrofluoric, etc.)
Hazardous Polymerization:	Will not occur.
Hazardous Decomposition Products:	None.

## 11. TOXICOLOGICAL INFORMATION

### Potential Health Effects

#### **Primary Routes of Exposure**

None for intact tile. Inhalation and potential exposure to eyes, hands, or other body parts if contact is made with broken tile, and/or during procedures involving the cutting of tiles, and/or for operations involving the removal of installed tiles.

#### **Acute Effects**

No acute effects from exposure to intact tile are known. Working with broken or cut tile produces a potential for cuts to the hands and exposed body parts. Acute effects such as eye irritation may occur if associated with high dust operations such as dry cutting tile or during the removal of installed tile. In very rare cases, symptoms of acute silicosis, a form of silicosis (a nodular pulmonary fibrosis) associated with exposure to respirable crystalline silica, may develop following acute exposure to extremely dusty environments caused by generation of tile dust. Signs such as labored breathing and early fatigue may indicate silicosis; however, these same symptoms can arise from many other causes.

#### **Chronic Effects**

No chronic effects are known for exposure to intact tile. Long-term, continual exposure to respirable crystalline silica at or above established permissible occupational exposure limits may lead to the development of silicosis, a nodular pulmonary fibrosis (NPF). NPFs are also associated with pulmonary tuberculosis, bronchitis, emphysema, and other airway diseases. This type of chronic exposure to silica dust may also result in the development of autoimmune disorders, chronic renal disease, and other adverse health effects. Recent epidemiologic studies demonstrate that workers exposed to elevated silica concentrations have a significant risk of developing chronic silicosis. Signs such as labored breathing and early fatigue may indicate silicosis; however, these same symptoms can also arise from many other causes.

#### **Potential Adverse Interactions**

Silicosis may be complicated by severe mycobacterial or fungal infections and result in tuberculosis (TB). Epidemiologic studies have established that silicosis is a risk factor for developing TB. Any existing respiratory or pulmonary diseases may be complicated by exposure to respirable crystalline silica. Smoking may increase the risk of adverse effects if done in conjunction with occupational exposure to silica dust at or above permissible exposure limits.

#### **Carcinogen Status**

Respirable crystalline silica is classified by the International Agency for Research on Cancer (IARC) as a Group I Carcinogen (carcinogenic to humans). The National Toxicology Program (9th Report) lists respirable crystalline silica as "Known to be a Human Carcinogen". USDOL/OSHA and NIOSH have recommended that crystalline silica be considered a potential occupational carcinogen.

#### **Overview of Animal Testing**

Short term experimental studies of rats have found that intratracheal instillation of quartz particles leads to the formation of discrete silicotic nodules in rats, mice and hamsters.

#### **Oral (silica) Lethality**

LD50 Rat oral	>22,500 mg/kg
LD50 Mouse oral	>15,000 mg/kg
LC50 Carp	>10,000 mg/l (per 72 hr.)



**12. ECOLOGICAL INFORMATION**

No information available at this time.

**13. DISPOSAL CONSIDERATIONS**

Waste should be disposed of in a landfill certified to accept such materials in accordance with federal, state, and local regulations.

**14. TRANSPORTATION INFORMATION**

D.O.T Shipping Name: Not applicable  
 Hazard Class: Non-regulated (for disposal purposes material is non-hazardous Class III regulated material)  
 ID Number: Not applicable  
 Marking: Not applicable  
 Label: None  
 Placard: None  
 Hazardous Substance/RQ: Not applicable  
 Shipping Description: Porcelain/Ceramic Tiles  
 Packaging References: None

**15. REGULATORY INFORMATION**

This product and/or its components have been previously introduced into U.S. commerce and is listed in the Toxic Substances Control Act (TSCA) Inventory of Chemicals in Commerce. Hence, it is subject to all applicable provisions and restrictions under TSCA 40 CFR Section 721 and 723.250.

This tile contains <1 percent by weight each of the following elements, which are SARA 313 Recordable: Antimony, Arsenic, Barium, Beryllium, Cadmium, Cobalt, Chromium, Copper, Manganese, Mercury, Nickel, Lead, Silver, Thallium, Tin, Titanium, Vanadium, and Zinc.

Title 22 Division 2, California Code of Regulation Chapter 3 (Proposition 65): This product contains a chemical or chemicals known to the State of California to cause cancer and/or birth defects or other reproductive harm.

This product or its components meets the following hazard definition(s) as defined by the Occupational Safety and Health Hazard Communication Standard (29 CFR Section 1910.1200):

<input type="checkbox"/> Combustible Liquid	<input type="checkbox"/> Flammable Aerosol	<input type="checkbox"/> Oxidizer
<input type="checkbox"/> Compressed Gas	<input type="checkbox"/> Explosive	<input type="checkbox"/> Pyrophoric
<input type="checkbox"/> Flammable Gas	<input checked="" type="checkbox"/> Health Hazard (Sections 3 & 11)	<input type="checkbox"/> Unstable
<input type="checkbox"/> Flammable Liquid	<input type="checkbox"/> Organic Peroxide	<input type="checkbox"/> Water Reactive
<input type="checkbox"/> Flammable Solid		

Based on information presently available, this product does not meet any of the hazard definitions of 29 CFR Section 1910.1200.

Note: The information in this data sheet provides information related to the potential hazards associated with dusts which may be produced during cutting or otherwise changing the shape of the tile during installation and/or removal.

**16. ADDITIONAL INFORMATION**

## Global Harmonization Identification System

GHIS: Health: 3 Fire: 4 Reactivity: 4

## Hazardous Material Identification System

HMIS: Health: 0 Fire: 0 Reactivity: 0

## National Fire Protection Association

NFPA: Health: 0 Fire: 0 Reactivity: 0

# MBP - Multi-Surface Bonding Primer

## 1 Product Name

MBP - Multi-Surface Bonding Primer

## 2 Manufacturer

Custom Building Products  
 Technical Services  
 10400 Pioneer Boulevard, Unit 3  
 Santa Fe Springs, CA 90670  
 Customer Support: 800-272-8786  
 Technical Services: 800-282-8786  
 Fax: 800- 200-7765  
 Email: [contactus@cbpmail.net](mailto:contactus@cbpmail.net)  
[custombuildingproducts.com](http://custombuildingproducts.com)

## 3 Product Description

Multi-Surface Bonding Primer (MBP) is a single-component, water-based primer engineered to deliver superior adhesion on a variety of substrates where proper bonding is difficult. Specially formulated with aggregates and polymers to promote mechanical adhesion on non-porous substrates.

### Key Features

- Ready-to-use primer
- Unsurpassed adhesion on difficult-to-bond substrates
- For use on porous and non-porous surfaces
- One-coat application
- No shot blasting or abrasion required

### Uses

Prepares surface with a textured finish that is suitable for installation with modified cement mortar and self-leveling underlayments.

### Suitable Substrates

- Well bonded water resistant cutback or old adhesive.
- Non-porous concrete
- Porcelain & Ceramic tiles with Glazed or Smooth surfaces
- Exterior grade plywood and OSB (interior only)
- Epoxy Coating
- Cement and Epoxy Terrazzo
- Quarry Tile
- Natural stones
- VCT
- Vinyl flooring
- Moisture Vapor Barrier (TECH MVC)
- Moisture Vapor Barrier (Sheet Goods)
- Laminates
- Rigid Fiberglass panels
- Properly prepared gypsum-based underlayments (interior only)
- Primer for some tile backed with epoxy resin for interior residential and light commercial applications - contact Custom Technical Services for more information
- Cleaned, Rust-free Steel

### Sizes

- 1 gallon (3.78 liter) pail
- 3.5 gallon (13.24 liter) pail



### Limitations to the Product

- Application temperature must be between 50°F – 95°F
- Do not subject to prolonged water immersion
- Do not use over bond inhibiting or bond breaking materials such as curing compound
- Do not apply over dusty substrates.
- Do not dilute
- Do not use over saltillo tile
- Do not use on exterior commercial applications

## 4 Instructions

### General Surface Prep

**USE CHEMICAL-RESISTANT GLOVES, such as nitrile, when handling product.**

Ambient temperature, surfaces and materials should be maintained at a temperature between 50° F (10° C) and 95° F (35° C) for 72 hours during application. Surfaces must be structurally sound, clean, dry and free from grease, oil, dirt, curing compounds, sealers, adhesives or any other contaminant that would prevent a good bond. Existing finishes must be well bonded to the substrate. Concrete must be cured. Concrete must be free of efflorescence and not subject to hydrostatic pressure. Plywood flooring including those under resilient flooring must be structurally sound and meet all building code and deflection requirements. Can be used on steel troweled finishes without scarifying. For questions about proper subfloor installation, call Technical Services.

### Bonding to Gypsum Underlayment

Gypsum based underlayment must obtain a minimum 2000 psi (13.8 MP) compressive strength. The underlayment must be sufficiently dry and properly cured to the manufacturer's specifications for permanent, non-moisture permeable coverings. Surfaces to be tiled must be structurally sound and subject to deflection not to exceed the current ANSI Standards. Surfaces shall be free of all grease, oil, dirt, dust, curing compounds, waxes, sealers, efflorescence, or any other foreign matter.

Gypsum underlayment surface must be primed with a properly applied Multi-Surface Bonding Primer at a rate of 150 sq ft per gallon before tile is installed with a cement based mortar. Expansion joints must be installed in accordance with local building codes and ANSI/TCNA guidelines. Refer to TCNA EJ171.



# MBP - Multi-Surface Bonding Primer

## Bonding to Cutback Adhesive

Adhesive layers must be removed. **Use extreme caution;** adhesives may contain asbestos fibers. Do not sand or grind adhesive residue, as harmful dust may result. Never use adhesive removers or solvents, as they soften the adhesive and may cause it to penetrate into the concrete. Adhesive residue must be wet-scraped to the finished surface of the concrete, leaving only the transparent staining from the glue. To determine desirable results, do a test bond area before starting. Refer to the RFCI Pamphlet "Recommended Work Practices for Removal of Resilient Floor Coverings" for further information.

## Bonding Over Cured Moisture Vapor and Alkalinity Barriers

Moisture vapor control epoxy coatings must be fully cured and free of pinholes and blisters before applying MBP. Do not dilute the primer. Spread with a short nap roller at an approximate coverage rate of 150-300 square feet per gallon.

## Mixing Procedures

Since settling may occur, stir using a low speed (200 rpm or less) power mixer for 30-60 seconds; do not over-mix and do not entrain air.

## Application of Product

Apply with a paint brush, 1/4" or 3/8" nap roller. Apply a thin, even coat at a uniform coverage rate of 150-300 ft per gallon; do not allow puddling.

## Drying Time

Allow for MBP to dry (1 to 3 hours, depending on ambient conditions) before installation of leveling, tile or flooring products. Minimum dry time for polymer modified mortars is between 15 to 60 minutes. Minimum dry time for self leveling underlayment is 1 hour. Drying time may be longer depending on substrate and/or environmental conditions. If MBP is directly exposed to ambient conditions for 3 or more days, re-coat the area.

## Cleaning of equipment

Clean with water before the material dries.

## Storage

Store in a cool, dry area. Keep from freezing.

## Health Precautions

Contains acrylic emulsion. Wear suitable gloves and eye protection. Avoid eye contact and prolonged contact with skin. Wash thoroughly after handling. If eye contact occurs, flush with water for 15 minutes and consult a physician. If skin contact occurs, wash immediately with soap and water. Dried material is extremely difficult to remove. KEEP OUT OF REACH OF CHILDREN. DO NOT TAKE INTERNALLY.

## Conformance to Building Codes

Installation must comply with the requirements of all applicable local, state and federal code jurisdictions.

## 5 Availability & Cost

Location	Item Code	Size	Package
USA	CPMBP1	1 gal (3.78 L)	Pail
USA	CPMBP3	3.5 gal (13.24 L)	Pail

## 6 Product Warranty

Obtain the applicable **LIMITED PRODUCT WARRANTY** at [www.custombuildingproducts.com/product-warranty](http://www.custombuildingproducts.com/product-warranty) or send a written request to Custom Building Products, Inc., Five Concourse Parkway, Atlanta, GA 30328, USA. Manufactured under the authority of Custom Building Products, Inc. © 2017 Quikrete International, Inc.

## 7 Product Maintenance

Properly installed product requires no special maintenance.

## 8 Technical Services Information

For technical assistance, contact Custom technical services at 800-282-8786 or visit [custombuildingproducts.com](http://custombuildingproducts.com).

## 9 Filing System

Additional product information is available from the manufacturer upon request.



# MBP - Multi-Surface Bonding Primer

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## 10 Coverage

Size	Min. Coverage	Max. Coverage
1 Gal (3.78 L)	150 ft <sup>2</sup> (13.94 m <sup>2</sup> )	300 ft <sup>2</sup> (27.87 m <sup>2</sup> )





# Big Tile & Stone™

POLYMER-MODIFIED LARGE & HEAVY TILE MORTAR

## KEY FEATURES

- For interior or exterior installations
- For large and heavy tile installations
- Exceeds ANSI A118.4 and A118.11

## DESCRIPTION

Bostik Big Tile & Stone™ is a polymer-modified, large & heavy tile mortar used for interior or exterior installations to set all large sized ceramic, porcelain, granite, slate, marble, limestone, thin porcelain tiles, large porcelain panels and dimensional stone tiles. Bostik Big Tile & Stone™ may also be used for vertical applications. Use over polyethylene uncoupling membranes and fleeced sheet membranes, structurally-sound: properly prepared concrete, exterior grade plywood (interior/dry use only), cementitious backer board, Bostik Ultra-Set® Advanced, Bostik Black-Top™, Bostik GoldPlus™ and existing, well-bonded vinyl composition tile (VCT) or ceramic tile. Big Tile & Stone™ may be used for uneven tile and stone thicknesses; or to minimize lippage. Big Tile & Stone™ white formulation is approved for non-sag applications for tiles up to 12" x 24".

## WHERE TO USE

Interior/exterior floors, walls and countertops.

## DIRECTIONS FOR USE

Read and understand technical and safety data sheets completely before beginning installation. Follow applicable ANSI, NTCA and TCNA installation standards. Refer to [www.bostik.com/us](http://www.bostik.com/us) for the most recent product information and safety data sheet prior to installation.

## SURFACE PREPARATION

All surfaces must be structurally sound, clean, free of dust, dirt, oil, grease, water, curing compounds, sealers, waxes or any contaminants that may inhibit proper bond. TCNA recommends roughening or scarifying glazed tile substrates.

**NOTE:** It is the user's responsibility to determine the condition and suitability of all surfaces before application.

## MIXING

Mix with water only. Using a slow speed mixer (<150 rpm), mix 5 to 6 quarts of clean, potable water to 50 lbs. of Bostik Big Tile & Stone™. Mix to creamy consistency.

**NOTE:** For installation of large bodied wall tiles the product should be mixed to a stiff but creamy consistency. Excess water or a "loose" mix may cause tiles to slip. Do not re-temper by adding more liquid.

**No slake required.**



## APPLICATION

Apply a thin coat of Bostik Big Tile & Stone™ with the flat edge of trowel to achieve a good mechanical bond to the substrate. Apply additional mortar with the appropriate size notched trowel. If any evidence of skinning or setting occurs, remove and re-apply fresh mortar. Apply mortar to an area no greater than can be tiled in 30 to 45 minutes.

Apply tile using a twisting motion into a fresh bed of mortar to ensure maximum contact and bond. Periodically check back of tile to ensure proper transfer (interior applications – minimum 80% coverage; exterior, wet, or plywood applications – minimum 95% coverage). Temperatures must be between 50°F (10°C) - 100°F (37.8°C) during installation.

**NOTE:** If the appropriate coverage is not achieved, a larger trowel notch may be required. Back-butter each tile with mortar. A finished mortar bed thickness of 1/8" to 3/4" is required.

## TYPICAL PHYSICAL PROPERTIES

Open Time at 70°F (21.1°C)	30-45 minutes
Adjustment Time at 70°F (21.1°C)	20-30 minutes
Pot Life at 70°F (21.1°C)	3.5 hours
Initial Set at 70°F (21.1°C)	8-10 hours
Final Set at 70°F (21.1°C)	10-15 hours

Exceeds ANSI A118.4 and A118.11 requirements





### 28 Day Shear Strengths:

Porcelain Tile	375 psi (ANSI REQ 200)
Glazed Wall Tile	557 psi (ANSI REQ 300)
Quarry Tile	300 psi
Quarry to Wood*	250 psi (ANSI REQ 150)
28 Day Compressive Strength	3400 psi

\* Wood failure (wood typically fails between 250 to 300 psi)  
All numbers represent minimum test results.

This supersedes and replaces in its entirety all previously published versions of this document. T1567 (Last revised on 02.21.18)

## RECOMMENDED TROWELS FOR MAXIMUM PERFORMANCE

Coverage 85-100 ft <sup>2</sup>	Coverage 70-80 ft <sup>2</sup>	Coverage 50-60 ft <sup>2</sup>	Coverage 30-35 ft <sup>2</sup>
			
<b>3/16" X 5/32"</b> V-Notch	<b>1/4" X 1/4"</b> Square-Notch	<b>1/4" X 3/8"</b> Square-Notch	<b>1/2" X 1/2"</b> Square-Notch

Trowel size is suggested to maximize mortar transfer/coverage. Periodically check coverage during installation. Uneven substrate may require the use of either a leveling/patching material, or larger notched trowel for proper mortar coverage.

**Application Over Plywood:** Maximum joist spacing shall be 16" on center. Plywood shall be Underlayment Exterior Grade or C-C Plugged Exterior Grade plywood (or better). If the existing floor is less than 1" thick, glue and nail 15/32" or 1/2" APA Underlayment Exterior Grade or C-C Plugged Exterior Grade plywood to the floor. Glue and nail using 5D or 6D (1 1/2" or 2") cement coated screw shank nails 6" on center along the panel edges and a maximum of 8" on center each way throughout the panel. Allow 1/8" gap between underlayment sheet edges and all areas that abut walls, drains, posts, etc., these areas shall be filled with mortar when tiles are installed. Clean and rough sand the plywood. Due to the limitations of plywood as a substrate, Bostik Big Tile & Stone™ is not intended for use on plywood in exterior, wet interior, or applications subject to heavy/commercial traffic.

**Application Over Existing/VCT Flooring:** Vinyl must be clean and well-bonded to substrate. Do not install over cushion-backed or perimeter bonded sheet vinyl. Remove any loose pieces of vinyl or flooring. Ensure the exposed substrate is suitable for application. Some flooring and cutback adhesive may contain asbestos. Follow all Federal, state and local guidelines for proper removal. Refer to the Resilient Floor Covering Institute's "Recommended Work Practices for the Removal of Resilient Floor Coverings."

**Application Over Existing Ceramic Tile:** Tile must be clean and well-bonded to substrate. Mechanical abrasion with Carborundum disk, followed by a clean water wash is recommended. Installation must be thoroughly rinsed and dry before setting the new tile.

### CLEAN-UP

Clean all tools and equipment immediately with soap and water. Do not allow material to dry on surface of tile.

### CURING

Keep all foot traffic off the installation until tile is firmly set (approximately 12 hours). Set times are dependent upon temperature, humidity, porosity of substrate and tile size.

### GROUTING

Depending on ambient air, slab, and material temperatures, grouting can generally begin after 12 hours with most Bostik grouting systems. Allow 48 hours before grouting with any Bostik EzPoxy™ EzClean™ or any 100% solids epoxy grout. Allow 24 to 48 hours before grouting with Bostik pre-mixed grouts. Allow 7 to 10 days before grouting porcelain tile panel or thin porcelain tile installations.

### LIMITATIONS

- Do not mix with Bostik Flex-A-Lastic™ Admixture or Bostik 425™ Multi-Purpose Acrylic Latex Admixture.
- Do not use for installing moisture sensitive stones (e.g., green marble) or resin-backed stone.
- Do not use in installations where deflection exceeds L/360 (1" in 30 feet).
- Do not apply over oriented strand board, particle board, masonite, luan, or similar unstable substrates.
- Do not use where hydrostatic pressure can occur.
- Due to the limitations of plywood as a substrate, Bostik Big Tile & Stone™ is not intended for use on plywood in exterior, wet interior, or applications subject to heavy/commercial traffic.
- For marble and limestone, refer to Marble Institute of America's deflection requirements.

### PACKAGING

50 lb. bag, white and gray formulations.

### DANGER

CORROSIVE WHEN WET. MAY CAUSE BURNS. IRRITATING TO SKIN, EYES AND RESPIRATORY TRACT. MAY CAUSE CANCER. Do not breathe dust. Do not get in eyes, on skin or on clothing. Do not swallow. Handle with care. Use only in a well-ventilated area or wear a mask. Wear protective clothing including gloves during handling. Wash thoroughly after handling. Store bag in a cool, dry area. Do not reuse bag.

### KEEP OUT OF REACH OF CHILDREN

### FIRST AID TREATMENT

Contains Portland Cement, Gypsum and Quartz Silica. If in eyes or on skin, rinse with water for at least 15 minutes. If on clothes, remove clothing. If breathed in, move person to fresh air. If swallowed, call a Poison Control Center or doctor immediately. Do not induce vomiting.

### SEE SAFETY DATA SHEET

**CHEMICAL EMERGENCY:** 800-424-9300 (USA),  
703-527-3887 (International)

**MEDICAL EMERGENCY:** 866-767-5089

### STORAGE/SHELF LIFE

Store in a clean, dry area, off the ground on a pallet, not affected by freezing or hot temperatures. Shelf life is one year from date of manufacturing in unopened bags.

### VOC

0 g/L (as calculated per SCAQMD 1168)

### LIMITED WARRANTY

Limited Warranty found at [www.bostik.com/us](http://www.bostik.com/us) or call 800.726.7845. TO THE MAXIMUM EXTENT ALLOWED BY LAW, BOSTIK DISCLAIMS ALL OTHER EXPRESS OR IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. UNLESS OTHERWISE STATED IN THE LIMITED WARRANTY, THE SOLE REMEDY FOR BREACH OF WARRANTY IS REPLACEMENT OF THE PRODUCT OR REFUND OF THE BUYER'S PURCHASE PRICE. BOSTIK DISCLAIMS ANY LIABILITY FOR DIRECT, INCIDENTAL, CONSEQUENTIAL, OR SPECIAL DAMAGES TO THE MAXIMUM EXTENT ALLOWED BY LAW. DISCLAIMERS OF IMPLIED WARRANTIES MAY NOT BE APPLICABLE TO CERTAIN CLASSES OF BUYERS AND SOME STATES DO NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE LIMITATIONS MAY NOT APPLY TO YOU. It is the buyer's obligation to test the suitability of the product for an intended use prior to using it. The Limited Warranty extends only to the original purchaser and is not transferable or assignable. Any claim for a defective product must be filed within 30 days of discovery of a problem, and must be submitted with written proof of purchase.

### BOSTIK HOTLINE

**Smart help**  
**1-800-726-7845**

**Bostik, Inc.**

11320 W. Watertown Plank Road  
Wauwatosa, WI 53226

[www.bostik.com/us](http://www.bostik.com/us)





# Hydroment® Vivid™

RAPID CURING HIGH PERFORMANCE GROUT

## KEY FEATURES

- Superior color consistency
- Fiber reinforced durability
- Excellent stain resistance

## DESCRIPTION

Hydroment® Vivid™ is a rapid curing, high performance, cement grout developed with the scientific breakthroughs of Bostik's HyDrix™ and Color Suspension™ Technologies. HyDrix™ Technology allows Bostik to precisely control the timing and formation of both the chemical and physical matrices of Hydroment® Vivid™ grout during the curing process. Color Suspension™ Technology offers ease of installation because it forms a protective matrix around the pigment itself, keeping it evenly suspended during application and clean-up. The grout floats across the tile surface and remains easy to tool, which produces a superior, color consistent grout joint. Hydroment® Vivid™ exceed the requirements of ANSI 118.7 and contains Bostik's Blockade® Antimicrobial Protection.



HyDrix™ Technology allows Bostik to precisely control the curing process and the development of the internal matrix of the Hydroment® Vivid™ grout. Hydroment® Vivid™ offers the

most revolutionary grout technology in the industry today, making it the highest performing, most durable and user friendly grout solution available.

## PRODUCT FEATURES

- Excellent stain resistance – Easier maintenance
- Exceptional application properties – Easy to tool and clean the tile surface
- Superior resistance to efflorescence – Less call backs
- Fiber reinforced - Increased crack resistance and non-sag properties
- Wide water range – Can be mixed at different water ranges with the consistent results
- Rapid curing – Open to foot traffic in just 4 hours
- Exceeds ANSI 118.7 – Superior, long term performance
- Zero VOCs (as calculated per SCAQMD 1168) – VOC compliant
- Contains Bostik's Blockade® Antimicrobial Protection – Helps protect against the growth of bacteria, mold and mildew on the surface of the dried grout
- No sealer required – Naturally enhanced stain resistance

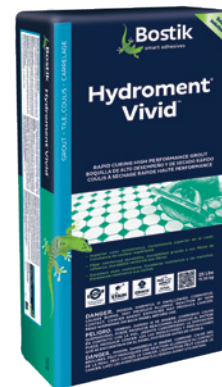
**NOTE:** Bostik offers Pure Silicone™ sealant in complementary colors.

## WHERE TO USE

Suitable applications include interior and exterior, residential and commercial, installations on floors and walls in dry to intermittent wet or submerged applications.

## PRODUCT USES

Hydroment® Vivid™ is used for grouting all types of ceramic tile, ceramic mosaics, porcelain, quarry tile, brick, pavers, slate, granite,



cultured marble, dimensional stone and structural glazed tile. Use where joint size is 1/16" to 1/2".

**NOTE:** It is the user's responsibility to determine the condition and suitability of all surfaces before application.

## DIRECTIONS FOR USE

Read and understand technical and safety data sheets completely before beginning installation. Follow applicable ANSI, NTCA and TCNA installation standards. Refer to [www.bostik.com/us](http://www.bostik.com/us) for the most recent product information and safety data sheet prior to installation. Refer to TCNA handbook for grout installation guidelines.

## SURFACE PREPARATION

Remove all spacers, debris and adhesive from the joints to ensure a minimum of 2/3 the thickness of the tile is available prior to grouting. Ensure tile is firmly set and mortar is completely dry before grouting. Remove all dust and debris from tile surface with a wet sponge.

**CAUTION:** Use care when applying colored grouts over highly absorptive, porous / textured surfaces and polished porcelain. Certain tiles may retain colored pigments. Prior to grouting, a grout release or tile sealer may be required to prevent staining. Prior to actual installation always test in a separate area to ensure compatibility between grout and tile and refer to tile manufacturer's specific instructions.

## TYPICAL PHYSICAL PROPERTIES

Working Time at 70°F (21.1°C)	1 hour
Pot Life at 70°F (21.1°C)	40-60 minutes
Final Set at 70°F (21.1°C)	3-4 hours

## ANSI 118.7

	ANSI 118.7 Requirement	Typical Values
Compression (28 days)	>3000 psi	5,500 - 6,500 psi
Shrinkage (27 days)	<0.2%	0.05 - 0.19%
Tensile Strength (28 days)	>500 psi	550 - 650 psi
Water Absorption (28 days)	<5.0%	<5.0%
Flexural Strength (28 days)	>1000 psi	1,100 - 1,200 psi

This supersedes and replaces in its entirety all previously published versions of this document. T2460 (Last revised on 11.28.17)

## MIXING

Mix with water only. In a clean pail add 25 lbs. (11.4 kg) of grout to 2.2- 2.6 quarts (2.0 - 2.5 L) of clean, potable water. Mix slowly to a smooth, paste-like consistency. Allow the mixture to stand for 3-5 minutes, and remix prior to application. Do not re-temper by adding more liquid. If using a drill mixer, do not exceed 350 rpm. Higher rpm will entrain air and decrease grout strength.

Pot life may vary due to environmental conditions, water temperature, amount of mixing water used during mixing, mixing time, etc. Warm water, low humidity, or a long mixing time will shorten the pot life. This is true for all cement based products.

If the grout begins to stiffen in the mixing bucket, it may be remixed one additional time with a mixing drill to bring the grout back to a more fluid state and extend the pot life. Do not add additional water when remixing.

## APPLICATION

Lightly dampen tile before grouting. Spread grout over the face of the tile using a rubber grout float. Work grout back and forth at a 45° angle to the face of the tile to ensure complete filling of joints. Remove excess grout using the edge of the rubber float moving diagonally across the face of the tile.

## GROUT CLEANING

**INITIAL CLEANING:** Depending on humidity and temperature, begin initial cleaning after grout becomes firm, usually 15 to 20 minutes. Use a slightly dampened sponge in a circular motion to dress joints, then clean tile by working in a diagonal motion to the grout joints. Rinse sponge frequently, changing water as required to ensure grout residue is not re-introduced onto the tile surface. Avoid cleaning with excessive water.

**FINAL CLEAN UP:** Depending on humidity and temperature, begin final clean up approximately 1 hour after initial cleaning. Any remaining grout haze can be removed with a clean, dry, lint free towel.

**NOTE:** Excess water during clean-up may result in a lighter color or weaker strength grout joint. Never use acidic cleaners as they may result in irreversible damage to the grout or tile.

## CLEAN-UP

Clean all tools and equipment with soap and water. Do not allow material to dry on surface of tile.

## CURING

Keep all foot traffic off the installation until grout is firmly set (approximately 3 to 4 hours). Protect installation from intermittent water, rain and freezing temperatures for 72 hours after installation. Although Hydroment® Vivid™ has excellent stain resistance and does not require a sealer; if a sealer is desired it may be applied once the grout is cured. Follow sealer manufacturer's instructions.

**NOTE:** Temperature and humidity will affect the cure rate. For cooler temperatures and higher humidity levels, allow a longer cure time.

## LIMITATIONS

- Do not use for grouting polished marble, use Bostik Hydroment® Dry Tile Grout™ Unsanded.
- Do not use in applications where high chemical resistance is required (use Bostik EzPoxy™ EzClean™ 100% Solids Epoxy Mortar & Grout).
- Hydroment® Vivid™ has superior stain resistance compared to a traditional cement grout and other competitive grouts in the category. For enhanced stain resistance use Bostik Dimension® RapidCure™ or TruColor® RapidCure™. For optimum stain and chemical resistance use Bostik EZ Poxy™.
- Do not install over control or expansion joints.
- Do not apply when ambient temperatures are not maintained above 50° F (10°C) or below 100°F (37.8°C) for 72 hours, or exterior if rain is expected within 72 hours.
- Color development may vary depending on type of tile, temperature, humidity, and clean-up procedure.
- When wet, grout appears darker in color than when dry.
- Always do a test area to ensure product satisfaction and/or to become familiar with proper application techniques prior to use.
- Allow 14 days of cure time prior to immersion in water (pools, fountains, spas).
- Do not subject to heavy foot traffic for a minimum of 4 hours.
- Mix with water only. Do not mix with an additive.

## PACKAGING

25 lb. bags

## COVERAGE CHART (FT<sup>2</sup>)

Tile Size (inches)	Grout Joint Size (Inches, 25 lb. unit)				
	1/16	1/8	3/16	1/4	5/16
1 x 1 x 1/4	96	50	27	19	15
2 x 2 x 1/4	189	96	50	34	27
3 x 6 x 3/16	300	151	77	52	39
4 x 4 x 3/16	300	151	77	52	40
4 1/4 x 4 1/4 x 3/16	318	160	81	55	42
4 x 8 x 1/2	249	125	63	43	32
6 x 6 x 1/2	280	141	71	48	36
6 x 24 x 3/16	596	299	150	100	76
6 x 36 x 3/16	639	320	160	107	81
8 x 8 x 3/16	498	250	126	85	64
8 x 24 x 3/16	745	373	187	125	94
12 x 12 x 1/2	1119	561	282	189	142
12 x 12 x 3/16	746	374	188	126	95
13 x 13 x 3/16	808	405	203	136	103
16 x 16 x 3/16	994	498	250	167	126
18 x 18 x 1/4	1677	840	421	282	212
18 x 18 x 3/16	1118	560	281	188	141
12 x 24 x 1/4	2981	1493	749	501	377
12 x 24 x 3/16	1490	746	375	251	189
24 x 24 x 3/16	1490	746	374	250	188

Average coverage per container - coverage will vary based on tile size, joint width and depth.

## DANGER

POISON. HARMFUL IF SWALLOWED. CORROSIVE. CAUSES BURNS. MAY PRODUCE ALLERGIC REACTION BY SKIN CONTACT. CANCER AGENT! EXPOSURE MAY PRODUCE CANCER. Do not swallow. Do not get in eyes. Do not get on skin or clothing. Keep out of reach of children. Handle with care. Wear a mask, rubber gloves, safety glasses.

## KEEP OUT OF REACH OF CHILDREN

## FIRST AID TREATMENT

Contains Quartz, Portland Cement and Titanium Dioxide. If swallowed, call a Poison Control Center or doctor immediately. Do not induce vomiting. If in eyes, rinse well with water for 20 minutes. If on skin, rinse well with water. If on clothes, remove clothes.

## SEE SAFETY DATA SHEET

**CHEMICAL EMERGENCY:** 800-424-9300 (USA), 703-527-3887 (International)

**MEDICAL EMERGENCY:** 866-767-5089

## STORAGE/SHELF LIFE

Store in a clean, dry area, off the ground on a pallet, not affected by freezing or hot temperatures. Shelf life is one year from date of manufacturing in unopened bags.

## VOC

0 g/L (as calculated per SCAQMD 1168)

## LIMITED WARRANTY

Limited Warranty found at [www.bostik.com/us](http://www.bostik.com/us) or call 800.726.7845. TO THE MAXIMUM EXTENT ALLOWED BY LAW, BOSTIK DISCLAIMS ALL OTHER EXPRESS OR IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. UNLESS OTHERWISE STATED IN THE LIMITED WARRANTY, THE SOLE REMEDY FOR BREACH OF WARRANTY IS REPLACEMENT OF THE PRODUCT OR REFUND OF THE BUYER'S PURCHASE PRICE. BOSTIK DISCLAIMS ANY LIABILITY FOR DIRECT, INCIDENTAL, CONSEQUENTIAL, OR SPECIAL DAMAGES TO THE MAXIMUM EXTENT ALLOWED BY LAW. DISCLAIMERS OF IMPLIED WARRANTIES MAY NOT BE APPLICABLE TO CERTAIN CLASSES OF BUYERS AND SOME STATES DO NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE LIMITATIONS MAY NOT APPLY TO YOU. It is the buyer's obligation to test the suitability of the product for an intended use prior to using it. The Limited Warranty extends only to the original purchaser and is not transferable or assignable. Any claim for a defective product must be filed within 30 days of discovery of a problem, and must be submitted with written proof of purchase.

## BOSTIK HOTLINE

Smart help  
1-800-726-7845

Bostik, Inc.

11320 W. Watertown Plank Road  
Wauwatosa, WI 53226

[www.bostik.com/us](http://www.bostik.com/us)

This supersedes and replaces in its entirety all previously published versions of this document. T2460 (Last revised on 11.28.17)





Bonnie Brook  
Banquet Hall



## AGREEMENT FOR 2021 BONNIE BROOK GOLF COURSE BANQUET HALL FLOORING

This Agreement for the **2021 Bonnie Brook Golf Course Banquet Hall Flooring** (the "Agreement") is made this \_\_\_ day of \_\_\_\_\_, 2021, by and between the Waukegan Park District, an Illinois park district ("Park District") and \_\_\_\_\_, an Illinois corporation ("Contractor"). Park District and Contractor are hereinafter sometimes collectively referred to as the "Parties" or individually as "Party."

### WITNESSETH

That the Park District and Contractor, for the consideration hereinafter named, agree as follows:

#### **1. Labor and Materials**

The Contractor shall provide all labor, equipment and materials required to complete the following work at **Bonnie Brook Golf Course, 2800 N. Lewis Avenue**, Waukegan, Illinois 60087 ("Project Site(s)": \_\_\_\_\_, and all other and incidental and collateral work necessary to properly complete the project (the "Work"), as indicated in Contractor's Proposals, dated \_\_\_\_\_, 2021, attached to and incorporated as part of this Agreement as **Exhibit B** ("Contractor's Proposal").

#### **2. Contract Documents**

The Contract Documents consist of this Agreement between the Park District and the Contractor; the Bid/Project Documents/Specifications: **2021 Bonnie Brook Golf Course Banquet Hall, attached to and incorporated as part of this Agreement as Exhibit A**; Contractor's Proposals, attached to and incorporated as part of this Agreement as **Exhibit B**; Contractor's Compliance and Certifications Attachment, attached to and incorporated as part of this Agreement as **Exhibit C**; Insurance and Indemnification Requirements and Contractors Certificate(s) of Insurance, attached to and incorporated as part of this Agreement as **Exhibit D**; Prevailing Wage Supersedes Notice, attached to and incorporated as part of this Agreement as **Exhibit E**; **Performance and Labor and Material Bonds, attached to and incorporated as part of this Agreement as Exhibit F-1 and F-2**; and any modifications issued after the execution of this Agreement.

#### **3. Commencement of Work and Final Completion**

Contractor shall commence the Work immediately upon receipt of a Notice to Proceed issued by the Park District for the Work. Contractor shall achieve Final Completion of the Work on or before \_\_\_\_\_, 2021.

**4. Performance and Supervision of Work**

Contractor agrees to perform all Work in a good and workmanlike manner in accordance with the Contract Documents. Contractor shall not interfere in any way with and shall cooperate fully with other contractors used by Park District for any other work at the Project Site. Contractor shall supervise and direct the Work using Contractor’s best skill and attention. Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work.

**5. Performance and Payment Bonds**

Prior to beginning Work, Contractor shall furnish a Performance Bond, and Labor and Materials/Payment Bond in the amount of **110% of the Contract Sum**, using a form similar to the AIA-A312-2010 form, or its current equivalent, or one acceptable to Owner, cosigned by a surety company licensed to conduct business in the State of Illinois and with at least an “A” rating and a financial rating of at least “A VII” in the latest edition of the Best Insurance Guide. Said bond shall guarantee the faithful performance of the Work in accordance with the Contract, the payment of all indebtedness incurred for labor and materials, and guarantee correction of Work. The cost of each bond shall be included in the Contract Sum. Contractor and all Subcontractors shall name the Park District as an obligee on all bonds. Said bonds shall meet the requirements of the Illinois Public Construction Bond Act, 30 ILCS 550/0.01 *et seq.* and any further amendments thereto. Contractor shall include in its Performance Bond and Labor and Material Payment Bond such language as shall guarantee the faithful performance of the Prevailing Wage Act as required in the Contract Documents. The Performance Bond and Labor and Materials/Payment Bond will become a part of the Contract Documents.

**6. Contract Sum**

The Park District agrees to pay Contractor for the proper and timely performance of the Work in strict accordance with the Agreement as follows: Lump Sum of \_\_\_\_\_ Dollars and \_\_\_\_ Cents (\$\_\_\_\_\_).

The foregoing Lump Sum payment includes the following alternates, if any: **N/A**

**7. Payment**

Payment shall be made by the Park District to the Contractor upon the Park District’s receipt of: a) a monthly invoice itemizing the Work properly performed, as determined by the Park District, for the period covered by the invoice; b) Contractor’s and all subcontractor’s waivers of liens to date for all labor and materials used in the Work; and c) Contractor’s affidavit, containing such information to comply with the Illinois Mechanics Lien Act (770 ILS 60/0.01 *et seq.*) and showing in detail the sources of all labor and materials used on the Work, including names and addresses of subcontractors and materials suppliers, amounts paid to each, together with all other documents as shall be necessary, in the sole judgment of the Park District, to waive all claims of

liens to date and comply with all applicable state and local laws. All waivers of lien shall include a representation by the Contractor that all labor has been paid in accordance with Illinois prevailing wage laws and all materials have been taken from fully paid stock and transported to the job site in the Contractor's own vehicles or supporting waivers of lien from material suppliers and transporters are attached.

Payments of all invoices, and any late payment penalties, shall be governed by the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).

## **8. Cleaning Up**

Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work. At the completion of the Work, Contractor shall remove its tools, construction equipment, machinery and surplus material; and shall properly dispose of waste materials. Contractor shall clean up and keep all streets, sidewalks and other public ways used for access to the Project Site free from accumulation of spillage of fill or soils or other materials caused by operations under the Contract Documents. Contractor shall strictly comply with all laws and regulations pertaining to same and shall be solely responsible for, and shall pay any fines or penalties assessed as the result of, any violation.

## **9. Warranty; Correction of Work**

Contractor warrants to the Park District that: (1) materials and equipment furnished under the Contract Documents will be new and of good quality; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of the Contract Documents.

All warranties shall include labor and materials and shall be signed by the manufacturer or subcontractor as the case may be and countersigned by the Contractor. All warranties shall be addressed to the Park District and delivered to the Park District upon completion of the Work and before or with the submission of request for final payment. Except as otherwise provided in this Agreement or elsewhere in the Contract Documents, all warranties shall become effective on the date of Final Completion of the entire Work, and shall run for a **twelve (12) month period**, unless a longer period is provided for by law. Where warranties overlap, the more stringent requirement shall govern.

Contractor shall correct any portion of the Work deficiently or defectively performed, and replace defective or nonconforming materials, even though such deficiency, defect or nonconformity may be discovered more than one year after delivery and acceptance of the Work by the Park District, if the correction is of a latent defect and arises from poor workmanship or improper materials or is required to be made to workmanship or materials covered by the Contractor or subcontractors contrary to the Park District's request or to requirements specifically expressed in the Contract Documents and was therefore not visible for inspection by the Park District at the time the Work was performed.

## **10. Safety of Persons and Property**

- A. Contractor shall take reasonable precautions for the health and safety of, and shall provide reasonable protection to prevent damage, injury or loss to:
  - i. employees engaged in the Work and other persons who may be affected thereby;
  - ii. the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody or control of the Contractor or the Contractor's subcontractors or sub-subcontractors; and
  - iii. other property at the Project Site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement in the course of construction.
- B. Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities bearing on safety of persons or property or their protection from damage, injury or loss.
- C. The Contractor shall erect and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards, promulgating safety regulations and notifying owners and users of adjacent sites and utilities.
- D. When use or storage of explosives or other hazardous materials or equipment or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.
- E. Contractor shall promptly remedy damage and loss to Park District property caused in whole or in part by the Contractor, a subcontractor, a sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible, except to the extent said damage or loss is attributable to acts or omissions of the Park District or anyone directly or indirectly employed by Park District, or by anyone for whose acts Park District may be liable, and not attributable to the fault or negligence of the Contractor.
- F. Contractor shall designate a responsible member of Contractor's organization at the site whose duty shall be the prevention of accidents and general workplace safety. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Park District.

## **11. Termination**

- A. The Park District may, at any time, terminate the Agreement in whole or in part for the Park District's convenience and without cause. Termination by the Park District under this

section shall be by a notice of termination delivered to the Contractor specifying the extent of the termination and the effective date. Upon receipt of a notice of termination, the Contractor shall immediately, in accordance with instructions from the Park District: (1) cease operation as specified in the notice; (2) place no further orders; (3) enter into no further subcontracts for materials, labors, services or facilities except as necessary to complete continued portions of the Work; (4) terminate all subcontracts and orders to the extent they relate to the Work terminated; (5) proceed to complete the performance of Work not terminated; and, (6) take actions that may be necessary or that the Park District may direct, for the protection and preservation of the terminated Work. The Contractor shall recover payment for approved and properly performed Work completed prior to the effective date of termination and for proven, out-of-pocket costs with respect to materials and equipment ordered but not used by Contractor for the Work prior to receipt of the notice of termination. Contractor shall not be entitled to damages or lost profits resulting from termination for convenience under this Section.

B. Park District may terminate the Agreement, in whole or in part, for cause as follows:

(i) In the event Contractor breaches any of the provisions of this Agreement, Park District may terminate the Agreement immediately upon written notice to Contractor, if Contractor shall not have cured such breach within forty eight (48) business hours after Park District shall have first notified Contractor of such breach in writing or, if by its nature the breach is not capable of being cured within said forty-eight (48) business hours, Contractor shall not have commenced such cure within said forty-eight (48) business hours and diligently pursued same to completion; provided, however, that if Contractor shall have repeatedly breached the same or other provisions previously, Park District may terminate the Agreement immediately without affording Contractor an opportunity to cure the breach, upon written notice to Contractor, and further provided that failure to maintain required insurance coverage shall be cause for immediate termination of the Agreement, or the immediate suspension of the Agreement until such insurance has been obtained and satisfactory proof thereof provided to Park District, in either case upon written notice to Contractor without opportunity to cure.

(ii) In the event Contractor shall have: (a) filed a voluntary petition in bankruptcy or made an assignment for the benefit or creditors; or (b) consented to the appointment of a receiver or trustee for all or a part of its property; or (c) an involuntary petition in bankruptcy shall have been filed in regard to Contractor and the same shall not have been dismissed within thirty (30) days of such filing, then in said event the Agreement shall automatically terminate.

Upon termination of this Agreement for any reason, the rights and obligations of the Parties shall cease automatically except for the rights and obligations of the Parties accruing but unsatisfied prior to termination.

C. Should this agreement be terminated due to the inability or unwillingness of the Contractor to perform the work described under this agreement, the Contractor is responsible for paying any and all costs associated with the termination, including but not limited to, a new bid to procure services for project completion, fees to secure the worksite until work can be completed, and attorney's fees. After a formal bidding process has been completed by the Park District, and a new contractor is selected, based on statutorily defined procedure, the Contractor is also responsible for paying any cost above that which he/she had originally bid in the Bid Document.

**12. Insurance**

Contractor will procure and maintain the insurance coverages provided in **Exhibit D**, attached to and incorporated by this reference in this Agreement, or such other insurance coverages as shall be required by the Park District's insurer or the risk management agency of which the Park District is a member.

**13. Indemnification**

Contractor shall indemnify and hold harmless the Park District and its officers, officials, employees, volunteers and agents in accordance with **Exhibit D**.

**14. Compliance with Laws and Permits**

Contractor shall comply with all applicable local, state and federal codes, laws, ordinances, rules and regulations, including but not limited to those laws specified in the Contractor's Compliance and Certifications Attachment. Contractor shall be licensed **and bonded** to perform the Work hereunder and shall, at its sole cost and obligation, be responsible for obtaining all permits required to perform its duties under this Agreement. Any breach by Contractor of the foregoing laws, regulations and rules shall constitute a breach by Contractor of this Agreement.

**15. Local, Women, and Minority Hiring Encouraged**

Contractor shall use reasonable effort to employ local, women, and minority. Additionally, Contractor shall use reasonable effort to utilize local, women, and minority owned Subcontractors.

**16. Choice of Law and Venue**

This Agreement is governed by the laws of the State of Illinois. Any suit or action arising under this Agreement shall be commenced in the Circuit Court of Lake County, Illinois, but only after exhausting all possible administrative remedies. Contractor, its successors or assigns shall maintain no suit or action against the Park District on any claim based upon or arising out of this Agreement or out of anything done in connection with this Agreement unless such action shall be commenced within one year of the termination of this Agreement. Contractor acknowledges

that each provision of this Agreement is important and material to the business and success of the Park District, and agrees that any breach of any provision of this Agreement is a material breach of the Agreement and may be cause for immediate termination of this Agreement. In the event of a breach, Contractor shall also pay to the Park District all damages (including, but not limited to, compensatory, incidental, consequential, and punitive), which arise from the breach, together with interest, costs, and the Park District's reasonable attorneys' fees.

**17. No Liability**

The Park District is not responsible or liable for any injury, damages, loss or costs sustained or incurred by any person including, without limitation Contractor's employees, or for any damage to, destruction, theft or misappropriation of any property, relating in any way, directly or indirectly, to Contractor's Work and obligations under this Agreement. The Park District is not liable for acts or omissions of Contractor or any of Contractor's employees, subcontractor's, agents or other persons purporting to act at the direction or request, on behalf, or with the implied or actual consent, of Contractor.

**18. No Third-Party Beneficiary**

This Agreement is entered into solely for the benefit of the contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and/or entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the Park District and/or Contractor, and/or any of their respective officials, officers and/or employees.

**19. No Waiver**

Waiver of any of the terms of this Agreement shall not be valid unless it is in writing and signed by all Parties. The failure of claimant to enforce the provisions of this Agreement or require performance by opponent of any of the provisions, shall not be construed as a waiver of such provisions or affect the right of claimant to thereafter enforce the provisions of this Agreement. Waiver of any breach of this Agreement shall not be held to be a waiver of any other or subsequent breach of the Agreement.

**20. Independent Contractor**

Contractor acknowledges that it is an independent contractor; that it alone retains control of the manner of conducting its activities in furtherance of this Agreement; that it, as well as any persons or agents as it may employ, are not employees of the Park District; and that neither this Agreement, nor the administration thereof, shall operate to render or deem either Party hereto the agent or employee of the other.





**25. Severability**

The invalidity of any section, paragraph or subparagraph of this Agreement shall not impair the validity of any other section, paragraph or subparagraph. If any provision of this Agreement is determined to be unenforceable, such provision shall be deemed severable and the Agreement may be enforced with such provision severed or as modified by such court.

**26. No Waiver of Tort Immunity Defenses**

Nothing contained in this Agreement is intended to constitute nor shall constitute a waiver of the rights, defenses, and immunities provided or available to Park District under the Illinois Local Governmental and Governmental Employees Tort Immunity Act with respect to claims by third parties.

IN WITNESS WHERE OF the Parties hereto have set their respective hands and seals the day and year first above written.

**WAUKEGAN PARK DISTRICT**

By: \_\_\_\_\_  
Jeremiah Johnson

Its: President, Board of Directors

\_\_\_\_\_  
By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_

Its: \_\_\_\_\_

