

WAUKEGAN PARK DISTRICT

**MEETING OF THE BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 9, 2018 – 4:30 pm
ADMINISTRATIVE CENTER
1324 GOLF ROAD - WAUKEGAN IL 60087**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Motion to Approve the Following Consent Items.
 - A. Minutes
 - September 11, 2018 (Board of Commissioners Meeting)
 - October 1, 2018 (Special Board Meeting)
 - B. Bills
 - C. Travel Expenses
 - D. Payroll
 - E. Financial Statements
- IV. Public Comment
- V. Acknowledgements & Presentations
 - A. Waukegan Historical Society
- VI. Progress Reports
 - A. Executive Director
 - Strategic Plan Workshop – October 23, 2018
 - B. Attorney
 - C. IAPD/Legislative
 - D. Division Reports
 - D.1 Superintendent of Finance & Administration
 - D.2 Superintendent of Parks
 - Letter of Appreciation from Jim Klem of DISContinuum Disc Golf
 - Lake County Forest Preserves Letter
 - D.3 Superintendent of Community Relations
 - CDBG Grant Update
 - D.4 Superintendent of Recreation
 - American Independence Parade Report
 - Deputy Superintendent Reports

- VII. Review, Discuss, Decide
 - A. Motion to Approve Waukegan Port District Letter of Intent
 - B. Motion to Approve Rose Park Design
 - C. Motion to Approve Hitchcock Design Group Proposal for Rose Park
 - D. Motion to Terminate Agreement with Williams Architects
 - E. Motion to Approve Quote for Installation of Armory Park Playground
 - F. Motion to Approve Permission to Purchase Bowen Gazebo
 - G. Motion to Approve Bid Acceptance for the Purchase of a 2018 Ford E-450 12+2 Passenger Bus with Rear Wheelchair Lift from Best Bus Sales
 - H. Motion to Approve Quotes/Bids for Vermont Systems Hosted Recreation Software

- VIII. Closed Session
 - A. Purchase or Lease of Real Estate 5 ILCS 120/2(c)(5)

- IX. Next Meetings
 - A. Special Board Meeting, Tuesday, October 23, 2018 at 4:30 pm
 - B. Board of Commissioners Meeting, Tuesday November 13, 2018 at 4:30 pm
 - C. Committee of the Whole Meeting, November 27, 2018 at 4:30 pm
 - D. Board of Commissioners Meeting, December 11, 2018 at 4:30 pm

- X. Questions/Comments from Commissioners

- XI. Adjournment

OUR COMMITMENT TO YOU!

MISSION STATEMENT

The Waukegan Park District is committed to providing parks, facilities and leisure opportunities to our culturally diverse population through the resources of community involvement, dedicated staff and sound management.

VISION STATEMENT

An innovative park district that creatively adapts to our evolving community and provides exceptional parks, recreation and cultural arts that benefit all.

VALUE STATEMENTS

- Accountability...We will work to achieve the most effective and efficient use of our financial resources while striving for the best return on the use of our assets.
- Excellence...We will strive for the best in everything we do.
- Integrity...We will practice steadfast adherence to a high moral and ethical code, and we will reliably deliver on what we say we are going to do.
- Service Oriented...We will focus our efforts on our customers and will operate the District based on the needs of the community.
- Working Together...The Board and staff will use a collaborative and cooperative team based approach that results in the best possible decisions for the greater good of the community. We will work WITH one another.