

WAUKEGAN PARK DISTRICT

Jack Benny Center for the Arts Scholarship Guidelines

The following guidelines have been established to aid on the process of awarding scholarships to students of Jack Benny Center for the Arts. Exceptions to these requirements may be made only with the approval of the Superintendent of Cultural Arts. No student receives a full scholarship. A partial payment must be made to secure registration.

Age	Any student five (5) years of age or older is eligible to apply for a scholarship.
Income	There is no specific income requirement. However, the student should volunteer to submit a copy of the family's most recent Federal Income Tax return to verify income. All information will remain confidential and be reviewed exclusively by the scholarship committee to determine need.
Area of Study	The student must pursue an area of Study provided at the Jack Benny Center for the Arts: i.e., music, dance, drama, or visual arts.
Recommendations	The student must provide two written recommendations. Both recommendations must be from either a teacher, art instructor, community member, church member or from a faculty member of Jack Benny Center. Relatives should refrain from submitting recommendations. Recommendation letters need a name, address, phone number, and relationship to the student. Two letters must accompany the application and other forms in order to be reviewed.
Scholarship Requirements	The student and the student's parent or guardian volunteers to serve two hours at Jack Benny Center for every eight (8) week term, four (4) hours for each sixteen week dance term, in which a scholarship is received. This service may include, but not limited to: performing in a student recital, serving as an usher at a performance in the Schornick Theatre; i.e. Bowen Park Theatre performances, helping with mailings, in the music library, and fundraisers. Applications must be presented in complete form no less than three weeks before the beginning of a session for which scholarship funding is being requested. Late and incomplete applications will not be accepted or reviewed.
Granting of Scholarships	<p>Scholarships are granted by the Scholarship Committee, whose members include the Superintendent of Cultural Arts, a staff member of Jack Benny Center for the Arts, and any others named by the Waukegan Park District.</p> <p>The Scholarship Committee will meet regularly to review applications and recommend scholarships. The amount of scholarships will not normally exceed fifty percent (50%) of the cost of the program for which the student is enrolled. It is the right of the committee to elect to grant no scholarships based on the applications submitted.</p> <p>The amount of scholarship money granted in one year will not exceed the amount of interest earned on the scholarship endowment fund for a year. The amount of scholarship available is determined by the Superintendent of Cultural Arts.</p>

Questions regarding the scholarship program should be directed to the Superintendent of Cultural Arts either in writing or by calling 847-360-4740.

If you are able to make a financial contribution to help support these scholarships, we would be happy to discuss a possible donation to the Jack Benny Center Scholarship Fund with you.

*Jack Benny Center for the Arts is the home of the Waukegan Park District's
Cultural Arts Division*