

**Minutes of the Waukegan Park District
February 13, 2007**

The Commissioners of the Waukegan Park District met in a regular meeting on February 13, 2007 in the Administrative Office of the District, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

President Pro Tem Duffy called the meeting to order at 4:30 p.m. due to the snow storm which delayed the Commissioners from arriving and directed the roll.

II. Roll Call

Commissioners, Duffy and Motley and Jimerson were present. President Durkin was absent.

III. Consent Items

Motion by Commissioner Motley, seconded by Commissioner Jimerson, to approve the consent items and to pay the bills as presented. Roll call to the motion: Duffy, Motley, Jimerson. Nays: None. Motion carried unanimously.

IV. Public Portion

James C. Hartman, a new attorney at Smith & LaLuzerne, Ltd. was introduced to the Board and he was temporarily taking minutes until Attorney Smith could arrive from a trial.

V. Progress Reports

A. Executive Director - Greg Petry presented a written report to the Board and stated that there was a meeting scheduled for February 14, 2007 with Andrew Ferris of Ferris Development. He has further spoken with Mr. Tomlin and Mr. Loeb related to the River Glen Project. He also reported that \$23,152 is due on February 15, 2007 from Phoenix Development. He further reported that there have been recent payments from Traditions at Glen Flora pursuant to its agreement with the Park District.

B. Attorney Report - Attorney Smith had no report for the Board.

C.1 Finance & Administration – Steve Warneke presented his written report to the Board and advised the Board that \$219,000 has been received from the Off Track Betting Tax.

During Mr. Warneke's report, Mr. Petry handed out a report on employee's golfing at the golf course and recommended that seasonal, part time, and non-golf employees be allowed to use the facilities, except for the golf courses. A discussion ensued concerning golf course usage for golf employees and it was recommended that a \$5 cart fee be charged for golf employees. Mr. Petry will forward a policy to the board to consider.

C.2 Cultural Arts - Claudia Petrusky presented her written report to the Board and reported that on February 19, 2007, Concert Call is hosting a Breakfast for a Song" from 8:30 a.m. to 1:00 p.m. at Madison Avenue. Tickets will be available at the door if the Commissioners are interested in attending.

C.3 Parks – Michael Trigg presented a written report to the Board. Commissioner Jimerson asked questions concerning the presentation on Bowen Park. Mr. Trigg explained the time line for construction bids. Commissioner Jimerson also asked if there were comparable bids to the ones from the German manufacturer for American made equipment. Mr. Trigg explained that he had looked into this but he was uncomfortable with certain design issues on the American products. Commissioner Motley asked questions regarding the workmanship guarantees and Mr. Trigg stated that the playground equipment is American-made with American dealers. The "Squirrel's Nest" is a German-made product and Mr. Trigg will ask the architect concerning guarantees and report back to the Board.

C.4 Recreation - Alicia Mentell presented her written report and stated that the City of Waukegan has advised that it will not be making a \$1,800 contribution to the Winter Fest program this year. The City did not give an explanation or reason for their decision to withdraw financial support. Commissioner Motley stated that he would make inquiry into this issue and report back to the Board. Ms. Mentell stated that the City should have advised the Park District of its withdrawal of support much earlier. She also reported that the City had not officially committed to supporting this event in 2007, but that they always had in the past and there had been no indicating that they would withdraw its financial support this year.

Commissioner Jimerson asked if Mike's Pizza was going to be a participant in Winter Fest and Ms. Mentell said that Mike's Pizza had not responded and that there was not enough room for them.

Commissioner Jimerson asked regarding the fitness center membership and Ms. Mentell advised that current membership is at 1,162.

Commissioner Jimerson also asked whether the "Biggest Loser" competition will be held again. Michael Wirsing stated that there will be a new membership application program coming soon and there will be five to six such programs throughout the year.

Commissioner Jimerson asked about the report showing only two people registered for the Tour of Waukegan because he sees more than two people doing this

at the fitness center. Mr. Wirsing responded that there are only two people registered at the time of his report. By moving the Tour to the evening, they are hoping more will register.

Mike Wirsing presented the Aquatics Report and noted that attendance was up 600 people from the previous year. Concerning the budget for aquatics, the same percentages will be used as last year. The swim lessons are doing well. Ms. Mentell stated that more attendees means more expenses for salaries and she also recommended that fees stay the same for 2007 because the fees typically increase every other year, except that swimming lesson fees will be increased this year.

Mr. Trigg reported that tradesmen have come constantly to check on the pool.

VI. Review, Discuss, Decide

A. Authorization to Accept Bids/Quotes

Hinkston Winter Tree Pruning. **Motion by Commissioner Motley, seconded by Commissioner Jimerson, to accept the low bid of Care of Trees in the amount of \$13,600 for the Hinkston Winter tree pruning. Roll call to the motion: Ayes: Duffy, Motley, Jimerson. Nays: None. Motion carried unanimously.**

Golf Course Mowers **Motion by Commissioner Motley, seconded by Commissioner Jimerson, to approve General Services Administration Contract #GS-06F-0012R for a TORO Reelmaster 5410-D from Turf Professionals Equipment Co. in the amount of \$38,651.10 and to accept State Contract #06-LT00777 for a 2500E John Deere Triplex Greens Mower in the amount of \$25,290. Roll call to the motion: Ayes: Duffy, Motley, Jimerson. Nays: None. Motion carried unanimously.**

B. Interfund Transfers. None.

C. Agreements

Ann M. Kiley Scholarship Financial Agreement. The Commissioners received a request from Suzanne McWilliams, Director of the Kiley Center, for a scholarship contribution. This was tabled to the March, 2007 meeting.

Consulting Agreement for Professional Aquatic Safety & Risk Management Services with Jeff Ellis & Associates. **Motion by Commissioner Jimerson, seconded by Commissioner Motley, to approve the consulting agreement for professional aquatic safety & risk management services with Jeff Ellis & Associates per the recommendation of PDRMA. Roll call to the motion: Ayes: Duffy, Motley, Jimerson. Nays: None. Motion carried unanimously.**

D. General Obligation Alternate Revenue Bond Abatement – **Motion by Commissioner Jimerson, seconded by Commissioner Motley, to approve ordinance 2007-02 abating the taxes on the 1998 General Obligation Park Bonds. Roll call to the motion: Ayes: Duffy, Motley, Jimerson. Nays: None. Motion carried unanimously.**

E. Request for Funding Shoreline Tennis Association – Mr. Petry reported that there are 18 participants out of 217 enrolled in the Shoreline Tennis program who are residents of the Waukegan Park District. **Motion by Commissioner Motley, seconded by Commissioner Jimerson, to approve a donation in the amount of \$400 to the Shoreline Tennis Association with the suggestion that the Park District receive a cooperative relationship with the Association for lessons at Park District facilities. Roll call to the motion: Ayes: Duffy, Motley, Jimerson. Nays: None. Motion carried unanimously.**

F. Waukegan Police Child ID System – **Motion by Commissioner Motley, seconded by Jimerson, to approve a donation of \$250 to the Waukegan Police Department’s Child ID System to assist in locating missing children. Roll call to the motion: Ayes: Duffy, Motley, Jimerson. Nays: None. Motion carried unanimously.**

G. Bowen Park Camping – **Motion by Commissioner Jimerson, seconded by Motley, to reject the request of the Scoopin’ Genesee Committee to allow camping in either Bowen Park or Bevier Park because of liability concerns. Roll call to the motion: Ayes: Duffy, Motley, Jimerson. Nays: None. Motion carried unanimously.**

H. American Independence Festivities – Alicia Mentell asked for suggestions for the theme for the 2007 American Independence celebration. Commissioner Duffy volunteered to be the Board liaison to the Committee.

Motion by Commissioner Jimerson, seconded by Commissioner Motley, to approve the appointment of the following individuals to the American Independence Festivities Committee:

Ana Albarran	Kelly Link
Gabe Guzman	Edna Nieves
Cheryl Graham Ptasienski	Della Steel
Theresa Hansen	

Roll call to the motion: Ayes: Duffy, Motley, Jimerson. Nays: None. Motion carried unanimously.

VII. Questions from Commissioners

No comments were received from the Commissioners

VIII. Adjournment

Motion by Commissioner Motley, seconded by Commissioner Jimerson, to adjourn. Motion carried unanimously. Meeting adjourned at 5:30 p.m.

Respectfully submitted,

Charles W. Smith
Secretary