

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
February 9, 2010**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on February 9, 2010 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 3:50 p.m. by Commissioner Pat Foley who directed a call of the roll. President Durkin was unavailable due to a snowstorm and his necessity to plow streets.

II. Roll Call

Present: Commissioners Motley, Duffy, Sarocka, Foley. Absent: Durkin. Also present was Board Attorney Charles Smith

III. Consent Items

- A. Minutes
January 12, 2010 (Board of Commissioner Meeting)
January 25, 2010 (Committee of the Whole Meeting)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Duffy, seconded by Commissioner Motley, to approve the Consent Items and to pay the bills as presented. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley. Nays: None. Absent: Durkin. Motion carried unanimously.

IV. Public Portion

Julie Schneider introduced two new interns. Jenna Walkoviak comes to the Park District from the University of Wisconsin LaCrosse and is a special rec major. Deborah Ksenzulak is from California and is a rec leader. The commissioners welcomed both interns and wished them well.

VI. Progress Reports

A. Executive Director

Greg Petry presented a written report and provided an update on the sports complex where little construction is going on during the winter months. Aerial photos of the site were provided to the commissioners and reviewed.

B. Attorney

Board Attorney Charles Smith reported that he had received a series of annexations being made by the City of Waukegan, primarily along the west side of the city, and that these properties are automatically included in the Waukegan Park District upon annexation.

Vakili property. The report from Hey & Associates has been provided and the Board was advised that Hey & Associates estimates the cost to repair the ravine at approximately \$135,000. A meeting is scheduled for Vakili's attorney, Steve Martin, and a pretrial conference is scheduled for February 23, 2010.

Mr. Smith advised that there have been a number of appeals of property tax valuations and the Board of Review is granting many requests for reduction in assessed valuations based on the slow economy.

C. IAPD/Legislation Update – Mr. Petry stated that he had been in contact with an IAPD representative and was advised that not much is happening in Springfield at this time, but with the conclusion of the February primary, activities should pick up. He advised that a bill has been introduced to correct the language in an earlier bill regarding the cost of living increases on debt service extension. He will keep the Board advised as Chapman and Cutler is preparing the language to correct the fault in the bill.

Mr. Petry reminded the commissioners that February 27, 2010 is the annual legislative breakfast. This year it is being hosted by the Mundelein Park District and asked if any commissioners could attend.

D. Division Reports.

D1. Finance & Administration. Jim Glogovsky presented a written report and orally reported that golf personnel, specifically Tim Govern, have secured the Lake County Municipal Golf outing for September, 2010. This is an extremely high profile event and the Park District should be pleased to be the host site for this event.

Mr. Glogovsky also reported that the opening of the indoor golf facility at Bonnie Brook was a success. Hours of operation were discussed and the Board was advised that patrons will need to make reservations to use the indoor facility.

Mr. Glogovsky advised the Board that the budget process is moving along and at the next Committee of the Whole meeting there will be a discussion of a budget workshop.

D2. Cultural Arts. Claudia Freeman presented a written report. She introduced Sara Griffin, the president of the Historical Society, Ty Rohrer, Museum Supervisor, and Dennis Moasio who made a presentation of the conceptual plan prepared by David Woodhouse Architects for the proposed addition to the Historical Society Museum. While the Society is not particularly pleased with the final look of the building, they are satisfied that the space layout is adequate for storage and public use. The design provides greater flexibility. Estimated cost is \$4.5 million.

Commission Duffy asked if there were any grants available or being pursued for this project. He was advised that the concept needed to be drawn and approved first and now with the conceptual plan being completed, search for grants and other funding can begin.

The Historical Society provided a signed copy of a new book, *Waukegan: A History* by Ed Link to each commissioner and thanked them for their support of the Waukegan Historical Society. The commissioners expressed their thanks to Ms. Griffin and Mr. Rohrer.

D3. Parks. Michael Trigg presented his written report and orally stated that there was minimal activity going on at the sports complex due to the weather.

D4. Recreation. Alicia Mentell was not present due to the recent death of her son. Her written report was received.

Michale Wirsing, recreation supervisor for fitness and aquatics, orally reported on the annual aquatic report, which was contained within the commissioner's packet. Mr. Wirsing reported that all evaluations by Ellis & Associates were positive but that attendance was off slightly in 2009 due to cooler weather. New activities and recommendations for 2010 were reviewed.

The Board was reminded of the special recreation dinner which is scheduled for Tuesday, February 16, 2010 at 6:00 p.m. at Bonnie Brook.

VII. Review, Discuss, Decide

A. Authorization to Accept Bids/Quotes. Golf Course Pesticides. **Motion by Commissioner Sarocka, seconded by Commissioner Duffy, to approve 2010 golf course pesticide bid Tabulations in the total amount of \$23,605.70 as follows:**

<u>Distributor</u>	<u>Product Awarded & Quantity</u>	<u>Total</u>
Arthus Clesen	Spotrete F (2 x 2.5 gal)/10 cases	\$1,580.00
BTSI, Inc.	Primera One Iprodione 2SE (2 x 2.5 gal)/10 cases	\$2,550.00
Conserv FS	Echo Ultimate (4 x 5 lb)/40 cases	\$4,360.00
	Cascade Plus (55 gal)/1 drum	\$3,410.00
	Phyte-off (2 x 2.5 gal)/30 cases	\$2,970.00
	Confront (4 x 1 gal)/2 cases	\$ 945.20
	Roundup QP WDG (6.8 lb)/4 jugs	\$ 300.00
John Deere Landscapes	Dimension 2EW (2 x 2.5 gal)/4 cases	\$4,000.00
Pendelton Turf Supply	Ethephon 2 SL (2 x 2.5 gal)/13 cases	\$1,885.00
	Carbaryl 4L (2 x 2.5 gal)/5 cases	\$ 812.50
Winfield Solutions	Aquathol Super K (25 lb)/2 kegs	\$ 793.00

Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley. Nays: None. Motion carried unanimously.

Winter Tree Pruning. **Motion by Commissioner Duffy, seconded by Commissioner Motley, to approve the low quote in the amount of \$12,475 from Nels Johnson Tree Experts, Inc. for pruning at various parks in 2010. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley. Nays: None. Absent: Durkin. Motion carried unanimously.**

Strategic Plan Consulting Services. **Motion by Commissioner Duffy, seconded by Commissioner Motley, to approve a contract with Pros Consulting in the amount of \$7,980, plus expenses not to exceed \$500, for facilitation of the 2010 Strategic Plan for the Waukegan Park District. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley. Nays: None. Absent: Durkin. Motion carried unanimously.**

Change Order Proposal 044R. **Motion by Commissioner Duffy, seconded by Commissioner Motley, to table Change Order 044R until the March meeting. Motion carried unanimously.**

Change Order Proposal 047. **Motion by Commissioner Duffy, seconded by Commissioner Motley, to approve Change Order 047 to Elmwood Enterprises, Inc. to install Hydra-Shield Hydra-locks on 8 fire hydrants in the amount of \$4,735, as required by City Code. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley. Nays: None. Absent: Durkin. Motion carried unanimously.**

Change Order Proposal 048. **Motion by Commissioner Motley, seconded by Commissioner Sarocka, to approve Change Order 048 for a credit to the Park District in the amount of \$1,642 from Foxfield Construction for PVC underground piping in lieu of cast iron for the Concession Building. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley. Nays: None. Absent: Durkin. Motion carried unanimously.**

Change Order Proposal 049. **Motion by Commissioner Motley, seconded by Commissioner Duffy, to approve Change Order 049 to Pieper Electric, Inc. to relocate conduits and 4x4 technology hand hole north of the round-a-bout that was determined to be too close to the fields in the amount of \$3,676. This was offset by a reduction in the Gewalt Hamilton fee of the same amount. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley. Nays: None. Absent: Durkin. Motion carried unanimously.**

Change Order Proposal 050. **Motion by Commissioner Motley, seconded by Commissioner Sarocka, to approve Change Order 050 to Colabella Construction Corp and Pieper Electric, Inc. to raise the concrete bases for the light poles in the green spaces from 3" to 6" above grade, the pole bases in the parking lots and along the roads to 30" above grade, and the pole bases in the bio-swales to 24" above the top of the curb in the amount of \$11,021.**

Commissioner Motley asked why the light pole bases were raised as they aesthetically looked bad.

Commissioner Duffy also commented that some of the lights are not centered.

This is to be corrected before any final payouts are to be made.

Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley. Nays: None. Absent: Durkin. Motion carried unanimously.

Commissioner Motley at this point wanted to state that he is displeased with the performance of PHN & W.B. Olson on the sports complex and feels that they have not done a good job in containing costs as the Park District has received numerous change orders. He further noted that there has been a lack of proper communication to the Board concerning the necessity of these change orders.

B. General Obligation Alternate Revenue Bond Abatement Ordinance #10-01. **Motion by Commissioner Duffy, seconded by Commissioner Sarocka, to approve ordinance #10-01 abating the debt service on the Park District's outstanding bonds, Series 2004, 2005B, 2008B, and 2009. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley. Nays: None. Absent: Durkin. Motion carried unanimously.**

C. Interfund Transfers –

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endowment (M52)	\$692.50	
Recreation (02-26-51-601-1500)		\$692.50

Purpose: To pay for \$399.98 + \$151.73 + \$140.79 in Howie Robinson Learning Center computer hardware and electric configuration.

Motion by Commissioner Sarocka, seconded by Commissioner Duffy, to approve the interfund transfer as presented. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley. Nays: None. Absent: Durkin. Motion carried unanimously.

D. Bonnie Brook Wednesday Night Dinner Analysis. The report was received and reviewed. Commissioner Motley commented that the Park District continues to lose money on food service at Bonnie Brook and questioned the advisability of continuing the Wednesday night dinners. He expressed confidence in Mike Steele's management and stated that he is willing to continue to allow the Wednesday night dinners to see if Mr. Steele's management can make these dinners profitable.

E. Religious Service – The Most Blessed Trinity Church on Good Friday, April 2, at Belvidere Park. **Motion by Commissioner Motley, seconded by Commissioner Duffy, to approve the request from Most Blessed Trinity Church for the use of Belvidere Park on April 2, 2010 for a Living Stations of the Cross procession, which will include His Eminence Cardinal George of the Archdiocese of Chicago, to start at 11:00 a.m. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley. Nays: None. Absent: Durkin. Motion carried unanimously.**

F. Executive Director Evaluation. This matter was deferred to the next Committee of the Whole meeting.

VII. Closed Session

Motion by Commissioner Motley, seconded by Commissioner Sarocka, to adjourn into executive session to discuss personnel, 5 ILCS 120(2)(C)(1). Motion made at 4:45 p.m. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley. Nays: None. Absent: Durkin. Motion carried unanimously.

Motion by Commissioner Motley, seconded by Commissioner, to adjourn executive session and return to regular session at 4:51 p.m. Motion carried unanimously.

VIII. Questions from Commissioners.

There were no questions from the Commissioners.

IX. Adjournment

Motion by Commissioner Motley, seconded by Commissioner Duffy to adjourn regular session. Motion carried unanimously. Meeting adjourned at 5:27 p.m.

Respectfully submitted,

Charles W. Smith
Secretary