

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
November 4, 2008**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on November 4, 2008 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 3:45 p.m. by President Wayne Motley.

II. Roll Call

Present: Commissioners Durkin, Duffy, Sarocka, Foley, Motley. Also present was Executive Director Greg Petry and Board Attorney Charles Smith,

III. Public Portion

Resident Fred Bairstow addressed the Board stating that he was a senior citizen and he was requesting the Board to consider either senior citizen rates or a waiver of charges for senior citizens who use the Field House and that he opposes the proposed sauna and steam rooms at the Field House. Mr. Bairstow also stated that he is opposed to what he termed the "grandiose plans" for the sports complex at the Orchard Hills site and suggested that a large portion of that area be turned into a community garden. The Board thanked Mr. Bairstow for his comments.

IV. Consent Items

- A. Minutes
 - September 22, 2008 (Committee of the Whole)
 - October 7, 2008 (Board of Commissioners)
 - October 27, 2008 (Special Meeting)

- B. Bills

- C. Payroll

- D. Financial Statements

- E. Authorization to Receive Bids/Quote
 - Parks Division
 - Winter Tree Pruning in Various Parks
 - Outdoor Sports Complex Development
 - Golf Division
 - Pesticides
 - Winter Tree Pruning

Motion by Commissioner Duffy, seconded by Commissioner Foley, to approve the Consent Items and to pay the bills as presented. Roll call to the motion: Ayes: Duffy, Durkin, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.

V. Progress Reports

A. Executive Director

Mr. Petry presented a written progress report and orally advised that he has no update on land/cash donations at this time.

Sports Complex – Mr. Petry advised that he has various contracts relative to the sports complex and that he continues to work with Gewalt Hamilton and PHN relative to their contract and he had the outline of an agreement with WB Olson. Mr. Petry also advised the Board that Bob Hamilton will write a letter regarding working with the Lake County Forest Preserve on wetland issues. He expects to be referred to the Lake County Forest Preserve Land Acquisition committee.

B. Attorney

Mr. Smith advised that he is still working on the Robert Morris College agreement and had no other updates.

C. IAPD/Legislation Update

President Motley reported that there is no update on legislation at this time as the legislature is still in recess.

D. Division Reports.

D1. Superintendent of Finance & Administration. Steve Warneke presented his written report and orally reported that revenue at the Bonnie Brook Golf Course has increased \$188,000, because of increased online marketing, great weather and closure of Orchard Hills Golf Course.

D2. Cultural Arts. Claudia Freeman presented her written report and orally advised that the Park District has received an \$11,450 grant from the Illinois Art Council. She further reported that the Breakfast for a Song event sponsored by Concert Call at Bonnie Brook Golf Course on November 2, 2008 went well, although she did not have the financial figures as of yet.

D3. Parks. Michael Trigg presented his written report and orally reminded the Board about the Veteran's Day program and passed out an invitation that is being circulated for this event.

D4. Recreation. Alicia Mentell presented her written report and advised the Board that the Turkey Trot event will be held on November 15, 2008 in Belvidere Park commencing at 11:00 a.m.

VI. Review, Discuss, Decide

A. Authorization to Accept Bids/Quotes

Parks Division Parks and Recreation Vehicles – **Motion by Commissioner Foley seconded by Duffy, to approve the low bid of Packey Webb Ford of Downers Grove, IL, in the amount of \$24,600 for a 2009 Ford Passenger Super Wagon XLT and accept the bid of Packey Webb Ford in the amount of \$44,135 for a 2009 Ford F-450SD XL Chassis Cab Truck with Dump Body and Snow Plow. Roll call to the motion: Ayes: Duffy, Durkin, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**

The Board directed Mr. Trigg to review the bid from Packey Webb Ford for a 2008 Ford F-150 XLT Pickup Truck to see if Packey Webb could meet the Park District's specifications for a forest green truck. Packey Webb Ford's bid is a little over \$3,000 less than the next low bidder from Landmark Ford of Springfield IL, and is nearly \$5,000 less than Geiser Ford of Roanoke IL, who is the only bidder meeting the specifications. The awarding for the bid for the pick up truck was deferred to the next Board meeting.

B. Interfund Transfers. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the interfund transfers as follows:**

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endowment (M42) Recreation	1,831.44	1,831.44

Purpose: Special Recreation Camp Scholarships

C. IAPD Resolution and Credentials Certificate and Appointment of Legislative Representative

D. 2009 Board of Commissioners Meeting Schedule - **Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the 2009 Meeting schedule. Motion carried unanimously.**

E. Golf Report for Fiscal Year 2007-2008 – Mr. Warneke presented the golf financial report to the Board. He pointed out that there is no longer a separate golf or enterprise fund, and that this report is compiled in order for the Commissioners to better track the costs of the golf operations. He pointed out that the figures provided do not include indirect costs associated with the operation of the golfing facilities, in particular, no expenses for employees for FICA or IMRF contributions.

F. Review Preliminary 2008 Tax Levy - Mr. Warneke and Mr. Petry presented preliminary numbers for the tax levy. The tax levy must be adopted at the Board's December meeting and Mr. Warneke was beginning the process of sharing projections of where the levy rates are likely to fall.

G. General Obligation Limited Refunding Park Bonds, Series 2008A, Ordinance – David Phillips of Speer Financial made a presentation to the Board concerning the sale of \$1,501,640 in General Obligation Limited Tax Refunding Bonds, Series 2008A, and advised that Apple River State Bank, Apple River, IL provided the low bid of 3.60% at a competitive sale held on November 3, 2008. Mr. Phillips advised that the Park District's strong financial condition allowed it to obtain a very competitive interest rate on the bonds. The bids from First Midwest Bank of Gurnee IL and NorStates Bank of Waukegan were at 4.00%

Motion by Commissioner Sarocka, seconded by Commissioner Duffy, to approve an ordinance providing for the issue of \$1,505,390 of General Obligation Limited Tax Refunding Park Bonds, Series 2008A, of the Waukegan Park District, Lake County, Illinois. Roll call to the Motion: Ayes: Duffy, Durkin, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.

H. General Obligation Park Bonds (Alternate Revenue Source), Series 2008B Ordinance – This issue will be voted upon at the special meeting on November 13, 2008.

I. Agreements

533 Grand – Visual Arts Center – **Motion by Commissioner Durkin, seconded by Commissioner Foley, to approve the Room Rental Agreement for 533 Grand Avenue between the Waukegan Park District and Don Daniels and to approve the Room Rental Agreement for 533 Grand Avenue between the Waukegan Park District and Maryfran Troha and Judy Tabachnick. Roll call to the Motion: Ayes: Duffy, Durkin, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**

Healthways – Ms. Mentell explained to the Board that the Park District has been approached by Healthways to enter into negotiations for an agreement for preventative health activities. This will be presented to the Board at a future time after the terms are agreed upon.

J. 2008-2013 Parks and Open Space Master Plan – Mr. Trigg advised the Board that the Parks and Open Space Master Plan will be considered at the Committee of the Whole meeting on November 24, 2008, with an eye towards Board approval at the December 9, 2008 meeting.

K. Architectural and Construction Management Services for Development and construction of the Outdoor Sports Complex – Mr. Petry advised that he is still working with PHN on the terms of the contract for architectural services and he is looking into the use of prefab buildings for maintenance to see if there could be savings on architectural and construction costs.

Mr. Petry then reviewed the W. B. Olson Company contract for construction management services as well as the general terms and conditions of the contract with the Board. **Motion by Commissioner Duffy, seconded by Commissioner Foley, to approve the contract between the Waukegan Park District and WB Olson for construction management services, subject to final review by Board attorney, Charles Smith, and special counsel Charlene Holtz. Roll call to the motion: Ayes: Duffy, Durkin, Sarocka, Foley, Motley. Nays: None. Motion carried unanimously.**

VIII. Questions from Commissioners

Commissioner Durkin had no comments.

Commissioner Foley stated that she has been asked questions by citizens concerning the Joe Favero Endowment Fund and the amount of money available out of the endowment. Mr. Petry and Ms. Freeman advised that no monies have been used from the Favero Endowment Fund as of this time and that they would be happy to answer any questions.

Commissioner Foley also stated that she had received an inquiry from Ann Johnson concerning the John Hughes Endowment. Ms. Freeman stated that she will contact Ann directly and give her an accounting as to how the funds in the Hughes Endowment had been used.

Commissioner Sarocka stated that he remains concerned about the costs associated with the sports complex, and in particular, opposes to the expenditure of any sums for additional baseball fields. He stated that very few of the softball participants live in the City of Waukegan and that this expenditure really subsidizes non-Waukegan residents. He urged that monies be diverted from softball fields to be used on aquatics and that there should be multiple aquatic facilities in the city.

Commissioner Duffy had no comments.

President Motley related to the Board that he has had a conversation with Alderman Moasio who would like to see the Park District enter into a contract or intergovernmental agreement with the School District to allow the Waukegan schools to use the facilities, particularly the new sports complex at the Orchard Hills site.

Mr. Petry pointed out that there has been a long standing intergovernmental agreement between the Park District and the School District to share facilities and that he will talk to the School District concerning this specific request.

IX. Adjournment

Motion by Commissioner Duffy, seconded by Commissioner Foley, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 4:55 p.m.

Respectfully submitted,

Charles W. Smith
Secretary