

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
November 10, 2009**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on November 10, 2009 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 3:45 p.m. by President Durkin who directed a call of the roll.

II. Roll Call

Present: Commissioners Motley, Duffy, Sarocka, Foley, President Durkin.
Absent: None. Also present was Board Attorney Charles Smith, and Dave Phillips, of Speer Financial.

III. Consent Items

- A. Minutes
October 6, 2009 (Board of Commissioner Meeting)
October 26, 2009 (Committee of the Whole)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Motley, seconded by Commissioner Sarocka, to approve the Consent Items and to pay the bills as presented. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley, Durkin. Nays: None. Motion carried unanimously.

IV. Public Portion

No members of the public asked to address the Board.

Amy Springman was introduced as the new Recreation Fitness and Aquatic Specialist. Amy has previously interned with the Waukegan Park District and is a graduate of the University of Missouri. The Board welcomed her to the Park District.

Approval of General Obligation Limited Tax Refunding Park Bonds Series 2009. Commissioner Durkin asked Dave Phillips and Jim Glogovsky to address the Board concerning the proposed ordinance. Mr. Glogovsky provided an over view of the bonding ordinance and Dave Phillips advised that he was pleased to announce that the low bid for the 2009 was Harris Bank, NA, who presented a bill of 1.95%. Mr. Phillips commented that this was an extremely good rate for the Park District and would allow the Park District to pay off older obligations at a lower interest rate. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to accept the low bid of Harris Bank, NA for the Refunding Park Bonds, Series 2009. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley, Durkin. Nays: None. Motion carried unanimously.**

Motion by Commissioner Motley, seconded by Commissioner Foley, to approve the bonding ordinance for the General Obligation Limited Tax Refunding Park Bonds Series 2009. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley, Durkin. Nays: None. Motion carried unanimously.

VI. Progress Reports

A. Executive Director

Alicia Mentell, sitting in for Greg Petry, presented a written report.

Sports Complex - Michael Trigg made a presentation concerning the progress of the sports complex. Concrete is being poured around the concession areas. Mr. Trigg also reviewed with the Board the bathroom areas and advised that there would be adequate room for vending machines if the commissioners so choose. The commissioners then discussed the positive and negatives of having concessions run by various not-for-profit agencies, and also considered the potential of having a contract with a concessionaire who would share proceeds with the Park District in order to meet the budget.

Mr. Trigg advised that paving and curbing is scheduled for November 11 and that approximately 83 semi loads of stone have been delivered. Seeding and mulching is completed at Fields 10 and 11.

B. Attorney

Board Attorney Charles Smith advised that he had worked on the licensing agreement with Dental Dreams for six parking spaces at the Field House Sports and Fitness Center with Tanya Brady and the agreement was on the agenda for approval. He also advised that he had worked on the intergovernmental agreement between the City and the Park District for policing services with the assistance of Ms. Brady.

C. IAPD/Legislation Update – No update was provided.

D. Division Reports.

D1. Finance & Administration – Jim Glogovsky presented a written report and advised that the banquet folders should be ready for review by the commissioners at the next Committee of the Whole meeting.

Mr. Glogovsky advised that the Howie Robinson Instructional Center is doing well. With the initial \$3,000 gift from friends and family of Howie Robinson, an additional \$800 through a raffle and \$432 in green fees had been raised, bringing a total available of \$4,232.50. The Park District has agreed to match this amount and is looking at the basement area at Bonnie Brook for the training facility. Mr. Glogovsky advised that substantial reorganization still needs be done in the basement area in order to have the space for the computer equipment.

D2. Cultural Arts. Claudia Freeman presented a written report and reviewed the concept drawings for the Waukegan Museum's proposed addition. The Board was advised that Mr. Petry had informed the Waukegan Historical Society that the Park District will not be issuing bonds for the construction of this addition.

Ms. Freeman advised that the holiday shows for young audiences will be presented at two Waukegan grade schools.

Ms. Freeman provided photographs of the November 8th performance of the Waukegan Concert Chorus.

D3. Parks. Michael Trigg submitted a written report to the Board. Commissioner Motley asked Mr. Trigg if there was anything further on the possible land donation from Waukegan Tire off of Washington Street and was advised that the Park District had received no further requests concerning this donation following the October meeting where the Board rejected the proposed donation of 4.6 acres.

D4. Recreation. Jay Lerner presented a written report on behalf of Alicia Mentell. The commissioners were reminded that the Turkey Trot is scheduled for Saturday, November 14, 2009. Also contained in the written report was the World Wide Day of Play report of the September 19, 2009 event.

VII. Review, Discuss, Decide

A. Authorization to Accept Bids/Quotes

There were no requests for authorizations for bids or quotes.

B. Interfund Transfers –

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endowment (M51)	\$350.00	
Recreation (02-13-13-473-9999)		\$350.00

Purpose: Transfer for a Sponsorship Donation from the Waukegan Rotary Club for the 2009 World Wide Day of Play

<u>Fund</u>	<u>From</u>	<u>To</u>
Memorial/Endowment (M51)	\$250.00	
Recreation (02-48-88-592-0488)		\$250.00

Purpose: Purchases for the Family Halloween Dance out of the Misc. Special Interest Supplies Account should have been purchased with Wal-Mart Grant money.

Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve the interfund transfers as presented. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley, Durkin. Nays: None. Motion carried unanimously.

C. Sports Complex Change Orders. Mr. Trigg reviewed with the commissioners Change Orders 023 through 031 for the sports complex, all of which were within the contingency funding for the construction. **Motion by Commissioner Motley, seconded by Commissioner Foley, to approve Changes Orders 023 through 031.**

Discussion on the motion: President Durkin discussed Change Order 030 for a request for an additional sidewalk. Following the discussion: **Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley, Durkin. Nays: None. Motion carried unanimously.**

President Duffy asked Mr. Trigg how the contingency funding was doing versus the budget. Mr. Trigg advised that the construction managers have advised that the project is doing fine and in line with the budget established by the Board.

D. Approval of General Obligation Limited Tax Refunding Park Bonds, Series 2009 was discussed and voted on prior to the Progress Reports.

E. 2009 Preliminary Tax Levy – Mr. Glogovsky reviewed with the Board the preliminary tax levy for the Park District. Waukegan Township Assessor Pat Morris had advised Mr. Glogovsky that there is an approximate 4% decrease in equalized assessed valuation. Although there is a projected decrease in EAV, Mr. Glogovsky advised that overall the Park District is doing well within all of its funds.

F. Cultural Arts Rental Agreements – 533 Grand. **Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the Room Rental Agreement for Studio 1 at the Visual Arts Center at 533 Grand Avenue between the Park District and Maryfran Troha and Judy Tabachnick and the Room Rental Agreement for Studio 2 at the Visual Arts Center at 533 Grand Avenue between the Park District and Don Daniels, each commencing January 1 2010 and ending December 31, 2010. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley, Durkin. Nays: None. Motion carried unanimously.**

G. Financial Assistance Agreement – Roosevelt Park Stormwater Best Management Practices & Education – Mr. Trigg advised that funding will be available pursuant to a Section 319 grant for Roosevelt Park. Mr. Trigg reviewed the history of grants and the renovations at Roosevelt Park over the past ten years. The proposed funding is requested for stormwater BMP's and education. These funds will pay for a parking lot, an educational boardwalk, host three community public involvement projects involving river cleanup, and create for utilization an operations and maintenance manual for the ongoing maintenance of the infrastructure and vegetation in six areas of restored wetlands and woodlands in Roosevelt Park. The estimated cost of the project is \$345,625, and the proposed funding will provide grant assistance in the amount of \$207,375, or approximately 60% of the project. The Park District will be required to make a commitment for the remaining \$138,250 of the proposed project. This has been identified for funding in fiscal year 2009/2010 and completion in fiscal year 2010/2011 as part of the capital improvement program.

Motion by Commissioner Sarocka, seconded by Commissioner Foley, to approve the staff pursuing the Section 319 funding for Roosevelt Park capital improvement program at an estimated total cost of \$345,625. Roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley, Durkin. Nays: None. Motion carried unanimously.

Commissioner Foley asked Mr. Trigg to explore the possibility of the installation of dusk-to-dawn lighting in Roosevelt Park.

H. Approval of Intergovernmental Agreement with the City of Waukegan for Police Services. **Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve the Intergovernmental Agreement between the Waukegan Park District and the City of Waukegan for police Services.**

Attorney Smith reviewed the Board the purpose and particulars of the Intergovernmental Agreement. Following discussion, **roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley, Durkin. Nays: None. Motion carried unanimously.**

I. **Parking Space License Agreement with Dental Dreams – Motion by Commissioner Foley, seconded by Commissioner Duffy, to approve the License Agreement between the Park District and Dental Dreams for six parking spaces at the Hinkston Field House Sports and Fitness Center. This parking will be for employees of Dental Dreams located across Grand Avenue from the Field House and would only be utilized during normal business hours, Monday through Friday. This will allow the spaces to be used when the Field House is having events on the weekends. The licensee is to pay \$150 per month for the six spaces.**

Following discussion of the License Agreement, **roll call to the motion: Ayes: Motley, Duffy, Sarocka, Foley, Durkin. Nays: None. Motion carried unanimously.**

J. **2010 Board of Commissioner Meeting Schedule – Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve the 2010 Board of Commissioners meetings for both regular meetings and Committee of the Whole meetings. Motion carried.**

K. **IAPD Credentials Certificate – Motion by Commissioner Foley, seconded by Commissioner Sarocka, to approve Wayne Motley as the delegate to the Illinois Association Park District for the January meeting with President Durkin being the first alternate and Commissioner Duffy being the second alternate. Motion carried.**

The commissioners were advised that the Committee of the Whole meeting on November 30, 2009 will commence at 3:30 p.m. at Bonnie Brook Golf Course.

VIII. Closed Session

The Board did not adjourn into executive session

VIII. Questions from Commissioners.

There were no comments from the Commissioners.

IX. Adjournment

Motion by Commissioner Foley, seconded by Commissioner Motley to adjourn. Motion carried unanimously Meeting adjourned at 5:30 p.m.

Respectfully submitted,

Charles W. Smith
Secretary