

**Minutes of the Waukegan Park District  
Committee of the Whole  
April 28, 2008**

The Committee of the Whole of the Waukegan Park District met in a regular meeting on April 28, 2008 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

**I. Call to Order**

The meeting was called to order at 3:55 p.m. by President Duffy.

**II. Roll Call**

Present: Commissioners Motley, Durkin, Sarocka, Foley, and President Duffy. Also present was Executive Director Greg Petry, and Board Attorney Charles Smith.

**III. Topics**

Steve Kleinman of PDMRA introduced himself and made a presentation concerning various ethical issues that can affect the Park District. Matters of personnel and complaints that have arisen against the Park District were reviewed with an emphasis on sexual harassment. Mr. Kleinman reviewed several incidents of inadvertent comments that have led to complaints against a park district. He gave examples of how to address complaints to ensure that the employee feels that any complaint of this nature is taken seriously by the park district and appropriately responded to.

Board attorney Charles Smith reviewed the Gift Ban Act and those gifts which might be considered a violation of the Gift Ban Act. Prohibited sources were discussed and the commissioners were advised that anyone who does business, or seeks to do business, or seeks to influence Board decisions, is a prohibited source. Changes in the Open Meetings Act allowing two commissioners to meet and discuss were reviewed as well as the need to keep matters discussed in executive session confidential.

The commissioners participated in the process and raised several questions for the Executive Director, Board Attorney, and Mr. Kleinman.

Blogging was also discussed and how the emails can be considered a violation of the Open Meetings Act.

The Board was urged to review the Park District policies and also the handbook on Board conduct provided by the Illinois Park District Association.

Following the discussion with Mr. Kleinman and Mr. Smith, the Commissioners discussed the cost of the sports complex. Commissioner Durkin noted that he wanted to see the construction expenses of the sports complex come in under \$18,000,000.

#### **IV. Adjournment**

**Motion by Commissioner Motley, seconded by Commissioner Sarocka, to adjourn. The meeting adjourned at 5:10 p.m.**

Respectfully submitted,

Charles W. Smith  
Secretary