

**Minutes of the Waukegan Park District
Meeting of the Board of Commissioners
January 13, 2009**

The Board of Commissioners of the Waukegan Park District met in a regular meeting on January 13, 2009 in the Rose Administrative Center, 2000 Belvidere Street, Waukegan, Illinois.

I. Call to Order

The meeting was called to order at 3:45 p.m. by President Wayne Motley who directed a call of the roll.

II. Roll Call

Present: Commissioners Durkin, Duffy, Foley, and Motley. Absent was Commissioner Sarocka, although he later listened to the meeting by way of a conference call but did not vote. Also present was Executive Director Greg Petry, Board Attorney Charles Smith, Doug Holzrichter of PHN Architects.

III. Public Portion

No members of the public asked to address the Board.

IV. Consent Items

- A. Minutes
November 24, 2008 (Committee of the Whole)
December 9, 2008 (Board of Commissioners)
December 22, 2008 (Committee of the Whole)
- B. Bills
- C. Payroll
- D. Financial Statements

Motion by Commissioner Duffy, seconded by Commissioner Durkin, to approve the Consent Items and to pay the bills as presented. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Motley. Nays: None. Motion carried unanimously.

V. Progress Reports

A. Executive Director
Mr. Petry presented a written progress report and orally reported that the Park district will receive an award at the Illinois Park District Association luncheon in Chicago. Any Commissioner wishing to attend the luncheon should contact Sally Sandine.

Mr. Petry also advised that on January 25, 2009 the Most Influential African-American dinner is at Midlane Country Club and asked if any Commissioner wished to attend.

The Commissioners were reminded that the filing period for Park Commissioners starts on January 19, 2009, but because of the Martin Luther King holiday, the first time for filing will be January 20, 2009 at 9:00 a.m.

Land/Cash Donations – Mr. Petry reported that due to the slow economy, there is nothing happening with real estate development or land cash donations.

Sports Complex – Mr. Petry reported that the sports complex is progressing. The silt fence is up but tree cutting had not yet started due to the extreme cold weather; cutting is expected to start the week of January 19.

Commissioner Duffy asked about agreements with local hotels for people participating in tournaments at Park District facilities. He was advised by staff that to date only Hawthorn Suites has agreed to take out a second ad for field house events. Commissioner Duffy urged staff to make offers to all the Waukegan hotels first, but if they do not take advantage of this, to offer it to other hotels in the area.

B. Attorney

Mr. Smith reported that there is a pretrial conference on the Vakili case set for January 23, 2009 and that he continues to work with Waukegan officials in an attempt to settle the matter.

C. IAPD/Legislation Update

Mr. Petry reported that a capital bill is being prepared in Springfield and there is a potential that the lost horse racing revenue could be restored, but nothing is certain.

D. Division Reports.

D1. Superintendent of Finance & Administration. Steve Warneke submitted a written report and orally reported to the Board that this month's corporate replacement tax is down 27% from the previous year. Mr. Petry stated that he is trying to hold the line on expenditures because of the slow economy and that this year's budget process will need a great deal of attention from the Commissioners. Staff recommendations include deferring certain capital improvement projects to build the district's cash reserve.

Mr. Warneke reviewed the budget time line and advised that a budget workshop is scheduled for February 10, 2009 at 2:30 p.m.

The Board was provided a memo from PFM regarding the bond Arbitrage. Payments may have to be made because the interest earned on bond proceeds was higher than the interest rate the Park District was paying. Spending down lower interest bonds first may reduce payments.

D2. Cultural Arts. Claudia Freeman presented a written report and advised the Board that in her written report there was an indication that Concert Call was looking for a refund of the \$1,000 they raised for the Messiah concert. Concert Call has since withdrawn its request.

D3. Parks. Michael Trigg was unable to attend the meeting, however, he had prepared a written report.

Doug Holzrichter from PHN Architects and his staff made a presentation concerning the Bonnie Brook renovations.

It was at this point that Commissioner Sarocka called in to listen to the proceedings by way of a conference call.

PHN showed renderings of how the clubhouse will look after the renovations and also reviewed the timing for the bids. Mr. Holzrichter stated that he would be giving the contractors three weeks to respond and ask for a special meeting to be held on February 2, 2009 at noon to approve the bids.

D4. Recreation. Alicia Mentell presented her written report and orally reported that the Illinois Park and Recreation Association award for the Field House and the American Independence festivities was received.

Mr. Petry reported that Carlos Lebron was selected as outstanding employee and was awarded a \$300 scholarship for further training.

Ms. Mentell asked the Commissioners to participate in the pizza judging contest on January 24, 2009 at 1:00 p.m. at the Belvidere Recreation Center.

VI. Review, Discuss, Decide

A. Interfund Transfers. No interfund transfers were requested.

B. Resolution for Review of Executive Session Minutes – **Motion by Commissioner Durkin, seconded by Commissioner Duffy, to approve Resolution 2008-09 making the following executive sessions minutes available to the public: June 10, 2008 and August 12, 2008. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Motley. Nays: None. Motion carried unanimously.**

C. Alpha Environmental – **Motion by Commissioner Duffy, seconded by Commissioner Foley, to approve the bid of Alpha Environmental, Inc. in the amount of \$7,950 to remove a contaminated section of soil at the site of the Outdoor Sports Complex. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Motley. Nays: None. Motion carried unanimously.**

D. PHN Architects – **Motion by Commissioner Duffy, seconded by Commissioner Foley, to approve the terms of PHN Architects letter of agreement concerning services for the Outdoor Sports Complex. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Motley. Nays: None. Motion carried unanimously.**

E. Wetland Purchase Credit Agreement – **Motion by Commissioner Foley, seconded by Duffy, to approve the Wetland Credit Purchase Agreement between the Waukegan Park District and Wetlands Research, Inc. for an amount of \$194,279. Roll call to the motion: Ayes: Durkin, Duffy, Foley, Motley. Nays: None. Motion carried unanimously.**

F. Commissioners Awards – It was recommended that Jay Lerner and Marilyn Kern receive the employees of the year award.

G. Template Agreement for Future Users of Facilities – The template agreement for the use of Park District Facilities was reviewed.

H. Robert Morris College Contract Terms for Non-Exclusive Use of Outdoor Sports Complex Facilities - A draft agreement between the Waukegan Park District and Robert Morris College was reviewed. Staff was directed to proceed with the negotiations with Robert Morris College.

I. Declaration of Signatory Authorized Agent – **Motion by Commissioner Foley, seconded by Commissioner Durkin, to approve the Declaration of Signatory Authorized Agent for IEPA NPDESILR 10 General Construction Permit. Motion carried on a voice vote.**

J. Nominations and Selections
Jack Benny Arts & Humanities Award
Volunteer of the Year 2008
Patron of the Year 2008

Motion by Commissioner Durkin, seconded by Commissioner Foley, to nominate Ann Hughes-Johnson for the Arts & Humanities award; Jean Suzie Schreiber for the 2008 Volunteer award; and Fred Abdula, President of NorStates Bank and Air Con Refrigeration, as the 2008 Patron of the Year. Motion carried on a voice vote.

VII. Closed Session

Motion by Commissioner Foley, seconded by Commissioner Durkin, to adjourn into executive session to discuss personnel matters pursuant to 5 ILCS 120/2(C)(1). Ayes: Durkin, Duffy, Foley, Motley. Nays: None. Motion carried unanimously. Regular session adjourned into executive session at 5:10 p.m.

VIII. Questions from Commissioners

IX. Adjournment

Following executive session, **Motion by Commissioner Duffy, seconded by Foley, to adjourn the meeting. Motion carried unanimously.** Meeting adjourned at 5:16 p.m.

Respectfully submitted,

Charles W. Smith
Secretary